



COMMUNITY RELATIONS COMMISSION MEETING MINUTES

WHEATON CITY HALL, 303 W WESLEY STREET, WHEATON, ILLINOIS 60187

Wednesday, April 3, 2019 FINAL

I. Call to Order

Gail Forrest 7:05 PM

II. Welcome

III. Roll Call

Tony Asta

Alex Mayster – absent

Gail Forrest

Kay Frederick - absent

Larniecia Smith

Erica Nelson

Shayne Moore

Julie Kulovits

Colleen Attwell

Marcella Incarnati – absent

Sandy McKeen

IV. Approval of Minutes

Approved

V. Citizens to be Heard

None

VI. Continuing Business

Good Citizen Award

Many nominations coming in

Responses due by April 8th **ACTION: Attwell - Ensure nomination link is working**

Meeting to vote on winner is May 1st **ACTION: Moore - Collect headshots of nominees, update Script for event and secure photographer for the ceremony**

Gail proposed to include non-residents and change the category of “high school” students to “students” **ACTION: All – revisit rules after May 20 event.**

Erica will reach out to Paula at DWA to thank Downtown Businesses for their sacrifice through construction pain at the Good Citizen Award Ceremony

Military Update

ACTION: Nelson - will meet with Emily from Midwest Shelter before the next meeting to determine where needs are - Using the mission of our commission to highlight that there are these groups doing great work

Working with Emily to publicize mentor program for Midwest Shelter veterans - **ACTION:** Nelson to invite Emily to June Meeting - how do we connect you to the community for volunteers

Social Media

Calendar pushed to Wheaton social media

Make a Difference Day

Push to Shop Downtown Wheaton idea discussed, idea to distribute 24 hour coupon to community

Festival of Cultures

Procuring stage, booth set up, vendors and other components for event

ACTION: Nelson - Update Project Plan on Google Drive to update the Commission on Progress

Location will be the French Market location

Sponsorship

Met with Gail to review Sponsorship

ACTION: McKeen - Meet with Tony to discuss sponsorship goals for Festival of Cultures

Erica Reappointment

Unanimously Approved

Finance Report

None Received

Eagle Scout Project

ACTION: Asta will follow up with Eagle Scout

VII. New Business

There is an opening for Vickie Miller's position

ACTION: Forrest - Invite her to honor her service at upcoming event or meeting

Update the agenda **ACTION:** McKeen - Add "Other Meetings" to Agenda after May meeting

VIII. Adjournment

8:21 PM

Prepared by Sandy McKeen, Finalized by Gail Forrest