

SPECIAL TERMS AND CONDITIONS FOR SERVICE PROVIDERS
Engineering Services: Generator Replacement
Countryside and President Pump Stations

Amendment 1 February 16, 2016

The following changes / clarifications / additions have been added to the Request for Proposal.

1. **Question:** Are as-built plans for the building(s) available? If so, are they architectural, mechanical, electrical, etc? Are they in a certain CAD format?
Answer: General layout and electrical drawings will be made available as a PDF to the selected consultant.
2. **Question:** Are plats-of-survey available for the site(s)? Are they in a certain CAD format?
Answer: A plat of survey for President St. Pump Station will be made available as a PDF to the selected consultant.
3. **Question:** Does the City have G I S data for either project?
Answer: No
4. **Question:** We could not find either generator project identified in this year's or last year's Budget or C I P. How much money is budgeted for each of the two projects? Engineering? Construction?
Answer: Engineering design services are within the current budget. Details will be provided upon review of submittals. Final budget amounts for construction engineering and construction are not complete and contingent on the engineering design.
5. **Question:** What is the anticipated schedule for engineering and then construction? Does the City anticipate the work for both on one schedule, or two?
Answer: Engineering design to be completed prior to 4/30/16. Construction for Countryside Generator scheduled for May 2016 to April 2017. Construction for President Generator scheduled for May 2017 to April 2018.
6. **Question:** Which if any Consultants helped develop the R F P; or have worked on planning of or C I P s for either generator in the past five years?
Answer: None
7. **Question:** What is the funding source(s) for the engineering services and construction? Are there any special requirements because of the funding?
Answer: Funding is the City of Wheaton Waterworks Fund. No special requirements are anticipated.
8. **Question:** One of the City's Selection Criteria is compliance with Wheaton's Professional Services Agreement. As a Consultant /Offeror may want to suggest different Contract terms, is this negotiable or an outright reason for rejection of the Offer/Proposal?
Answer: Contract Compliance is one (1) of four (4) criteria that will be considered in evaluating proposals. Any suggested changes to the contract must be presented with the submittal of the proposal. Failure to suggest changes affirms compliance to the contract as stated. *Reference Special Terms and Conditions #13*
9. **Question:** Does the City anticipate one construction contract or two, one for each generator? When would you like to perform construction of each generator, to the nearest Quarter?

Answer: The city anticipates awarding one construction contract to one firm for the replacement work for both generators. The city hopes to bid this work within thirty (30) days of receipt of final/approved designs. The city is targeting June 2016 for the start of the construction work.

10. **Question:** Who crafted the Scopes of Work?

Answer: The scope of work for the Request for Proposal for Engineering Design Services was developed by internal staff.

11. **Question:** The potential Scope of Work for Construction Engineering lists a number of services, however, it isn't readily discernible if the City wishes to have Full Time Construction Engineering by the Consultant. Will City staff perform any of the Construction Engineering / Project Oversight?

Answer: The city's Project Manager will work with the Consultants Construction Administrator.

12. **Clarification: President Street Pump Station**

- a) Tank Replacement: The existing fuel tank should be replaced, based on age of the tank, with a 2,000 gallon underground storage tank. The underground piping should also be replaced between the tank and generator.
- b) Landscape Restoration: Landscaping restoration will be required.

SPECIAL TERMS AND CONDITIONS FOR SERVICE PROVIDERS
Engineering Services: Generator Replacement
Countryside and President Pump Stations

Amendment 1 February 16, 2016

The following changes / clarifications / additions have been added to the Request for Proposal.

1. **Question:** Are as-built plans for the building(s) available? If so, are they architectural, mechanical, electrical, etc? Are they in a certain CAD format?
Answer: General layout and electrical drawings will be made available as a PDF to the selected consultant.
2. **Question:** Are plats-of-survey available for the site(s)? Are they in a certain CAD format?
Answer: A plat of survey for President St. Pump Station will be made available as a PDF to the selected consultant.
3. **Question:** Does the City have G I S data for either project?
Answer: No
4. **Question:** We could not find either generator project identified in this year's or last year's Budget or C I P. How much money is budgeted for each of the two projects? Engineering? Construction?
Answer: Engineering design services are within the current budget. Details will be provided upon review of submittals. Final budget amounts for construction engineering and construction are not complete and contingent on the engineering design.
5. **Question:** What is the anticipated schedule for engineering and then construction? Does the City anticipate the work for both on one schedule, or two?
Answer: Engineering design to be completed prior to 4/30/16. Construction for Countryside Generator scheduled for May 2016 to April 2017. Construction for President Generator scheduled for May 2017 to April 2018.
6. **Question:** Which if any Consultants helped develop the R F P; or have worked on planning of or C I P s for either generator in the past five years?
Answer: None
7. **Question:** What is the funding source(s) for the engineering services and construction? Are there any special requirements because of the funding?
Answer: Funding is the City of Wheaton Waterworks Fund. No special requirements are anticipated.
8. **Question:** One of the City's Selection Criteria is compliance with Wheaton's Professional Services Agreement. As a Consultant /Offeror may want to suggest different Contract terms, is this negotiable or an outright reason for rejection of the Offer/Proposal?
Answer: Contract Compliance is one (1) of four (4) criteria that will be considered in evaluating proposals. Any suggested changes to the contract must be presented with the submittal of the proposal. Failure to suggest changes affirms compliance to the contract as stated. *Reference Special Terms and Conditions #13*
9. **Question:** Does the City anticipate one construction contract or two, one for each generator? When would you like to perform construction of each generator, to the nearest Quarter?

Answer: The city anticipates awarding one construction contract to one firm for the replacement work for both generators. The city hopes to bid this work within thirty (30) days of receipt of final/approved designs. The city is targeting June 2016 for the start of the construction work.

10. **Question:** Who crafted the Scopes of Work?

Answer: The scope of work for the Request for Proposal for Engineering Design Services was developed by internal staff.

11. **Question:** The potential Scope of Work for Construction Engineering lists a number of services, however, it isn't readily discernible if the City wishes to have Full Time Construction Engineering by the Consultant. Will City staff perform any of the Construction Engineering / Project Oversight?

Answer: The city's Project Manager will work with the Consultants Construction Administrator.

12. **Clarification: President Street Pump Station**

- a) Tank Replacement: The existing fuel tank should be replaced, based on age of the tank, with a 2,000 gallon underground storage tank. The underground piping should also be replaced between the tank and generator.
- b) Landscape Restoration: Landscaping restoration will be required.