



City of Wheaton, Illinois

City of Wheaton
303 W. Wesley Street
Wheaton, IL 60187-0727
630-260-2000

www.wheaton.il.us

Design Services – Downtown Streetscape Phase I

Requesting: Formal Request for Proposal (2 originals compiled as described within)

Issue Date: October 2016

Mandatory Pre-Bid Meeting: None

Last Date for Questions: Monday, November 7, 2016 end of business

Sealed Proposal Submittal due: Monday, November 14, 2016 prior to 11:00 am local time

List of Proposers published: Thursday, November 17, 2016 end of business

Location: City Hall Council Chambers; 303 West Wesley St.; Wheaton, IL

Start Date: Within 15 days of Notice to Proceed

Schedule: To Be Determined at time of award

Enclosures: General Instructions Regarding the Provision of Professional Services

General Terms and Conditions for Professional Services

Special Terms and Conditions for Professional Services

Statement of Work

*Forms Provided for Submitting this formal Offer**

Proposal Page

Certification of Compliance

Customized Mailing Label for Sealed Submittal

Green Initiatives

Agreement Document (if you are awarded the work/order)

Standard Professional Services Agreement

Certificate of insurance

Note: Illinois Prevailing Wage Act 820 ILCS does not apply

All questions concerning this solicitation shall be via e-mail to the Procurement Officer and received no later than time stated above. A written response in the form of a public addendum will be published and forwarded to qualified proposers.

Contact with anyone other than the Procurement Officer for matters relative to this solicitation during the solicitation process is prohibitive.

Contacts for this proposal: purchasing@wheaton.il.us