

SPECIAL LIBRARY BOARD MEETING MINUTES

Friday, April 3, 2020

5:00 p.m.

I. Call to Order

The Board of Trustees of the Wheaton Public Library held a Special Board meeting on Friday, April 3, 2020, in the Library's café seating area on the 1st floor. Board President Christine Fenne called the meeting to order at 5:03 p.m. Members present at roll call were: Christine Fenne, Alan Herbach, Bob Lyon, Bob McDonough, Joe McHaley, Laurie Metanchuk, Kathryn Staron and Vallari Talapatra. Absent: Simone Morton. Betsy Adamowski, Library Director, Ed Sirovatka, IT Manager, and Lisa Christell-Sandri, Library Finance Manager and recording secretary for this meeting, were also in attendance.

II. Citizens to be Heard

There were guests via Zoom, but no citizens to be heard.

AGENDA

III. Library Director's Report

Mrs. Adamowski said that all the teams are working hard on the many Virtual Library services that are being offered and that there has been a huge increase in the Library's YouTube views. Mrs. Adamowski reported that there were 186 library card submissions which is a massive increase compared to normal. Storytimes will be going live along with many other online activities. She stated that the Library continues to just burst - staff's work has not slowed down at all.

IV. Motion to approve the minutes of the Special Board Meeting of March 30, 2020

Mrs. Fenne pointed out that there were some typographical errors in the minutes that needed correction. Mrs. Metanchuk moved and Mr. McHaley seconded the motion to approve the minutes with corrections.

Roll Call Vote

Ayes: Mr. McHaley
Mrs. Metanchuk
Ms. Talapatra
Ms. Staron
Mr. Lyon
Mr. McDonough
Mr. Herbach
Mrs. Fenne

Nays: None

Absent: Ms. Morton

Motion Carried

V. Motion to approve Compensation Plan for Stay at Home Order through April 30, 2020

Mrs. Adamowski put together three compensation options for the Board to consider:

There are two groups of employees during this time that the physical library building is not open. Based on job duties and ability, the employees were put into groups:

Group A: ALL employees who are tele-communicating and providing virtual service to the public during the Stay at Home order. This group is comfortably doing 100% essential library work during the average work week.

All members in this group are exempt employees and non-exempt and perform essential duties such as maintenance, payroll, communications or administrative.

Group B: ALL the employees who are tele-communicating, but ARE NOT providing virtual service to the public. This group is comfortably doing 50% essential library work during an average work week.

All members in this group are non-exempt employees.

NOTE: Medical and other benefits **will** continue for both groups will continue through April 30, 2020.

Option 1 Pay both **Group A** and **Group B** 100% their average weekly wages during the 2nd Stay at Home Executive Order.

Option 2 Pay **Group A** 100% their average weekly wages. Reduce the hours for **Group B** 50% and pay this group the hours that they work from home.

Option 3 Pay **Group A** 100% their average weekly wages. Furlough **Group B** and this group not work in any capacity.

Mrs. Fenne asked each Board member for any comments/questions. Mr. Herbach moved and Ms. Talapatra seconded to approve Option 1 of the motion.

Roll Call Vote

Ayes: Mr. Herbach
Mr. McDonough
Ms. Talapatra
Mr. Lyon
Ms. Staron
Mrs. Metanchuk
Mr. McHaley
Mrs. Fenne

Nays: None

Absent: Ms. Morton

Motion Carried

Mrs. Adamowski thanked all the members, noting that Board President Christine Fenne worked hard along side her to get as much education out of this as they could before presenting it to the Board. She also noted that there would not be a meeting on April 20th, but if there are more Executive Orders, there will be another Special Meeting scheduled.

XIII. Adjournment

There being no further business of the Wheaton Public Library Board of Trustees, Mrs. Fenne moved and Mrs. Metanchuk seconded that the meeting be adjourned. A voice vote was taken and the motion for adjournment carried at 5:20 p.m.

Respectfully Submitted,
Lisa Christell-Sandri
Finance Manager