



City of Wheaton, Illinois

City of Wheaton  
303 W. Wesley Street  
Wheaton, IL 60187-0727  
630-260-2000

[www.wheaton.il.us](http://www.wheaton.il.us)

**TO:** Sharon Barrett-Hagen, City Clerk  
All Interested Bidders

**FROM:** Joan M. Schouten, MBA CPIM CPPB Procurement Officer

**DATE:** June 3, 2016

**RE:** Notice to Bidders

### *Concrete Repair: Countryside Reservoir*

Formal solicitation documents for the above project will be available on June 3, 2016 on the City of Wheaton's website: <http://www.wheaton.il.us/bids/>.

**Mandatory Pre-Bid Meeting:** Tuesday, June 14<sup>th</sup>, 2016 at 9:00am at 615 Countryside Drive

**Last Date for Questions:** June 15, 2016 end of business

**Response Required:** Thursday, June 23, 2016 prior to 10:00am local time

**Public Opening:** Friday, June 24, 2016 10:00 am local time

**Location:** City Hall Council Chambers; 303 West Wesley St.; Wheaton, IL

\*\*The Prevailing Wage Act (820 ILCS 130/1-12) does apply.

- The City of Wheaton's website. <http://www.wheaton.il.us/bids/> is the official source for all documents related to this solicitation. The City is not responsible for documents distributed through any other means.
- Submittals are to be according to the Instructions, Terms and Conditions, and Statement of Work stated in the solicitation package. All responses must be on the specified forms.
- If you have any questions, please contact the Procurement Officer within the timeframe stated at [JSchouten@wheaton.il.us](mailto:JSchouten@wheaton.il.us)
- To facilitate timely notice of updates, submitters are encouraged to sign up for an RSS feed for Bid Documents for the Department of: Engineering.

*Contact with anyone other than the Procurement Officer for matters relative to this solicitation during the solicitation process is prohibitive.*