City of Wheaton
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City of Wheaton, Illinois
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TO: Mike Dzugan City Manager
FROM: Joan M. Schouten, MBA CPIM CPPB Procurement Officer
DATE: July 19, 2016
RE: Recommendation to Award

SANITARY TRENCH REPAIR: Lorraine Ave & Orchard Lane

Solicitation Process: **public Invitation to Bid (2nd rebid)**
Recommended Service Provider: Trine Construction

The adopted FY2016 Capital Projects Fund budget includes $100,000 for the Lorraine Road trench reconstruction.

Budget:	**$100,000**
Request for Purchase:	**$ 88,444**
Available Budget:	**$ 11,556**

Background: The city's decision to purchase the above contractual services is based on the following:

- A patch of street located on Lorraine Road at Orchard Lane is heaving creating a pavement safety issue for motorists traveling north and south approaching Eaton Court. The pavement failure is a result of the fill material used in 1999 in conjunction with the installation of a new sanitary sewer along the east right-of-way and spanning Lorraine Road at the Eaton lift station.
- This work was originally publicly solicited in April 2015.
  - There was one (1) bidder, Copenhaver Construction. The price was $128,030.
  - Staff believed that additional bidders and/or time could result in lower overall cost. Hence the project was rebid.
- The invitation to bid (rebid) was published on May 13, 2016 with the same requirements as the original solicitation.
  - Notices were:
    - Posted on Demand Star and Public Purchase. These are broadcast services targeting contractors who service government entities.
    - Posted on the city website.
    - Sent to fourteen (14) contractors experienced in excavating repairs.
  - One week prior to bid opening, a reminder notice was sent to the fourteen (14) contractors to:
    - Remind them of the proposal submittal schedule
    - Inquire if they were going to submit a proposal; or if not submitting a proposal; to provide a reason
    - None of the fourteen contractors responded to this reminder.
  - Two (2) bids were received. One from Copenhaver Construction, the same contractor who submitted for the initial solicitation one year earlier and the second from Trine Construction.
    - The Trine Construction bid was submitted 24 hours later than the stated deadline and therefore rejected.
    - The Copenhaver Construction bid came in $6,640 less than their original bid submitted last year.
  - Staff believed that additional bidders and/or time could result in lower overall cost. Hence the project was rebid a second time.
- The invitation to bid (rebid #2) was published with the same requirements as the original solicitation and the previous rebid.
  - Notices were:
    - Posted on Demand Star and Public Purchase.
    - Posted on the city website.

- Additional notices were sent to the same sixteen (16) contractors notified for the initial rebid.
- One week prior to bid opening, a reminder notice was sent to the sixteen (16) contractors to:
  - Remind them of the proposal submittal schedule
  - Inquire if they were going to submit a proposal; or if not submitting a proposal; to provide a reason
  - None of the sixteen contractors responded to this reminder.
- One (1) bid was received. Trine Construction bid $88,444.
  - Trine's bid is $39,586 lower than the original solicitation bid amount and 32,946 less than the initial rebid amount.

Attachments: Bid Tab (comparing the results of all 3 solicitations)