

Monday, July 15, 2019

7:00 p.m.

I. Call to Order

The Board of Trustees of the Wheaton Public Library held its regular monthly meeting on Monday, July 15, 2019, in the Library Board Room. Board President Christine Fenne called the meeting to order at 7:01 p.m. Members present at roll call were: Christine Fenne, Bob Lyon, Joe McHaley, Laurie Metanchuk, Simone Morton and Vallari Talapatra. Absent: Alan Herbach, Bob McDonough and Kathryn Staron. Betsy Adamowski, Library Director and Lisa Christell-Sandri, Library Finance Manager and recording secretary for this meeting, were in attendance. Mrs. Fenne led the attendees in the Pledge of Allegiance.

II. Citizens to be Heard

There were no citizens to be heard.

III. Introduction and Swearing-In of Newly Appointed Board Member Vallari Talapatra

Mrs. Fenne introduced Ms. Talapatra and swore her in. The Board members welcomed her.

IV. Presentation of Polaris Library System – Dawn Kovacs, Deputy Library Director

Mrs. Kovacs began by explaining what an Integrated Library System is and continued by going over Millennium (the current system) vs Polaris and the need for an upgrade to Polaris. She noted that the yearly cost for Polaris is the same as Millennium, but is a more comprehensive platform, though the self-checkout is not as good. She stated that if the library moves to Polaris, self-checkout software will have to be added. She would plan to get that software from Envisionware, a company the library already uses for other applications. Mrs. Fenne asked about the cost of the Envisionware software. Mrs. Kovacs stated that she would provide that number for the next board meeting. Mrs. Adamowski added that both the Polaris and Envisionware purchases will be on August’s meeting agenda for approval by the Board.

CONSENT AGENDA

V. Minutes for the June 17, 2019 Board Meeting

VI. Financial Reports for June 2019 and Bill Listing for July 2019 Payment

Mr. Lyon moved and Mrs. Metanchuk seconded to approve the Consent Agenda items.

Roll Call Vote

Ayes: Mr. Lyon
Mr. McHaley
Ms. Morton
Mrs. Metanchuk
Ms. Talapatra
Mrs. Fenne

Nays: None

Absent: Mr. Herbach
Mr. McDonough
Ms. Staron

Motion Carried

VII. Friends of the Library Report – Mrs. Adamowski

There was no report.

VIII. Library Director’s Report for June 2019

Mrs. Adamowski noted that the contract renewal for Café on the Park will be on the City Council agenda recommending an additional 3 years at the same fee. She told the members that Volt Electric will install the lighting for the donor wall at no charge. In reference to the plaque honoring Vietnam Veteran, P.F.C. James Howard Monroe, Mrs. Adamowski said she would like to move it to the Genealogy area along with a photo of him. She will contact his family to let them know. She stated that she met with the Department Heads to discuss year-round Sunday hours. They felt that it was a good idea - with added staff. Mrs. Adamowski is thinking of surveying the residents/patrons about library hours. She mentioned the upcoming Finance Committee meeting (8/12) and encouraged members to attend, whether or not they are on the committee. She explained about the golf fundraiser for WPL’s foundation that the library is having in January. At the August meeting, Mrs. Adamowski will have a projected budget. She said she had brought a bin of children’s books to City Hall’s building department for kids waiting with parents.

IX. Unfinished Business

A. Election of Officers for July 2019 – June 2020

Mrs. Metanchuk presented the slate recommended by the Nominating Committee:

President: Christine Fenne
Vice-President: Joe McHaley
Treasurer: Alan Herbach
Secretary: Laurie Metanchuk

Mr. Lyon moved and Ms. Morton seconded to approve the slate as recommended.

Roll Call Vote

Ayes: Mr. McHaley
Mrs. Metanchuk
Mr. Lyon
Ms. Talapatra
Ms. Morton
Mrs. Fenne

Nays: None

Absent: Mr. Herbach
Mr. McDonough
Ms. Staron

Motion Carried

B. Motion to Approve Foundation Subcommittee Minutes of May 17, 2019

Mr. McHaley moved and Mr. Lyon seconded to approve the minutes.

Roll Call Vote

Ayes: Mr. McHaley
Mr. Lyon
Ms. Talapatra
Mrs. Metanchuk
Ms. Morton
Mrs. Fenne

Nays: None

Absent: Mr. Herbach
Mr. McDonough
Ms. Staron

Motion Carried

C. Motion to Approve Donor Wall Giving Level Names and Amounts

Mrs. Adamowski handed out an illustration of the planned donor wall. It will be located on the wall next to the door into the café. She would like to have an interactive display next to it with a timeline of the library and donor information. The members discussed the various level names but could not come to a consensus. Mr. Lyon moved to table the motion until the August meeting and Mr. McHaley seconded. There was a voice vote taken and the motion to table this item until August carried.

X. New Business

A. Motion to Approve Social Media Policy

Mrs. Fenne pointed out the changes/updates in the policy. Mrs. Metanchuk moved and Ms. Morton seconded to approve the Social Media Policy.

Roll Call Vote

Ayes: Ms. Talapatra
Mr. Lyon
Mrs. Metanchuk
Mr. McHaley
Ms. Morton
Mrs. Fenne

Nays: None

Absent: Mr. Herbach
Mr. McDonough
Ms. Staron

Motion Carried

XI. Board Member Comments (Round the Table)

Mr. McHaley asked if the library was a designated cooling center. Mrs. Adamowski responded that it was not official, but it is not unusual for people to come in due to the heat. Mrs. Metanchuk mentioned that she was excited about the library possibly having Sunday hours all year round. Mrs. Fenne said she had been in San Francisco and had a wonderful experience with a library-sponsored "city guides tour." She also once again welcomed Vallari Talapatra and Simone Morton as the newest Board members. It was noted that Rachel Weiss, Youth Services' new Department Head, will present at the August Board meeting.

XII. Adjournment

There being no further business of the Wheaton Public Library Board of Trustees, Mr. McHaley moved and Mrs. Metanchuk seconded that the meeting be adjourned. A voice vote was taken and the motion for adjournment carried at 8:19 p.m.

Respectfully Submitted,
Lisa Christell-Sandri
Finance Manager
Wheaton Public Library