



MEMORANDUM

TO: The Honorable Mayor and City Council
FROM: Sam Webb, Superintendent of Fleet Services
DATE: October 18, 2021
SUBJECT: Recommendation for award of a Platform Body Truck with Aerial Lift

Request

Approve the resolution for the purchase of a Platform Body Truck with Aerial Lift.

Background

Unit 23 is a 2005 International model 4400 truck with an aerial platform. This truck, which is the only truck of this type in the City’s fleet, is primarily operated by the Electric Division of the Public Works Department and is used for installing and repairing streetlights, traffic signals, and performing other tasks that require an elevated two-person work platform.

Unit 23 currently has approximately 41,000 miles and 6,800 hours of use and has accumulated sufficient age, usage, and wear to require replacement. Originally, this vehicle was on a 10-year replacement cycle and the service life of this vehicle was gradually extended past 16 years. The gross weight rating of the requested new vehicle will be reduced in classification from a heavy-duty truck to a medium-duty truck but provide the same functionality at a lower purchase and operating cost.

Replacement of Unit 23 was reviewed and recommended to be included in the CY2021 final budget by the Fleet Management Committee. The retired unit will be auctioned at a later date. If approved, the replacement vehicle will be a 2022 model that will be delivered approximately one year after the order is placed due to supply chain disruptions.

This truck was originally bid in June. Only one bid was received, and pricing was excessively overbudget. Staff chose to revise the specifications to meet the bare minimum requirements for the City and re-bid. Bid specifications were not restrictive, allowed for full and open competition, and allowed for equivalent units.

Bid Results (Re-Bid)

Bids were received from the following vendor(s):

Vendor	Price
Power Equipment Leasing	\$225,422



Staff also requested and received an equivalent bid from the Sourcewell cooperative purchasing program through Power Equipment Leasing to evaluate bid pricing vs. cooperative contract pricing. In this instance, bid pricing was \$7,005 lower than Sourcewell pricing.

Procurement Review

Procurement staff reviewed the bid from Power Equipment Leasing for conformity with the City’s terms and conditions, bid bond and insurance requirements. Power Equipment Leasing is compliant with the bid requirements.

Budget Impact

The City budgeted funds in the Fleet Services Fund in the amount of \$195,700. Total cost of the completed vehicle is \$225,572, which is \$29,872 overbudget. Reserves are available in the Fleet Services Fund to accommodate the additional cost.

Unit/ Description	Cost per Item	Budget	Amount (Over) under Budget
Unit 23	\$225,422		
2-Way Radio Installation	\$150		
Total	\$225,572	\$195,700	(\$29,872)

Recommendation

Staff recommends that the City Council adopt the resolution authorizing the purchase of a Platform Body Truck with Aerial Lift with Power Equipment Leasing for a total amount not to exceed \$225,422. Radio installation will be separately purchased through an existing contract for \$150.

The specifications proposal, quotation, and City’s Purchase Order are on file in the City Clerk’s office for review.

RESOLUTION R-2021-

**A RESOLUTION AUTHORIZING THE PURCHASE OF A PLATFORM BODY TRUCK
WITH AERIAL LIFT FROM POWER EQUIPMENT LEASING FOR A TOTAL
AMOUNT NOT TO EXCEED \$225,422**

WHEREAS, the City prepared a Bid package (Bid Number 21-126) that included a Platform Body Truck with Aerial Lift; and

WHEREAS, the City solicited bids in a public bidding process and bids were publicly opened and read on September 30, 2021, at 11:00AM. Power Equipment Leasing was determined to be the lowest, responsive, responsible bidder with a bid amount of \$225,422; and

WHEREAS, the City budgeted funds in the Fleet Services Fund in the amount of \$195,700 for a Platform Body Truck with Aerial Lift. Reserves are available in the Fleet Services Fund to accommodate the additional cost; and

WHEREAS, both parties agree to the terms and conditions and pricing set forth in the bid proposal for a Platform Body Truck with Aerial Lift; and

WHEREAS, the corporate authorities of the City of Wheaton, DuPage County, Illinois find it reasonable and appropriate to enter into a purchase agreement with Power Equipment Leasing, 605 Anderson Drive, Romeoville, Illinois, 60446, for the purchase of a Platform Body Truck with Aerial Lift.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Wheaton, Illinois, that:

The City's Purchase Order #2022094 for the purchase of a Platform Body Truck with Aerial Lift from Power Equipment Leasing, 605 Anderson Drive, Romeoville, Illinois, 60446, for a total amount not to exceed \$225,422 is hereby authorized (the "Purchase"); and City staff is directed to undertake any and all other tasks necessary, or in furtherance of, completion of the Purchase transaction. A copy of the City's Purchase Order #2022094 is on file with the City Clerk's office as Exhibit A to this Resolution R-2021-____ and is hereby incorporated into this Resolution and made a part hereof as if fully set forth herein.

ADOPTED this 18th day of October 2021.

Mayor

ATTEST:

City Clerk

Roll Call Vote:

Ayes:
Nays:
Absent: