

Monday, April 15, 2019

7:00 p.m.

**I. Call to Order**

The Board of Trustees of the Wheaton Public Library held its regular monthly meeting on Monday, April 15, 2019, in the Library Board Room. Board President Christine Fenne called the meeting to order at 7:00 p.m. Members present at roll call were: Mrs. Fenne, Mr. Herbach, Mr. Lyon, Mr. McHaley and Mrs. Metanchuk. Absent: Mr. Cho, Mr. McDonough, Mr. Sanguinetti and Ms. Staron. Betsy Adamowski, Library Director and Lisa Christell-Sandri, Library Finance Manager and recording secretary for this meeting, were in attendance. Mrs. Fenne led the attendees in the Pledge of Allegiance.

**II. Citizens to be Heard**

There were no citizens to be heard. There was a guest present. Ken, a C.O.D. student that interned at WPL, sat in on the meeting for part of his class project.

**III. Department Head Presentation – Dana Tieman, Head of Adult Services**

Mrs. Adamowski explained that she is going to reschedule Mrs. Tieman to another Board meeting as there were members absent and new members starting soon.

Mr. Cho entered the meeting at 7:03 p.m.

**CONSENT AGENDA**

**IV. Minutes for the March 18, 2019 Board Meeting**

**V. Financial Reports for March 2019 and Bill Listing for April 2019 Payment**

Mr. McHaley moved and Mr. Herbach seconded to approve the Consent Agenda items.

Roll Call Vote

Ayes: Mr. Lyon  
Mr. McHaley  
Mr. Herbach  
Mrs. Metanchuk  
Mr. Cho  
Mrs. Fenne

Nays: None

Absent: Mr. McDonough  
Mr. Sanguinetti  
Ms. Staron

Motion Carried

**VI. Friends of the Library Report – Mrs. Adamowski**

Mrs. Adamowski noted that the Friends' Book Nook slat wall has been installed and a sign is being created to be placed next to it. The Friends' Annual Meeting is on May 9<sup>th</sup> where there will be a ribbon-cutting for the Book Nook along with entertainment and refreshments.

Mr. Sanguinetti entered the meeting at 7:06 p.m.

**VII. Library Director's Report for March 2019**

Mrs. Adamowski said her Management Team had active shooter training given by the Wheaton Police Department and it was very informative. She would like to have some kind of "cheat sheet" available for the public that outlines the basics of the training program which is called ALICE. Mrs. Adamowski stated that a data consultant was going to present a 2-hour seminar to her and her Department Heads. She invited the City Manager and City HR Director to attend. This seminar will provide information on measuring library activities for guidance on goals, quantifying what the library is doing for the public and why. This will help with budgets and planning.

**VIII. Unfinished Business**

A. None

**IX. New Business**

A. None

Mrs. Fenne announced that the Board would now go into Closed Session.

**X. CLOSED SESSION:**

**A. 5 ILCS 120/2 (c)(1): To Discuss the appointment, employment, compensation, discipline, performance, or dismissal of a specific employee of the Library.**

Motion to move into Closed Session: Mr. Lyon Second: Mr. McHaley Time: 7:19 p.m.

Roll Call Vote

Ayes: Mr. Cho  
Mr. Sanguinetti  
Mr. Lyon  
Mrs. Metanchuk  
Mr. McHaley  
Mr. Herbach  
Mrs. Fenne

Nays: None

Absent: Mr. McDonough  
Ms. Staron

Motion Carried

Mr. Lyon left the meeting at 8:21 p.m.

**B. Return to Open Session**

Time: 8:25 p.m.

**XI. Board Member Comments (Round the Table)**

Mrs. Fenne shared an article on Glen Ellyn Library's short story dispenser. She then presented outgoing Trustee Raymond Sanguinetti with a Certificate for his work on the Library Board, shared his accomplishments and expressed her appreciation for his involvement on the Board.

**XIII. Adjournment**

There being no further business of the Wheaton Public Library Board of Trustees, Mr. Sanguinetti moved and Mr. Herbach seconded that the meeting be adjourned. A voice vote was taken and the motion for adjournment carried at 8:31 p.m.

Respectfully Submitted,  
Lisa Christell-Sandri  
Finance Manager  
Wheaton Public Library