

**ORDINANCE NO. O-2019-16**

**AN ORDINANCE AMENDING THE PAY SCHEDULES FOR  
OFFICERS, ASSISTANTS AND EMPLOYEES OF THE  
CITY OF WHEATON, ILLINOIS**

Whereas, the corporate authorities of the City of Wheaton deem it appropriate to amend the Pay Schedules for certain City employees.

NOW THEREFORE BE IT ORDAINED by the Mayor and City Council of the City of Wheaton, Illinois, by its home rule authority as follows:

Section 1: That the Pay Schedules, Exhibits A, B, C, D, E, and F for Employees of the City, not in collective bargaining units, adopted by Ordinance No. O-2018-8 on April 16, 2018, are hereby repealed and rescinded in their entirety and replaced with the amended Exhibits A, B, C, D, E, and F which are attached hereto and incorporated herein as if fully set forth as Attachment 1.

Section 2: All ordinances or parts of ordinances in conflict herewith be and are hereby repealed.

Section 3: This Ordinance shall be in full force and effect May 1, 2019, as provided by law.

  
Mayor

Attest:

  
City Clerk

Roll Call Vote:

Ayes:	Councilman Scalzo Councilman Suess Councilman Barbier Councilwoman Fitch Mayor Gresk Councilman Rutledge
Nays:	None
Absent:	Councilman Prendiville
	<u>Motion Carried Unanimously</u>

Passed: April 15, 2019  
Published: April 16, 2019

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# ATTACHMENT 1

Exhibit A

**City of Wheaton**  
**Department Head (D) Occupation Scale**  
**5.01.2019 - 4.30.2020**

Grade	Position Titles	Salary Scale		
		Min	Mid	Max
<b>DA</b>	Public Information Officer	81,886	98,264	114,641
<b>DB</b>	N/A	87,617	105,143	122,665
<b>DC</b>	Director of Building & Code Enfor. Director of Planning & Econ.Dev.	93,750	112,502	131,253
<b>DD</b>	Director of Engineering Director of Human Resources Director of Information Technology	100,313	120,377	140,440
<b>DE</b>	N/A	107,335	128,803	150,270
<b>DF</b>	Assistant City Manager Chief of Police Director of Finance Director of Public Works Fire Chief	114,850	137,818	160,790
<b>DG</b>	N/A	122,889	147,467	172,044
<b>DH</b>	N/A	131,491	157,789	184,088
<b>DI</b>	N/A	140,697	168,836	196,972
<b>DJ</b>	City Manager	150,544	180,653	210,762
<b>DK</b>	N/A	161,082	193,299	225,515
<b>DL</b>	N/A	172,358	206,831	241,302

All positions FLSA exempt.

**City of Wheaton**  
**Managerial/Professional (M) Occupation Scale**  
**5.01.2019 - 4.30.2020**

Grade	Position Titles	Salary Scale		
		Min	Mid	Max
<b>MA</b>	Facilities Manager	79,799	93,764	107,727
<b>MB</b>	Senior Systems Analyst Fleet Maintenance Superintendent Forestry Superintendent (2) Senior Project Engineer	85,385	100,327	115,269
<b>MC</b>	Assistant Director of Finance Assistant Director of IT Admin Superintendent Sewer Superintendent Street Superintendent Water Superintendent	91,361	107,351	123,337
<b>MD</b>	N/A	97,756	114,864	131,972
<b>ME</b>	(4) Assistant Fire Chief	104,600	122,905	141,210
<b>MF</b>	(2) Deputy Police Chief	111,922	131,508	151,096
<b>MG</b>	N/A	119,756	140,714	161,672

All positions exempt except Assistant Fire Chief which is Non-Exempt.



**City of Wheaton**  
**General (G) Occupation Scale**  
**5.01.2019 - 4.30.2020**

<b>Grade</b>	<b>FLSA Status</b>	<b>Grade</b>	<b>FLSA Status</b>
<b>Grade GL</b>		<b>Grade GG</b>	
Electrical Services Manager	Exempt	Payroll/Accts Payable Coordinator	Non-Exempt
Finance Analyst	Exempt	Senior Administrative Secretary	Non-Exempt
Project Engineer (2)	Exempt		
Stormwater Engineer	Exempt	<b>Grade GF</b>	
Systems Analyst	Exempt	Administrative Secretary (3)	Non-Exempt
Police Services Supervisor	Non-Exempt	Accounts Coordinator - A/R	Non-Exempt
Procurement Officer	Exempt	Accounts Coordinator - Utility Billing	Non-Exempt
Systems & Data Analyst	Exempt	Accounts Coordinator - A/P	Non-Exempt
		Dispatcher/Assistant	Non-Exempt
<b>Grade GK</b>		Permit Processor (2)	Non-Exempt
Building Inspector	Non-Exempt	Systems Specialist - Public Safety	Exempt
City Clerk/Executive Assistant	Exempt	Systems Specialist - GIS	Exempt
Code Compliance Officer	Exempt		
Plan Examiner (2)	Non-Exempt	<b>Grade GE</b>	
		Community Service Officer (3)	Non-Exempt
<b>Grade GJ</b>		Customer Service Representative	Non-Exempt
HR Generalist	Exempt	Police Services Representative (5)	Non-Exempt
Property Control Officer	Non-Exempt		
		<b>Grade GD</b>	
<b>Grade GI</b>		Parking Enforcement Officer (2)	Non-Exempt
Staff Accountant	Exempt		
Staff Planner	Exempt	<b>Grade GC</b>	
		Maintenance Technician	Non-Exempt
<b>Grade GH</b>			
Executive Assistant	Non-Exempt	<b>Grade GB</b>	
Municipal Producer	Exempt	Account Clerk	Non-Exempt
Public Relations Coordinator	Exempt		
Web/Multimedia Specialist	Exempt	<b>Grade GA</b>	
		(No Current Incumbents)	
Exempt Position: Not eligible for overtime pay.			
Non-Exempt Position: Eligible for overtime pay.			



**City of Wheaton**  
**General (G) Occupation Scale**  
**5.01.2019 - 4.30.2020**

		Step						
Grade		1	2	3	4	5	6	7
<b>GA</b>	<i>Annual</i>	36,768	38,134	39,548	41,018	42,602	44,250	45,958
	<i>Hrly</i>	17.68	18.33	19.01	19.72	20.48	21.27	22.10
<b>GB</b>	<i>Annual</i>	39,340	40,802	42,317	43,889	45,584	47,346	49,176
	<i>Hrly</i>	18.91	19.62	20.34	21.10	21.92	22.76	23.64
<b>GC</b>	<i>Annual</i>	42,094	43,658	45,279	46,961	48,775	50,661	52,620
	<i>Hrly</i>	20.24	20.99	21.77	22.58	23.45	24.36	25.30
<b>GD</b>	<i>Annual</i>	45,042	46,714	48,448	50,247	52,189	54,208	56,301
	<i>Hrly</i>	21.65	22.46	23.29	24.16	25.09	26.06	27.07
<b>GE</b>	<i>Annual</i>	48,195	49,985	51,840	53,765	55,842	58,001	60,242
	<i>Hrly</i>	23.17	24.03	24.92	25.85	26.85	27.89	28.96
<b>GF</b>	<i>Annual</i>	51,568	53,483	55,469	57,528	59,753	62,062	64,460
	<i>Hrly</i>	24.79	25.71	26.67	27.66	28.73	29.84	30.99

		Step							
Grade		1	2	3	4	5	6	7	8
<b>GG</b>	<i>Annual</i>	53,998	56,060	58,200	60,423	62,730	65,125	67,613	70,195
	<i>Hrly</i>	25.96	26.95	27.98	29.05	30.16	31.31	32.51	33.75
<b>GH</b>	<i>Annual</i>	57,778	59,982	62,275	64,653	67,121	69,685	72,347	75,110
	<i>Hrly</i>	27.78	28.84	29.94	31.08	32.27	33.50	34.78	36.11
<b>GI</b>	<i>Annual</i>	61,820	64,182	66,634	69,178	71,820	74,562	77,410	80,367
	<i>Hrly</i>	29.72	30.86	32.04	33.26	34.53	35.85	37.22	38.64
<b>GJ</b>	<i>Annual</i>	66,149	68,675	71,298	74,020	76,847	79,782	82,828	85,992
	<i>Hrly</i>	31.80	33.02	34.28	35.59	36.95	38.36	39.82	41.34

		Step								
Grade		1	2	3	4	5	6	7	8	9
<b>GK</b>	<i>Annual</i>	69,443	72,098	74,854	77,716	80,687	83,772	86,973	90,299	93,750
	<i>Hrly</i>	33.39	34.66	35.99	37.36	38.79	40.28	41.81	43.41	45.07
<b>GL</b>	<i>Annual</i>	74,303	77,144	80,093	83,156	86,335	89,635	93,063	96,618	100,313
	<i>Hrly</i>	35.72	37.09	38.51	39.98	41.51	43.09	44.74	46.45	48.23

**Department Head  
&  
Managerial/Professional Merit Pay  
5.01.2019 - 4.30.2020**

Performance Evaluation Score	Percent Increase Pay
4.50 - 5.00	4.0%
4.00 - 4.49	3.50%
3.50 - 3.99	3.0%
3.00 - 3.49	2.0%
Below 3.0	No Increase



**City of Wheaton**  
**Part-time/Seasonal Occupation Scale**  
**5.01.2019 - 4.30.2020**

Auxiliary Police Officer	
Step 1	\$12.87
Step 2	\$13.50
Step 3	\$14.19
Step 4	\$14.90
Step 5	\$15.65
Step 6	\$16.41

Auxiliary Police Corporal	
Per Hour	\$18.47

Auxiliary Police Sergeant	
Per Hour	\$20.53

Crossing Guard	
Per Day	\$32.98

Seasonal Worker	
Start	\$10.00
Step 1	\$11.00
Step 2	\$12.00

Part-Time Custodian	
Part-Time Secretary	
Step 1	\$12.50
Step 2	\$13.13
Step 3	\$13.77
Step 4	\$14.46
Step 5	\$15.19
Step 6	\$15.94

Part-Time Systems Specialist	
Part-Time Media Assistant	
Step 1	\$14.12
Step 2	\$14.80
Step 3	\$15.56
Step 4	\$16.32
Step 5	\$17.15
Step 6	\$17.98

Administrative Intern	
Part-Time Admin. Assist.	
Step 1	\$12.87
Step 2	\$13.50
Step 3	\$14.19
Step 4	\$14.90
Step 5	\$15.65
Step 6	\$16.41

Part-Time Cust. Services Rep.	
Part-Time Special Projects	
Part-Time ER Management Co.	
Part-Time Systems Technician	
Step 1	\$17.67
Step 2	\$18.55
Step 3	\$19.48
Step 4	\$20.45
Step 5	\$21.48
Step 6	\$22.55