

Monday, May 16, 2022

7:00 p.m.

I. Call to Order

The Board of Trustees of the Wheaton Public Library held their regular Board meeting on Monday, May 16, 2022. Board President Laurie Metanchuk called the meeting to order at 7:02 p.m. Members present in person at roll call: Christine Fenne, Al Herbach, Joe McHaley and Laurie Metanchuk. Attending via Zoom: Simone Morton and Kathryn Staron. Absent: Bob Lyon and Vallari Talapatra. Betsy Adamowski, Library Director, Ed Sirovatka, IT/Facilities Manager, and Lisa Christell-Sandri, Library Finance/Business Office Manager and recording secretary for this meeting, were also in attendance.

II. Citizens to be Heard

Mr. Univ Phreykz addressed the Board, speaking about his use of the Library's scanner. He stated that he follows the time limits when he uses the scanner. After speaking for a time, Mrs. Metanchuk offered to call him and discuss his situation. He agreed.

CONSENT AGENDA

III. Minutes for the April 18, 2022 Board Meeting

IV. Minutes for the April 28, 2022 Special Board Meeting

V. Minutes for the April 28, 2022 By-laws Committee Meeting

VI. Financial Reports for April 2022 and Bill Listing for May 2022 Payment

Mr. McHaley moved and Mrs. Fenne seconded to approve the Consent Agenda items.

Roll Call Vote

Ayes: Mr. Herbach
Mr. McHaley
Ms. Staron
Mrs. Morton
Mrs. Fenne
Mrs. Metanchuk

Nays: None

Absent: Mr. Lyon
Ms. Talapatra

Motion Carried

VII. Library Director's Board Report for April 2022

Mrs. Adamowski said the Library Survey will be emailed to the Board members prior to it being made public so they could see how it works. One of the ways it will be available is as a QR code on the summer postcard. It will be open for 1 month. Mr. Herbach asked what the goal of participation was and Mrs. Adamowski stated that the last survey received around 600-700. She would like to see 1,000 completed. The members thought that was a good goal. Mrs. Adamowski mentioned that Lisa Barefield, Teen Services Department Head, received a very positive response from Wheaton Christian Grammar School after they met for a discussion on participating in Battle of the Books while continuing to follow their own book guidelines. Ms. Barefield suggested the Christian schools have their own Battle of the Books. They were very appreciative of her solution. Mrs. Metanchuk spoke about the By-laws Committee discussion and noted that while they were in agreement with many of the changes made by the City, they still needed more clarification on some

of the items. Mrs. Adamowski added that she is getting lots of information coming in from different libraries concerning their own by-laws. There will be another By-laws Committee meeting on May 23rd.

VIII. Unfinished Business:

A. None

IX. New Business:

A. Motion to Approve Using a Distribution of \$1,114.00 from the Adams Memorial Fund for the Donor Level Plaque for the Grow With Us Wall on the Main Floor

Mrs. Fenne asked what the plaque would contain and Mrs. Adamowski responded that it would explain the different levels of giving. Mr. Herbach moved and Mrs. Fenne seconded to approve the motion.

Roll Call Vote

Ayes: Ms. Staron
Mr. McHaley
Mrs. Morton
Mr. Herbach
Mrs. Fenne
Mrs. Metanchuk

Nays: None

Absent: Mr. Lyon
Ms. Talapatra

Motion Carried

B. Motion to Approve Non-Resident Card Participation

Mr. McHaley moved and Mr. Herbach seconded to approve the motion.

Roll Call Vote

Ayes: Mrs. Fenne
Mrs. Morton
Mr. McHaley
Ms. Staron
Mr. Herbach
Mrs. Metanchuk

Nays: None

Absent: Mr. Lyon
Ms. Talapatra

Motion Carried

C. Motion to Approve Tax Method to Calculate Non-Resident Fees for Both Homeowners and Renters

Mrs. Fenne moved and Mr. McHaley seconded to approve the motion.

Roll Call Vote

Ayes: Ms. Staron
Mr. McHaley
Mrs. Fenne
Mr. Herbach
Mrs. Morton
Mrs. Metanchuk

Nays: None
Absent: Mr. Lyon
Ms. Talapatra
Motion Carried

D. Motion to Approve Nominating Committee

Mrs. Metanchuk put forward Mr. McHaley, Mr. Lyon with Ms. Staron as Chair for the Nominating Committee. Mrs. Fenne moved and Ms. Staron seconded to approve the committee members.

Roll Call Vote

Ayes: Mrs. Morton
Mr. McHaley
Mrs. Fenne
Mr. Herbach
Ms. Staron
Mrs. Metanchuk

Nays: None
Absent: Mr. Lyon
Ms. Talapatra
Motion Carried

E. Donor Levels for the Butterfly Donor Wall on the Youth Floor – Discussion

Mrs. Adamowski stated that the butterfly art installation will cost around \$6,000. She noted that there are different circle colors and sizes, depending on the amount of the donation and that they will be engraved with donor names/messages. Mrs. Adamowski added that kids could stand in the middle of the butterfly wings and take a photo. The donations will go to the Library's endowment fund to be used for specifically designated current and future planned projects in the youth areas. It was noted that there should be a marketing plan for both the Giving Tree and Butterfly donor walls. Mrs. Adamowski noted that this item will be on next month's agenda for approval.

X. Board Member Comments (Round the Table)

Mr. Herbach wanted to congratulate Jennifer Asimakopoulos, Adult Services Department Head, on her Board Report. She is very passionate about her work. It was mentioned that the Friends' of Wheaton Library sponsored cooking program was phenomenal. Mrs. Fenne encouraged the members to consider becoming a "Friend."

XI. Adjournment

There being no further business of the Wheaton Public Library Board of Trustees, Mr. Herbach moved and Ms. Fenne seconded that the meeting be adjourned. A voice vote was taken and the motion for adjournment carried at 7:36 p.m.

Respectfully Submitted,

Lisa Christell-Sandri
Finance/Business Office Manager