

Monday, March 16, 2020
7:00 p.m.

I. Call to Order

The Board of Trustees of the Wheaton Public Library held its regular monthly meeting on Monday, March 16, 2020, in the Library's café seating area on the 1st floor. Board President Christine Fenne called the meeting to order at 7:02 p.m. Members present at roll call were: Christine Fenne, Alan Herbach, Bob Lyon, Laurie Metanchuk, Kathryn Staron and Vallari Talapatra. Absent: Bob McDonough, Joe McHaley and Simone Morton. Dawn Kovacs, Deputy Director, was present in Director Betsy Adamowski's absence. Lisa Christell-Sandri, Library Finance Manager and recording secretary for this meeting, was also in attendance.

II. Citizens to be Heard

There were no citizens to be heard.

CONSENT AGENDA

III. Minutes for the February 17, 2020 Board Meeting

IV. Financial Reports for February 2020 and Bill Listing for March 2020 Payment

Mrs. Metanchuk moved and Mr. Herbach seconded to approve the Consent Agenda items.

Roll Call Vote

Ayes: Mrs. Metanchuk
Ms. Staron
Ms. Talapatra
Mr. Lyon
Mr. Herbach
Mrs. Fenne

Nays: None

Absent: Mr. McHaley
Mr. McDonough
Ms. Morton

Motion Carried

V. Friends of the Library Report

None

VI. Library Director's Report for February 2020

With Mrs. Adamowski on vacation, Deputy Director Dawn Kovacs addressed the members. She said she would forward any questions they had on the Director's Report to Mrs. Adamowski or they could email her directly.

VII. Unfinished Business:

A. Polaris Update – Dawn Kovacs, Deputy Director

Mrs. Fenne started by telling the members that Mrs. Kovacs headed the move to the Polaris cataloging system. Mrs. Kovacs went over a Polaris update handout, noting that going live on March 11th went smoothly. She said on this last Friday, Saturday and Sunday patrons flooded the

Library wanting to check out items before the closing on Monday, March 16th. She was there to help during the weekend and she commended the staff on their ability to work smoothly with Polaris – there were lines all day. Mrs. Fenne commented that the new system was very user-friendly. Mrs. Kovacs noted that there are still some things to be completed with the new system.

VIII. Board Member Comments (Round the Table)

Board members congratulated Mrs. Kovacs on the successful switch to Polaris. It was noted that the Library was closing because District 200 and the Wheaton Park District were closing. Mrs. Kovacs stated that she had a meeting with the staff to discuss curbside service, when it was feasible. With the arrival of the Coronavirus, there were a lot of options and protocols to cover. She said that right now there will be no checking in of materials, fines will not be charged and holds will still be there when the Library is open again. There were queries of what other libraries are doing concerning the virus. Mrs. Kovacs responded that she didn't know yet. The Board requested that the Library review payroll options.

XIII. Adjournment

There being no further business of the Wheaton Public Library Board of Trustees, Mr. Herbach moved and Ms. Talapatra seconded that the meeting be adjourned. A voice vote was taken and the motion for adjournment carried at 7:45 p.m.

Respectfully Submitted,
Lisa Christell-Sandri
Finance Manager