

August 13<sup>th</sup>, 2021

Dear Sir or Madam:

On August 13<sup>th</sup>, 2021, we started accepting applications for the 2022 Wheaton Housing Assistance Program (assistance running January 1<sup>st</sup> through December 31<sup>st</sup>, 2022). If you would like to apply for housing assistance for the months of January 2022 through December 2022, please complete the enclosed application in its entirety. **Please note that completion of this application does not guarantee assistance.**

Incorporated Wheaton residents must meet the three (3) following requirements in order to qualify and apply for the Wheaton Housing Assistance Program:

- **Age:** must be at least **65 years old**
- **Residency:** must be an *incorporated* Wheaton resident for at least the last **3 years**
- **Income:** annual *household* income must not exceed **\$27,800**

Please return the enclosed application and all supporting documents listed on page 2 of the application no later than **Friday, September 24<sup>th</sup>, 2021** to:

City of Wheaton  
ATTN: Andrea Rosedale  
303 W. Wesley Street  
Wheaton, IL 60187

Failure to include all supporting documents will delay the processing of your application. The Housing Commission will review all applications received. If you meet all the qualifications for this program and return all the necessary documents, you will be contacted by a Wheaton Housing Commission member around mid-October to schedule a confidential personal interview regarding your application. Due to the Covid-19 pandemic, we are once again offering telephone interviews in lieu of an in-home interview. This will be mutually agreed upon between the housing commissioner and the applicant. If an in-home interview is not possible, a telephone interview will be conducted. After all interviews are complete, you will be notified by mail in late December if your application was approved for assistance.

Sincerely,

*The Wheaton Housing Commission*



## 2022 Housing Assistance Application

January 1<sup>st</sup> through December 31<sup>st</sup>, 2022

### SECTION 1 - Applicant Information

First Name \_\_\_\_\_ Last Name \_\_\_\_\_

Address \_\_\_\_\_ Zip Code \_\_\_\_\_

Cell/Home Phone # (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

### SECTION 2 - Program Qualification Information

Date of Birth (mm/dd/yyyy) \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ Age \_\_\_\_\_

Residency # of years as an *incorporated* Wheaton Resident \_\_\_\_\_

Do you currently Own OR Rent

Points Rec'd \_\_\_\_\_

Points Rec'd \_\_\_\_\_

Points Rec'd \_\_\_\_\_

### SECTION 3 - Applicant Income Verification

#### Yearly Gross Income (Before Taxes)

Social Security Benefits (provide New Benefit Statement) \$ \_\_\_\_\_

Social Security Benefits (spouse, if applicable) \$ \_\_\_\_\_

Pension funds received (provide pension statement) \$ \_\_\_\_\_

Retirement fund income received (provide fund statement) \$ \_\_\_\_\_

Salaries received (provide W2 Statement) \$ \_\_\_\_\_

Interest received (provide bank statement) \$ \_\_\_\_\_

Stock Dividends received (provide bank statement) \$ \_\_\_\_\_

Other Income received, not listed above \$ \_\_\_\_\_

Income of other individual(s) living in the household \$ \_\_\_\_\_

**TOTAL INCOME** \$ \_\_\_\_\_

Points Rec'd \_\_\_\_\_

**SECTION 4 - Other Household Individual(s)**

Do others live in the home with you? (i.e. family members, relatives, tenants)? YES NO

If Yes, please provide their name & relationship as well as all supporting tax documents/statements proving their income:

Name \_\_\_\_\_ Relationship \_\_\_\_\_ Income \_\_\_\_\_

Name \_\_\_\_\_ Relationship \_\_\_\_\_ Income \_\_\_\_\_

**SECTION 5 - Emergency Contact Information**

Name/Relationship \_\_\_\_\_ Phone # (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

Name/Relationship \_\_\_\_\_ Phone # (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

**SECTION 6 - Application Checklist**

**All** the following supporting documentation must be provided with this application for the application to be considered complete.

- \_\_\_\_\_ current Utility Bill (i.e. ComEd, Nicor)
- \_\_\_\_\_ valid Illinois Driver's License (Illinois State ID can be accepted if no Driver's License)
- \_\_\_\_\_ 2021 Real Estate Tax Bill (homeowners only)
- \_\_\_\_\_ current Rental Agreement (renters only)
- \_\_\_\_\_ 2021 Social Security New Benefit Statement (2020 1099 not accepted)
- \_\_\_\_\_ most current filed Tax Return -OR- \_\_\_\_\_ **Not Required** to file taxes in the last 3 years
- \_\_\_\_\_ income statements for ALL forms of income listed on page 1, Section 3 (i.e. IRA, pension, annuities, dividends)
- \_\_\_\_\_ most current filed Tax Return for ALL Other Household Individual(s) listed on page 1, Section 4

**SECTION 7 - Acknowledgement & Understanding**

I understand that any funds received from the City of Wheaton for the 2022 Wheaton Housing Assistance Program are for the period ending December 31, 2022 and are subject to approval by the Wheaton Housing Commission. I acknowledge that completion of this application does not guarantee that I will be eligible and/or receive assistance. I affirm that the information and documents provided are true and correct to the best of my knowledge and that there is no objection to a confidential personal interview with a member of the Wheaton Housing Commission.

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
Date

<b>OFFICIAL USE ONLY</b>		Total Points Rec'd _____
Housing Commissioner Assigned _____	Date Returned _____/_____/_____	