

Monday, April 18, 2022

7:00 p.m.

I. Call to Order

The Board of Trustees of the Wheaton Public Library held their regular Board meeting on Monday, April 18, 2022. Board President Laurie Metanchuk called the meeting to order at 7:01 p.m. Members present in person at roll call: Christine Fenne, Al Herbach, Bob Lyon, Joe McHaley, Laurie Metanchuk, Kathryn Staron and Vallari Talapatra. Attending via Zoom: None. Absent: Simone Morton. Betsy Adamowski, Library Director, Ed Sirovatka, IT/Facilities Manager, and Lisa Christell-Sandri, Library Finance/Business Office Manager and recording secretary for this meeting, were also in attendance.

II. Citizens to be Heard

None

III. Strategic Plan Action Plan Update – Dana Tieman, Head of Continuing Education & Development

Mrs. Adamowski told the members that Mrs. Tieman would first give a brief overview of the plan and it's changes from 6 months ago when it was last presented, then she would go over the community survey. Mrs. Adamowski noted that this was the actual survey that she and the Department Heads put together. In going over the Strategic Plan, Mrs. Tieman made note of the addition of an anecdotes tab and that *library services* was added to Communications Guide. While going over the survey, Mrs. Adamowski stated that it was very comprehensive. It was also noted that there would be multiple ways for access to the survey – a QR code on the summer postcard mailing, kiosks and printed copies in the library, in the Wheaton Chamber's and City's eNews. Mr. Lyon suggested contacting the Wheaton Water department to put information on their billing. There was concern by the members that the survey was too long. Mrs. Adamowski and Mrs. Tieman noted the comments and made adjustments to the document as they went along. It will be brought back to the Department Heads to complete. Mrs. Adamowski said that it will be launched with the summer postcard mailing.

CONSENT AGENDA

IV. Minutes for the March 21, 2022 Board Meeting

V. Financial Reports for March 2022 and Bill Listing for April 2022 Payment

Mr. McHaley moved and Mr. Lyon seconded to approve the Consent Agenda items.

Roll Call Vote

Ayes: Mr. Herbach
Mrs. Fenne
Ms. Staron
Mr. Lyon
Mr. McHaley
Ms. Talapatra
Mrs. Metanchuk

Nays: None

Absent: Mrs. Morton

Motion Carried

VI. Library Director’s Board Report for March 2022

Mrs. Adamowski said there is no update on the west plaza repairs. She told the members that the Adams Memorial shelving unit was put in the quiet reading room and it looks beautiful. It will hold many of the vintage books that were in the hall on the third floor. She noted that it has a lock on it.

VII. Unfinished Business:

A. None

VIII. New Business:

A. Motion to Approve Bylaw Committee

Mrs. Metanchuk put forward Mrs. Fenne and Mr. Herbach and herself for the Bylaw Committee. Mrs. Fenne moved and Ms. Talapatra seconded to approve the Bylaw Committee.

Roll Call Vote

Ayes: Mrs. Fenne
Mr. Lyon
Mrs. Staron
Mr. McHaley
Mr. Herbach
Ms. Talapatra
Mrs. Metanchuk

Nays: None

Absent: Mrs. Morton

Motion Carried

B. Motion to Approve Circulation Policy to Read: All Feature Films on DVD and Blu-ray – 1 week checkout and 4 renewals

Mr. Lyon moved and Mr. Herbach seconded to approve the motion.

Roll Call Vote

Ayes: Mr. Herbach
Mr. McHaley
Ms. Staron
Mr. Lyon
Ms. Talapatra
Mrs. Fenne
Mrs. Metanchuk

Nays: None

Absent: Mrs. Morton

Motion Carried

IX. Board Member Comments (Round the Table)

Mrs. Metanchuk stated that Mayor Suess had 11 applicants for the Library Trustee vacancy and would work with the City Council to narrow it down to 1-3 candidates and let her know by the first week of May. She also mentioned that she enjoyed a webinar on libraries and she thanked Trustee Val Talapatra for sharing her beautiful photos in the Library’s Arts & Culture area. Mrs. Fenne reminded the members to complete their required statement of economic interest that is due May 1st.

X. Adjournment

There being no further business of the Wheaton Public Library Board of Trustees, Mr. Lyon moved and Ms. Fenne seconded that the meeting be adjourned. A voice vote was taken and the motion for adjournment carried at 8:14 p.m.

Respectfully Submitted,

Lisa Christell-Sandri
Finance/Business Office Manager