

Monday, May 20, 2019
7:00 p.m.

I. Call to Order

The Board of Trustees of the Wheaton Public Library held its regular monthly meeting on Monday, May 20, 2019, in the Library Board Room. Board President Christine Fenne called the meeting to order at 7:01 p.m. Members present at roll call were: Mr. Cho, Mrs. Fenne, Mr. Herbach, Mr. Lyon, Mr. McDonough, Mr. McHaley and Mrs. Metanchuk. Absent: Ms. Staron. Betsy Adamowski, Library Director, was in attendance. Mrs. Fenne led the attendees in the Pledge of Allegiance.

II. Citizens to be Heard

There were no citizens to be heard. Tameka Simone Morton, a prospective trustee, was in attendance.

CONSENT AGENDA

III. Minutes for the April 15, 2019 Board Meeting

IV. Financial Reports for April 2019 and Bill Listing for May 2019 Payment

Mr. McHaley moved and Mr. McDonough seconded to approve the Consent Agenda items.

Roll Call Vote

Ayes: Mr. McDonough
Mr. Lyon
Mr. McHaley
Mr. Herbach
Mrs. Metanchuk
Mr. Cho
Mrs. Fenne

Nays: None

Absent: Ms. Staron

Motion Carried

V. Friends of the Library Report – Mrs. Adamowski

There was no report from Mrs. Adamowski. Mrs. Fenne stated that the Friends Annual Meeting, held in the Arts and Culture Center on May 9, 2019, was a great success and the ribbon cutting was done very nicely. She was honored to accept a \$40,000 “big check” from the Friends President, Hope Grant.

VI. Library Director’s Report for April 2019

Mrs. Adamowski shared that she will be attending the Director’s University in Springfield the week of June 3 through 7. She is the founder of this weeklong “new director’s” workshop and will be teaching the classes on city budgets and policies.

Mrs. Adamowski jumped ahead on the agenda and up-dated the board members on the Vision II project. Included in the packet is the proposal to do the Vision II project from Studio GC. The proposal is \$17,600. The preliminary work will be done in 2020. Mrs. Fenne asked if the Board can be a part of the discussion early in the process. Mrs. Adamowski suggested that if the proposal makes through the budget process, than the project can be a part of the 2019 board retreat. This item will be on the agenda in June for approval.

The need to boost the Wi-Fi on the lower level was discussed. Mrs. Adamowski will discuss with the City Manager how to move a budget modification quickly through the City Council to do the work needed to make the cell coverage 100% on the lower level ASAP.

VII. Unfinished Business

A. Library Foundation Update

Bob Lyon, Library Foundation Chair, up-dated the members on the May 17, 2019 Library Foundation sub-committee meeting. Members of the Foundation sub-committee are, Bob Lyon, Chair, Kathryn Staron and Christine Fenne. Mrs. Adamowski also sits on the committee as a staff member. The committee discussed fundraising methods to raise funds for the library's endowment. Naming rights for different building areas was discussed, the donor wall giving levels were determined and a possible miniature golf event was explored. All three of these ideas need to be discussed with the City Manager and Mrs. Adamowski plans to meet with him on May 21, 2019. Mrs. Adamowski will also work with the Library's Marketing Manager to begin to develop a brand, logo and marketing materials for the endowment and donor wall. Mr. Herbach asked what the funds would be raised for. Discussion occurred that this needs to be clarified, but the overall agreement is that the funds raised would not be used for library operations.

VIII. New Business

A. Motion to Approve Non-Resident Card Participation

Mr. McDonough moved and Mr. Lyon seconded to approve non-resident card participation. Discussion occurred on the process of the Non-Resident Card program.

B. Motion to Approve Tax Method to Calculate Non-Resident Fees for Both Homeowners and Renters

Mr. McDonough moved and Mr. Lyon seconded to approve the motion. Discussion occurred on how the fees were calculated. Mrs. Adamowski will bring in the formula used by the Circulation Department to the June meeting. Non-residents are charged the same amount as the residents.

C. Motion to Approve Nominating Committee

Mr. Herbach moved and Mr. McHaley seconded to approve the Nominating Committee. Mrs. Fenne explained the job description of the Nominating Committee. Bob McDonough will chair the committee. Members will be Laurie Metanchuk and Carl Cho. The committee will meet at 6:45 PM on June 17, 2019.

D. Vision II Update

This item was discussed in the Library Director's Report.

IX. Board Member Comments (Round the Table)

Mrs. Fenne shared the new Comment Card that Mrs. Adamowski placed at each member's seat. She also shared the article from Board Member Alan Herbach on Weeding. Bob Lyon shared an article that author, Herman Wouk, passed away. Mr. Wouk was a Pulitzer Prize Literary winner. Bob Lyon also shared with how happy he was with a staff suggestion for a DVD that he checked out and enjoyed.

XIII. Adjournment

There being no further business of the Wheaton Public Library Board of Trustees, Mr. McHaley moved and Mr. Cho seconded that the meeting be adjourned. A voice vote was taken and the motion for adjournment carried at 7:56 p.m.

Respectfully Submitted,
Betsy Adamowski
Library Director