

**MEMORANDUM**

**TO:** The Honorable Mayor and City Council  
**FROM:** Al Schefske, Facilities Manager  
**DATE:** September 7, 2021  
**SUBJECT:** Recommendation for Carpet Removal and Replacement at City Facilities

**Request**

Approve the resolution for the award of Carpet Removal and Replacement at City Facilities.

**Background**

The carpet in City Hall (2<sup>nd</sup> Floor), Fire Station #37 (N. Main Street), Fire Station #38 (Fapp Circle) and Water Division Facility (Reber Street) was installed 28-30 years ago. These are all high traffic areas due to visitors or existing as a 24/7 facility. It is needs to be replaced due to aging, wear, and heavy use.

**Scope of Work**

Work for this project includes:

- Removing current carpet and any floor prep required following the removal.
- Moving the furniture and replacing it when the job is completed.
- Replacing the wall base with new base.

Contractor shall be responsible for keeping all work areas, passageways, and all other areas free of accumulation of surplus materials, debris, etc. All exposed finished surfaces shall be cleaned following the work.

2<sup>nd</sup> Floor City Hall: Council Chambers, Gamon Room, Conference Room and Administrative areas

Fire Station # 37: Day room and bunk room

Fire Station #38: All administrative offices and in the bunk room

Water Division: All administrative offices

**Bid Results**

Bids were received from the following vendors:

Vendor	Total Cost
Mazarini, Inc.	\$119,608.62
Bee Liner Lean Services	\$120,334.38
Diverzify	\$141,764.00
BP Construction and Remodelers	\$172,700.00
Douglas Flooring	\$181,620.00
Adam’s Trade & Services	\$203,486.97



WHEATON MAYOR PHILIP J. SUESS

CITY MANAGER MICHAEL DZUGAN

CITY COUNCIL: MICHAEL BARBIER | ERICA BRAY-PARKER | SCOTT BROWN | SUZANNE FITCH | LYNN ROBBINS | SCOTT WELLER

**Procurement Review**

Procurement staff reviewed the bid from Mazarini, Inc. for conformity with the City's terms and conditions, bid bond and insurance requirements. Mazarini, Inc. is compliant with the bid requirements.

**Budget Impact**

A total of \$185,500 is budgeted in the CY21 Building Renewal Fund for Carpet Removal and Replacement at City Facilities.

**Recommendation**

Staff recommends the City Council adopt the resolution authorizing the execution of Agreement No. 221 with Mazarini, Inc. for a total amount not to exceed \$119,608.62 for Carpet Removal and Replacement at City Facilities.

The Agreement, exhibits, bid package and responses are on file in the City Clerk's office and available for review.

**RESOLUTION R-2021-**

**A RESOLUTION AUTHORIZING THE EXECUTION OF AGREEMENT NO. 221 WITH MAZARINI, INC. FOR CARPET REMOVAL AND REPLACEMENT AT CITY FACILITIES FOR A TOTAL AMOUNT NOT TO EXCEED \$119,608.62**

**WHEREAS**, the City prepared a bid package (Bid Number 21-87) that included Carpet Removal and Replacement at City Facilities; and

**WHEREAS**, the City solicited bids in a public bidding process and bids were publicly opened and read on July 30, at 11:00 AM. Mazarini, Inc. was determined to be the lowest, responsive, responsible bidder with a bid amount of \$119,608.62; and

**WHEREAS**, the City budgeted funds in the CY2021 Building Renewal Fund for an amount of \$185,500 for Carpet Removal and Replacement at City Facilities; and

**WHEREAS**, both parties agree to the terms and conditions set forth in the bid proposal and the agreement contained in the City's bid package for Carpet Removal and Replacement at City Facilities; and

**WHEREAS**, the corporate authorities of the City of Wheaton, DuPage County, Illinois find it reasonable and appropriate to enter into an agreement with Mazarini, Inc., 100 S. Buffalo Grove Road, Suite 208, Buffalo Grove, Illinois 60089, for Carpet Removal and Replacement at City Facilities.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and City Council of the City of Wheaton, Illinois, that:

The Mayor is hereby authorized to execute, and the City Clerk is hereby directed to attest to City of Wheaton Agreement No. 221 with Mazarini, Inc., 100 S. Buffalo Grove Road, Suite 208, Buffalo Grove, Illinois 60089, for Carpet Removal and Replacement at City Facilities for a total amount not to exceed \$119,608.62 and that a copy of that certain City of Wheaton Agreement No.221 is on file with the City Clerk's office as Exhibit A to this Resolution R-2021-\_\_ and is hereby incorporated into this Resolution as if fully set forth herein.

**ADOPTED** this 7<sup>th</sup> day of September 2021.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk

Roll Call Vote:

Ayes:  
Nays:  
Absent: