

ORDINANCE NO. F-2009

AN ORDINANCE AMENDING THE PAY SCHEDULES FOR  
OFFICERS, ASSISTANTS AND EMPLOYEES OF THE  
CITY OF WHEATON, ILLINOIS

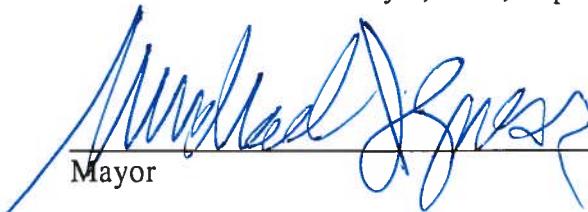
Whereas, the corporate authorities of the City of Wheaton deem it appropriate to amend the Pay Schedules for certain City employees.

NOW THEREFORE BE IT ORDAINED by the Mayor and City Council of the City of Wheaton, Illinois, by its home rule authority as follows:

Section 1: That the Pay Schedules, Exhibits A, B, C, D, E, and F for Employees of the City, not in collective bargaining units, adopted by Ordinance No. F-1932 on April 18, 2016, are hereby repealed and rescinded in their entirety and replaced with the amended Pay Schedules A, B, C, D, E, and F which are attached hereto and incorporated herein as if fully set forth as Exhibit 1.

Section 2: All ordinances or parts of ordinances in conflict herewith be and are hereby repealed.

Section 3: This Ordinance shall be in full force and effect May 1, 2017, as provided by law.

Attest:  
  
Mayor

  
City Clerk

Roll Call Vote:

Ayes: Councilman Rutledge  
Councilman Scalzo  
Councilman Suess  
Councilman Barbier  
Councilwoman Fitch  
Councilman Prendiville

Nays: None  
Absent: None  
Motion Carried Unanimously

Passed: May 1, 2017  
Published: May 2, 2017



## EXHIBIT 1

## Exhibit A

**City of Wheaton**  
**Department Head (D) Occupation Scale**  
**5.01.2017 - 4.30.2018**

| Grade     | Position Titles  | Salary Scale 2017-2018 |         |         |
|-----------|--|------------------------|---------|---------|
|           |  | Min                    | Mid     | Max     |
| <b>DA</b> | Public Information Officer   | 78,706                 | 94,448  | 110,189 |
| <b>DB</b> | N/A  | 84,215                 | 101,060 | 117,902 |
| <b>DC</b> | Director of Building & Code Enfor.<br>Director of Planning & Econ.Dev.                                     | 90,110                 | 108,133 | 126,156 |
| <b>DD</b> | Director of Engineering<br>Director of Human Resources<br>Director of Information Technology               | 96,418                 | 115,703 | 134,986 |
| <b>DE</b> | N/A  | 103,167                | 123,801 | 144,435 |
| <b>DF</b> | Assistant City Manager<br>Chief of Police<br>Director of Finance<br>Director of Public Works<br>Fire Chief | 110,390                | 132,467 | 154,546 |
| <b>DG</b> | N/A  | 118,117                | 141,740 | 165,364 |
| <b>DH</b> | N/A  | 126,385                | 151,662 | 176,939 |
| <b>DI</b> | N/A  | 135,233                | 162,279 | 189,324 |
| <b>DJ</b> | City Manager   | 144,698                | 173,638 | 202,577 |
| <b>DK</b> | N/A  | 154,827                | 185,793 | 216,758 |
| <b>DL</b> | N/A  | 165,665                | 198,799 | 231,932 |

All positions FLSA exempt.

**City of Wheaton**  
**Managerial/Professional (M) Occupation Scale**  
**5.01.2017 - 4.30.2018**

| <b>Grade</b> | <b>Position Titles</b>   | <b>Salary Scale 2017-2018</b> |            |            |
|--------------|--|-------------------------------|------------|------------|
|              |  | <b>Min</b>                    | <b>Mid</b> | <b>Max</b> |
| <b>MA</b>    | Facilities Manager<br>Systems Analyst - GIS  | 76,700                        | 90,123     | 103,544    |
| <b>MB</b>    | Fleet Maintenance Superintendent<br>Forestry Superintendent<br>(2) Senior Project Engineer   | 82,070                        | 96,431     | 110,793    |
| <b>MC</b>    | Assistant Director of Finance<br>Assistant Director of IT<br>Admin Superintendent<br>Sewer Superintendent<br>Street Superintendent<br>Water Superintendent | 87,814                        | 103,182    | 118,548    |
| <b>MD</b>    |  | N/A                           | 93,960     | 110,404    |
| <b>ME</b>    | Assistant Fire Chief   | 100,538                       | 118,132    | 135,726    |
| <b>MF</b>    | Deputy Police Chief  | 107,575                       | 126,401    | 145,228    |
| <b>MG</b>    |  | N/A                           | 115,106    | 135,250    |
|              |  |                               |            | 155,394    |

All positions exempt except Assistant Fire Chief which is Non-Exempt.

**City of Wheaton**  
**General (G) Occupation Scale**  
**5.01.2017 - 4.30.2018**

| Grade   | FLSA Status | Grade                                      | FLSA Status |
|---|-------------|--|-------------|
| <b>Grade GL</b>                                 |             |  |             |
| Electrical Services Manager                     | Exempt      | Payroll/Accts Payable Coordinator          | Non-Exempt  |
| Finance Analyst                                 | Exempt      | Senior Administrative Secretary            | Non-Exempt  |
| Project Engineer                                | Exempt      |  |             |
| Stormwater Engineer                             | Exempt      | <b>Grade GF</b>                            |             |
| Systems Analyst                                 | Exempt      | Administrative Secretary                   | Non-Exempt  |
| Police Services Supervisor                      | Exempt      | Accounts Coordinator - A/R                 | Non-Exempt  |
| Procurement Officer                             | Exempt      | Accounts Coordinator - Utility Billing     | Non-Exempt  |
|   |             | Accounts Coordinator - A/P                 | Non-Exempt  |
| <b>Grade GK</b>                                 |             |  |             |
| Building Inspector                              | Non-Exempt  | Dispatcher/Assistant                       | Non-Exempt  |
| City Clerk/Executive Assistant                  | Exempt      | Permit Processor                           | Non-Exempt  |
| Code Compliance Officer                         | Exempt      | Systems Specialist - Network Administrator | Exempt      |
| Plan Examiner                                   | Non-Exempt  | Systems Specialist - Public Safety         | Exempt      |
|   |             | Systems Specialist - GIS                   | Exempt      |
| <b>Grade GJ</b>                                 |             |  |             |
| HR Generalist                                   | Exempt      | Community Service Officer                  | Non-Exempt  |
| Property Control Officer                        | Exempt      | Customer Service Representative            | Non-Exempt  |
|   |             | Police Services Representative             | Non-Exempt  |
| <b>Grade GI</b>                                 |             |  |             |
| Staff Accountant                                | Exempt      | <b>Grade GD</b>                            |             |
| Staff Planner                                   | Exempt      | Parking Enforcement Officer                | Non-Exempt  |
|   |             |  |             |
| <b>Grade GH</b>                                 |             |  |             |
| Executive Assistant                             | Non-Exempt  | <b>Grade GC</b>                            |             |
| Municipal Producer                              | Exempt      | Maintenance Technician                     | Non-Exempt  |
| Public Relations Coordinator                    | Exempt      |  |             |
| Web/Multimedia Specialist                       | Exempt      | <b>Grade GB</b>                            |             |
|   |             | Account Clerk                              | Non-Exempt  |
|   |             |  |             |
| <b>Grade GA</b><br>(No Current Incumbents)      |             |  |             |
| Exempt Position: Not eligible for overtime pay. |             |  |             |
| Non-Exempt Position: Eligible for overtime pay. |             |  |             |

**Exhibit D**

**City of Wheaton**  
**General (G) Occupation Scale**  
**5.01.2017 - 4.30.2018**

|           |               | Step   |        |        |        |        |        |        |
|-----------|---------------|--------|--------|--------|--------|--------|--------|--------|
| Grade     |               | 1      | 2      | 3      | 4      | 5      | 6      | 7      |
| <b>GA</b> | <i>Annual</i> | 35,340 | 36,653 | 38,013 | 39,425 | 40,948 | 42,531 | 44,174 |
|           | <i>Hrly</i>   | 16.99  | 17.62  | 18.28  | 18.95  | 19.69  | 20.45  | 21.24  |
| <b>GB</b> | <i>Annual</i> | 37,813 | 39,218 | 40,674 | 42,184 | 43,814 | 45,508 | 47,267 |
|           | <i>Hrly</i>   | 18.18  | 18.85  | 19.55  | 20.28  | 21.06  | 21.88  | 22.72  |
| <b>GC</b> | <i>Annual</i> | 40,460 | 41,963 | 43,521 | 45,137 | 46,881 | 48,694 | 50,576 |
|           | <i>Hrly</i>   | 19.45  | 20.17  | 20.92  | 21.70  | 22.54  | 23.41  | 24.32  |
| <b>GD</b> | <i>Annual</i> | 43,293 | 44,900 | 46,567 | 48,296 | 50,163 | 52,103 | 54,115 |
|           | <i>Hrly</i>   | 20.81  | 21.59  | 22.39  | 23.22  | 24.12  | 25.05  | 26.02  |
| <b>GE</b> | <i>Annual</i> | 46,324 | 48,044 | 49,827 | 51,677 | 53,674 | 55,749 | 57,903 |
|           | <i>Hrly</i>   | 22.27  | 23.10  | 23.96  | 24.84  | 25.81  | 26.80  | 27.84  |
| <b>GF</b> | <i>Annual</i> | 49,566 | 51,406 | 53,315 | 55,294 | 57,432 | 59,652 | 61,957 |
|           | <i>Hrly</i>   | 23.83  | 24.71  | 25.63  | 26.58  | 27.61  | 28.68  | 29.79  |

|           |               | Step   |        |        |        |        |        |        |        |
|-----------|---------------|--------|--------|--------|--------|--------|--------|--------|--------|
| Grade     |               | 1      | 2      | 3      | 4      | 5      | 6      | 7      | 8      |
| <b>GG</b> | <i>Annual</i> | 51,901 | 53,883 | 55,940 | 58,076 | 60,294 | 62,596 | 64,987 | 67,470 |
|           | <i>Hrly</i>   | 24.95  | 25.91  | 26.89  | 27.92  | 28.99  | 30.09  | 31.24  | 32.44  |
| <b>GH</b> | <i>Annual</i> | 55,534 | 57,653 | 59,857 | 62,142 | 64,515 | 66,979 | 69,537 | 72,193 |
|           | <i>Hrly</i>   | 26.70  | 27.72  | 28.78  | 29.88  | 31.02  | 32.20  | 33.43  | 34.71  |
| <b>GI</b> | <i>Annual</i> | 59,420 | 61,690 | 64,046 | 66,492 | 69,031 | 71,667 | 74,404 | 77,246 |
|           | <i>Hrly</i>   | 28.57  | 29.66  | 30.79  | 31.97  | 33.19  | 34.46  | 35.77  | 37.14  |
| <b>GJ</b> | <i>Annual</i> | 63,580 | 66,008 | 68,529 | 71,146 | 73,863 | 76,684 | 79,612 | 82,653 |
|           | <i>Hrly</i>   | 30.57  | 31.73  | 32.95  | 34.20  | 35.51  | 36.87  | 38.28  | 39.74  |

|           |               | Step   |        |        |        |        |        |        |        |        |
|-----------|---------------|--------|--------|--------|--------|--------|--------|--------|--------|--------|
| Grade     |               | 1      | 2      | 3      | 4      | 5      | 6      | 7      | 8      | 9      |
| <b>GK</b> | <i>Annual</i> | 66,746 | 69,298 | 71,947 | 74,698 | 77,554 | 80,519 | 83,596 | 86,792 | 90,110 |
|           | <i>Hrly</i>   | 32.09  | 33.32  | 34.59  | 35.91  | 37.29  | 38.71  | 40.19  | 41.73  | 43.32  |
| <b>GL</b> | <i>Annual</i> | 71,418 | 74,148 | 76,983 | 79,926 | 82,982 | 86,154 | 89,449 | 92,867 | 96,418 |
|           | <i>Hrly</i>   | 34.34  | 35.65  | 37.01  | 38.43  | 39.90  | 41.42  | 43.00  | 44.65  | 46.35  |

**Exhibit E**

**Department Head**  
**&**  
**Managerial/Professional Merit Pay**  
**5.01.2017 - 4.30.2018**

| <b>Overall Performance<br/>Evaluation Score</b> | <b>Percent<br/>Increase Pay</b> |
|---|---------------------------------|
| 4.50 - 5.00                                     | 3.0%                            |
| 4.00 - 4.49                                     | 2.75%                           |
| 3.50 - 3.99                                     | 2.5%                            |
| 3.00 - 3.49                                     | 2.0%                            |
| Below 3.0                                       | No Increase                     |

**City of Wheaton**  
**Part-time/Seasonal Occupation Scale**  
**5.01.2017 - 4.30.2018**

**Auxiliary Police Officer**

|        |         |
|--------|---------|
| Step 1 | \$12.37 |
| Step 2 | \$12.98 |
| Step 3 | \$13.64 |
| Step 4 | \$14.32 |
| Step 5 | \$15.03 |
| Step 6 | \$15.78 |

**Auxiliary Police Corporal**

|          |         |
|----------|---------|
| Per Hour | \$17.76 |
|----------|---------|

**Auxiliary Police Sergeant**

|          |         |
|----------|---------|
| Per Hour | \$19.74 |
|----------|---------|

**Crossing Guard**

|         |         |
|---------|---------|
| Per Day | \$31.69 |
|---------|---------|

**Seasonal Worker**

|        |         |
|--------|---------|
| Start  | \$9.18  |
| Step 1 | \$9.69  |
| Step 2 | \$10.20 |

**Part-Time Custodian****Part-Time Secretary**

|        |         |
|--------|---------|
| Step 1 | \$12.01 |
| Step 2 | \$12.62 |
| Step 3 | \$13.24 |
| Step 4 | \$13.90 |
| Step 5 | \$14.60 |
| Step 6 | \$15.32 |

**Administrative Intern****Part-Time Admin. Assist.**

|        |         |
|--------|---------|
| Step 1 | \$12.37 |
| Step 2 | \$12.98 |
| Step 3 | \$13.64 |
| Step 4 | \$14.32 |
| Step 5 | \$15.03 |
| Step 6 | \$15.78 |

**Part-Time Systems Specialist****Part-Time Media Assistant**

|        |         |
|--------|---------|
| Step 1 | \$13.57 |
| Step 2 | \$14.23 |
| Step 3 | \$14.95 |
| Step 4 | \$15.69 |
| Step 5 | \$16.48 |
| Step 6 | \$17.29 |

**Part-Time Cust. Services Rep.****Part-Time Special Projects**

|        |         |
|--------|---------|
| Step 1 | \$16.98 |
| Step 2 | \$17.83 |
| Step 3 | \$18.73 |
| Step 4 | \$19.66 |
| Step 5 | \$20.64 |
| Step 6 | \$21.68 |