

Monday, February 18, 2019  
7:00 p.m.

**I. Call to Order**

The Board of Trustees of the Wheaton Public Library held its regular monthly meeting on Monday, February 18, 2019, in the Library Board Room. Board President Christine Fenne called the meeting to order at 7:01 p.m. Members present at roll call were: Mrs. Fenne, Mr. McDonough, Mr. McHaley, Mrs. Metanchuk and Ms. Staron. Absent: Mr. Cho, Mr. Lyon and Mr. Sanguinetti. Betsy Adamowski, Library Director and Lisa Christell-Sandri, Library Finance Manager and recording secretary for this meeting, were in attendance. Mrs. Fenne led the attendees in the Pledge of Allegiance.

Mr. Sanguinetti entered the meeting at 7:02 and Mr. Cho at 7:04 p.m.

**II. Citizens to be Heard**

None

**III. Department Head Presentation – Courtney Tedrick, Head of Community Engagement**

Ms. Tedrick began by introducing Carolyn Boyer, Community Engagement Librarian, saying that she coordinates artists, displays and exhibits for the Arts & Culture Center. Ms. Tedrick continued by explaining that Community Engagement deals with all adult programs, adult book discussions and the library’s social media. Some upcoming programs are a local author fest, a Fun Walk leading up to the Ice Cream Social, and program funded with a grant through American Library Association called American Creed. Ms. Tedrick is planning to bring back TED Talks and present them in the Arts & Culture Center. She mentioned many other presentations that are in the works for the coming year. Mrs. Adamowski was proud to say that Ms. Tedrick did a presentation at the Lion’s Club and it was very well-received.

**CONSENT AGENDA**

**IV. Minutes for the January 21, 2018 Board Meeting**

**V. Financial Reports for January 2019 and Bill Listing for December 2018 & February 2019 Payment**

Mr. Sanguinetti moved and Mr. McHaley seconded to approve the Consent Agenda items.

Roll Call Vote

Ayes: Ms. Staron  
Mr. McDonough  
Mr. McHaley  
Mr. Sanguinetti  
Mrs. Metanchuk  
Mr. Cho  
Mrs. Fenne

Nays: None

Absent: Mr. Lyon

Motion Carried

**VI. Friends of the Library Report – Mrs. Adamowski**

Mrs. Adamowski stated that the library has received a check for \$40,000 from the Friends. They will officially present the “big” check at their annual meeting in May. The meeting will be in the Arts & Culture Center and there will be a ribbon-cutting ceremony for the new Book Nook. Since the nook has been remodeled, the income from it has gone up. Mrs. Adamowski also noted that the Friends will be getting a slat wall and a chalkboard sign for the nook.

**VII. Library Director’s Report for January 2019**

Mrs. Adamowski asked the members if they liked the new format of the Department Head Board Reports, noting they now include supporting strategic goals. There was general appreciation among the members for the modifications. Mrs. Adamowski said that she is planning to have a department head meeting at the end of each month with topics based upon a Strategic Plan Timeline that she has put together. She mentioned that the wall for the Youth area and the café tables are expected to be here by the end of the month. The Annual Report is at the printer and should go out to the community next week. She also told the members about a proposal she made to the Lion’s Club for a community hands-on project.

**VIII. Unfinished Business**

**A. Appointment of Endowment Sub-Committee**

Mrs. Adamowski stated that this sub-committee will be responsible for developing policies for showcasing of donations/endowments and campaigns for sponsors/naming rights. Mrs. Fenne appointed Mr. Lyon, Chair, Ms. Staron and Mr. Cho.

**IX. New Business**

**A. Appointment of Director Evaluation Sub-Committee**

Mrs. Fenne appointed Mr. McHaley, Chair, along with Mrs. Metanchuk and Mr. Sanguinetti.

**X. Board Member Comments (Round the Table)**

Mr. McHaley commended Mrs. Kovacs for her handling of the library as warming center during the extreme weather while Mrs. Adamowski was away on vacation. Mr. McDonough asked if the library staff had been given any active shooter training. Mrs. Adamowski responded that they had and in addition there will be more cameras being installed this year. Also, she will be looking into door slide-cards and other options to further the safety of patrons and staff.

**XIII. Adjournment**

There being no further business of the Wheaton Public Library Board of Trustees, Mr. McDonough moved and Mr. McHaley seconded that the meeting be adjourned. A voice vote was taken and the motion for adjournment carried at 7:59 p.m.

Respectfully Submitted,

Lisa Christell-Sandri  
Finance Manager  
Wheaton Public Library