

**THE REGULAR MEETING MINUTES OF THE  
WHEATON FIREFIGHTERS' PENSION FUND  
BOARD OF TRUSTEES  
FEBRUARY 8, 2019**

A regular meeting of the Wheaton Firefighters' Pension Fund Board of Trustees was held on Friday, February 8, 2019 at 2:00 pm at the Wheaton Fire Department located at 1 Fapp Circle, Wheaton, Illinois, 60187 pursuant to notice.

**CALL TO ORDER:** President Jason Skilondz called the meeting to order at 2:00 pm.

**ROLL CALL:**

**PRESENT:** President Jason Skilondz, Secretary John Cochran, Trustees Rick Kammes, Charles Hartman, and Michael Savegnago

**ABSENT:** None

**ALSO PRESENT:** Attorney Brian LaBardi, Reimer & Dobrovolny PC (R&D); Paul Marchese, Marquette Associates; Kelley Murray, Lauterbach & Amen, LLP (L&A)

**PUBLIC COMMENT:** There was no public comment.

**APPROVAL OF MEETING MINUTES:** *November 5, 2018 Regular Meeting Minutes:* The Board reviewed the November 5, 2018 regular meeting minutes. A motion was made by Trustee Savegnago and seconded by Trustee Cochran to approve the minutes from the November 5, 2018 regular meeting as written. Motion carried unanimously by voice vote.

*Semi-Annual Review of Closed Session Meeting Minutes:* The Board reviewed the closed session meeting minutes from April 11, 2018. A motion was made by Trustee Savegnago and seconded by Trustee Hartman to keep the closed session meeting minutes closed due to pending matters. Motion carried by roll call vote.

**AYES:** Trustees Skilondz, Savegnago, Cochran, Hartman and Kammes

**NAYS:** None

**ABSENT:** None

**INVESTMENT REPORT – MARQUETTE ASSOCIATES:** *Potential Purchase and/or Sale of Securities, Potential Portfolio and/or Hiring or Termination of Investment Manager:* Mr. Marchese recommended placing Mesirow on alert due to their recent performance. A motion was made by Trustee Kammes and Trustee Hartman to place Mesirow on alert based on the recommendation of Marquette Associates. Motion carried unanimously by voice vote.

*Executive Summary:* Mr. Marchese distributed the Executive Summary as of December 31, 2018. As of December 31, 2018, the year-to-date total net return is (5.6%) for an ending market value of \$30,732,606. The asset allocation is as follows: fixed income at 36.5%, U.S. equity at 30.5%, international equity at 18.2%, real estate at 7.6%, global tactical composite at 5.8%, annuities at 1.7%, and cash at 1.4%. Mr. Marchese discussed the market commentary and reviewed the total fund composite and recent transactions. All questions were answered by Mr. Marchese. A motion was made by Trustee Savegnago and seconded by Trustee Cochran to accept the Executive Summary as presented. Motion carried unanimously by voice vote.

*Review/Update Investment Policy:* There were no updates to the Investment Policy at this time.

**ACCOUNTANT'S REPORT – LAUTERBACH & AMEN, LLP:** *Monthly Financial Report:* The Board was presented with the Monthly Financial Report for the eight-month period ending December 31, 2018. As of December 31, 2018, the net position held in trust for pension benefits

is \$31,263,714.13 with a change in position of (\$915,235.02). The Board reviewed the Cash Analysis Report, Revenue Report, Expense Report, Member Contribution Report, and Payroll Journal. A motion was made by Trustee Cochran and seconded by Trustee Kammes to accept the Monthly Financial Report as presented by L&A. Motion carried by roll call vote.

AYES: Trustees Skilondz, Savegnago, Cochran, Kammes and Hartman  
NAYS: None  
ABSENT: None

*Presentation and Approval of Bills:* The Board reviewed the Vendor Check Report for the period October 1, 2018 through December 31, 2018, for a total disbursements of \$102,465.44. A motion was made by Trustee Savegnago and seconded by Trustee Kammes to approve the disbursements shown on the Vendor Check Report in the amount of \$102,465.44. Motion carried by roll call vote.

AYES: Trustees Skilondz, Savegnago, Cochran, Kammes and Hartman  
NAYS: None  
ABSENT: None

*Additional Bills, if any:* There were no additional bills presented at this time.

**TRUSTEE TRAINING OPPORTUNITIES:** The Board reviewed the Trustee Training Summary and upcoming training opportunities. Trustees were reminded to submit any training certificates of completion to L&A for recordkeeping.

**COMMUNICATIONS AND REPORTS:** *2019 IRS Mileage:* The Board noted that the IRS standard business mileage rate used for reimbursements increased to \$0.58 per mile, effective January 1, 2019.

*Statements of Economic Interest:* The Board noted that the List of Filers was submitted to the County by the City by February 1, 2019. Statements of Economic Interest will be sent to all registered filers who will need to respond by the deadline of May 1, 2019.

*Review/Approve – Death Audit Service Authorization:* The Board discussed the Death Audit Service offered through IPPFA and L&A and designated Trustee Skilondz as the Pension Fund Representative to communicate with L&A regarding the service. A motion was made by Trustee Savegnago and seconded by Trustee Cochran to authorize the Death Audit Service as discussed and to execute the Death Audit Service Authorization form provided by L&A. Motion carried unanimously by voice vote.

**APPLICATIONS FOR MEMBERSHIP/WITHDRAWALS FROM FUND AND/OR RETIREMENT/DISABILITY BENEFITS:** *Deceased Pensioner – James Bollow/Approval of Surviving Spouse Benefits – Linda Bollow:* The Board noted that James Bollow passed away on 12/27/18. The Board reviewed the surviving spouse benefit calculation for Linda Bollow with an effective date of 12/28/18 for a monthly benefit of \$2,913.14 with no additional increases. A motion was made by Trustee Hartman and seconded by Trustee Kammes to approve the surviving spouse benefit of Linda Bollow as calculated by L&A. Motion carried by roll call vote.

AYES: Trustees Skilondz, Savegnago, Cochran, Kammes and Hartman  
NAYS: None  
ABSENT: None

*Approve Regular Retirement Benefits – Lewis Lake:* The Board reviewed the regular retirement benefit calculation for Lewis Lake prepared by L&A. Assistant Fire Chief Lake had an entry date of 12/09/91, retirement date of 02/03/19, effective date of pension of 02/04/19, 50 years of age at date of retirement, 27 years and 1 month of creditable service, applicable salary of \$136,813.36, applicable pension percentage of 67.71%, amount of originally granted monthly pension of \$7,719.50 and amount of originally granted annual pension of \$92,634. A motion was made by Trustee Cochran and seconded by Trustee Savegnago to approve Lewis Lake's regular retirement benefit as calculated by L&A. Motion carried by roll call vote.

AYES: Trustees Skilondz, Savegnago, Cochran, Kammes and Hartman  
NAYS: None  
ABSENT: None

*Written Decision and Order – Lewis Lake:* The Board reviewed the Written Decision and Order prepared by R&D. A motion was made by Trustee Savegnago and seconded by Trustee Hartman to adopt and publish the Written Decision and Order for Lewis Lake. Motion carried by roll call.

AYES: Trustees Skilondz, Savegnago, Cochran, Kammes and Hartman  
NAYS: None  
ABSENT: None

**OLD BUSINESS:** *Actuarial Valuation Report Update:* Trustee Skilondz informed the Board that L&A advised them that the Board is in compliance with the IDOI.

**NEW BUSINESS:** *Approve Annual Cost of Living Adjustments (COLAs) for Pensioners:* The Board reviewed the 2019 Cost of Living Adjustments (see attached) as calculated by L&A. A motion was made by Trustee Cochran and seconded by Trustee Savegnago to approve the 2019 Cost of Living Adjustments as required by statute and calculated by L&A. Motion carried by roll call vote.

AYES: Trustees Skilondz, Savegnago, Cochran, Hartman  
NAYS: None  
ABSENT: None  
ABSTAIN: Trustee Kammes

*Review Trustee Term Expirations and Election Procedures:* The Board noted that the active member term currently held by Trustee Cochran will be expiring in April 2019. Trustee Cochran expressed his wish to remain on the Board if nominated. L&A will conduct an election on behalf of the Pension Fund for one of the two active member Trustee positions. The Board also noted that the appointed Trustee positions held by Trustee Savegnago and Trustee Hartman will be expiring in April 2019 and they wish to remain on the Board. The Board will contact the City to seek reappointment of Trustee Savegnago and Trustee Hartman to the Board.

*IDOI Annual Statement:* The Board noted that completion of the IDOI Annual Statement is currently in process. Updates will be provided to the Board as they become available.

*May 2019 Regular Meeting Possible Date Change:* The Board noted the May 17, 2019 meeting will be rescheduled to May 8, 2019 at 8:30 am.

*New Custodial Agreement for the 6079 NIS:* Mr. Marchese informed the Board that the 6079 NIS had no changes. No further action is needed.

**ATTORNEY'S REPORT – REIMER & DOBROVOLNY PC:** *Review/Discussion – Lyle Lake Jr. Disability RePayment:* Attorney LaBardi apprised the Board that correspondence has been received from Lyle Lake Jr.'s Attorney. The Board directed Attorney LaBardi to draft a response to Mr. Lake's Attorney outlining the Board's position as discussed. Updates will be provided to the Board as they become available.

*Legal Updates:* Attorney LaBardi reviewed the quarterly *Legal and Legislative Update* newsletter with the Board. All questions were answered by Attorney LaBardi.

**CLOSED SESSION, IF NEEDED:** There was no need for closed session.

**ADJOURNMENT:** A motion was made by Trustee Savegnago and seconded by Trustee Cochran to adjourn the meeting at 3:15 pm. Motion carried unanimously by voice vote.

The next regular meeting is scheduled for May 8, 2019 at 8:30 am.

Respectfully submitted,

  
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Jason Sklonetz, President

Minutes approved by the Board of Trustees on 5/7/19 (date).

*Minutes prepared by Kelley Murray, Pension Services Administrator*