

RESOLUTION R-2021-83

**A RESOLUTION AUTHORIZING THE EXECUTION OF AGREEMENT NO. 232 WITH
PROVEN IT FOR A RECORDS MANAGEMENT SYSTEM FOR A THREE (3) YEAR TERM (\$22,032 ANNUALLY)
AND A TOTAL AMOUNT NOT TO EXCEED \$66,096**

WHEREAS, the City prepared a Request for Quotation package (RFQ Number 21-39) for a Records Management System; and

WHEREAS, the City solicited quotes and Proven IT was determined to be the lowest, responsive, responsible bidder with a bid amount of \$22,032 annually for a three-year commitment (\$66,096 for a three-year term); and

WHEREAS, the City budgeted funds for CY2021 in the General Fund, Information Technology-Software Licenses/Maintenance account for a total amount of \$23,640 for a Records Management System; and

WHEREAS, both parties agree to the terms and conditions of City of Wheaton Agreement No. 232 for a Records Management System; and

WHEREAS, the corporate authorities of the City of Wheaton, DuPage County, Illinois find it reasonable and appropriate to enter into an agreement with Proven IT, 718450 Crossing Drive, Tinley Park, Illinois, 60487, for a Records Management System.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and City Council of the City of Wheaton, Illinois, that:

The Mayor is hereby authorized to execute, and the City Clerk is hereby directed to attest to City of Wheaton Agreement No. 232 with Proven IT, 18450 Crossing Drive, Tinley Park, Illinois, 60487, for a Records Management System for a three (3) year term (\$22,032 annually) and a total amount not to exceed \$66,096; and that a copy of that certain City of Wheaton Agreement No. 232 is on file with the City Clerk's office as Exhibit A to this Resolution R-2021-83 and is hereby incorporated into this Resolution as if fully set forth herein.

ADOPTED this 20th day of September 2021.

Philip J. Bress

Mayor

ATTEST:

Andrea Rose Dale

City Clerk

Roll Call Vote:

Ayes: Councilman Brown
Mayor Suess
Councilwoman Robbins
Councilman Weller
Councilman Barbier
Councilwoman Bray-Parker

Nays: None

Absent: Councilwoman Fitch
Motion Carried Unanimously