

## MEMORANDUM

**TO:** The Honorable Mayor and City Council

**FROM:** Sam Webb, Superintendent of Fleet Services

**DATE:** September 7, 2021

**SUBJECT:** **Recommendation to Purchase a Replacement Vehicle for Unit 39**

### Request

Approve the resolution for the purchase of a replacement vehicle for Unit 39.

### Background

Unit 39 is a 2007 Ford F350 pickup truck with a snowplow used by the Forestry Division of the Public Works Department. It has approximately 25,000 miles and has accumulated sufficient age, usage, and wear to require replacement. This truck is used for snowplowing, dispensing brine for pre-treating streets during snow season, and as a watering truck for spring and summer seasons. The brining and watering equipment will be reused with the new truck. Originally, this vehicle was on an eight (8) year replacement cycle, however, the service life of this vehicle was gradually extended to 14 years. Despite the relatively low miles, the vehicle has significant corrosion and body rust which now necessitates vehicle replacement.

Replacement of Unit 39 was reviewed and recommended to be included in the CY2021 final budget by the Fleet Management Committee. The current unit will be retired and auctioned at a later date. Unit 39 will be replaced with a 2022 F250 instead of a F350 which will provide the same functionality at a lower purchase cost. Delivery is anticipated after April 2022 due to the supply chain disruptions.

### Joint Purchase

The City is a member of the Northwest Municipal Conference ("NWMC"), a corporate organization representing municipalities and townships located within the State of Illinois and Counties of Cook, DuPage, Kane, Lake, and McHenry. The City participates in the NWMC Suburban Purchasing Cooperative ("SPC"), which permits local governments to purchase commodities and services according to contracts negotiated by the NWMC, resulting in significant savings for the City. The requested replacement vehicle is available for purchase from Currie Motors Fleet in Frankfort, Illinois using competitively bid cooperative contract #178. Procurement has reviewed SPC cooperative contract #178 to ensure compliance with the competitive bid process to solicit, evaluate, and award cooperative purchasing contracts for goods and services.

### Budget Impact

The total budgeted amount for this purchase is \$37,672. Total cost of the vehicle with snowplow, warning lights, and 2-way radio installation is \$37,650 which is \$22 underbudget. Funds have been budgeted in account 60070647-70050 for CY2021 Vehicle Replacement Capital purchases.



<b>Unit/ Description</b>	<b>Cost per Item</b>	<b>Total Cost</b>	<b>Budget</b>	<b>Amount (Over) under Budget</b>
Unit 39-2022 Ford F250	\$28,145			
Upfitting Parts and Labor	\$3,520			
Snowplow	\$5,985	\$37,650	\$37,672	\$22.00

**Recommendation**

Staff recommends that the City Council adopt the resolution authorizing the purchase of one (1) 2022 Ford F250 truck with a snowplow from Currie Motors Fleet through the SPC cooperative contract #178 for an amount not to exceed \$34,130. Upfitting parts and installation will be separately purchased through existing contracts where available or within current purchasing guidelines for \$3,520.

The specifications proposal, quotation, SPC cooperative contract #178, and City’s Purchase Order are on file in the City Clerk’s office for review.

**RESOLUTION R-2021-**

**A RESOLUTION AUTHORIZING THE PURCHASE OF ONE (1) REPLACEMENT VEHICLE FOR THE FORESTRY DIVISION FROM CURRIE MOTORS FLEET THROUGH THE NORTHWEST MUNICIPAL CONFERENCE SUBURBAN PURCHASING COOPERATIVE FOR A TOTAL AMOUNT NOT TO EXCEED \$34,130**

**WHEREAS**, pursuant to the Illinois Governmental Joint Purchasing Act (30 ILCS 525/1, et seq.), the City may purchase personal property, supplies, and services joining with other governmental units; and Illinois State Statutes authorize municipal governments to jointly purchase supplies; and

**WHEREAS**, the City is a member of the Northwest Municipal Conference (“NWMC”), a corporate organization representing municipalities and townships located with the State of Illinois and Counties of Cook, DuPage, Kane, Lake and McHenry; and

**WHEREAS**, the City participates in the NWMC Suburban Purchasing Cooperative (“SPC”), which permits local governments to purchase commodities and services according to contracts negotiated by the NWMC, resulting in significant savings for the City; and

**WHEREAS**, the SPC joint purchasing program Contract #178 has been publicly and competitively bid for vehicle and heavy equipment sales; and

**WHEREAS**, the SPC identified Currie Motors Fleet located in Frankfort, Illinois, as the low responsible bidder for SPC Contract #178; and

**WHEREAS**, the City budgeted funds in the Fleet Services Fund in the amount of \$37,672; and

**WHEREAS**, the corporate authorities of the City of Wheaton have determined that it is in the best interest of the City to procure one (1) 2022 Ford F250 pickup truck with a snowplow from Currie Motors Fleet in accordance with SPC Contract #178 for a total amount not to exceed \$34,130.

**NOW THEREFORE, BE IT RESOLVED** by the Mayor and the City Council of the City of Wheaton, Illinois, that:

Section 1. The foregoing recitals are incorporated into and made a part of this Resolution as findings of the Mayor and the City Council.

Section 2. The City’s Purchase Order #2022080 for one (1) 2022 Ford F250 pickup truck with a snowplow through the Suburban Purchasing Cooperative Contract #178 with Currie Motors Fleet, located in Frankfort, Illinois, for a total amount not to exceed \$34,130 for the Forestry Division of the Public Works Department is hereby authorized (the “Purchase”).

A copy of the City’s Purchase Order #2022080 is on file with the City Clerk’s office as Exhibit A to this Resolution R-2021-\_\_\_ and is hereby incorporated into this Resolution and made a part hereof as if fully set forth herein; and a copy of the Suburban Purchasing Cooperative Contract #178 is on file with the City Clerk’s office as Exhibit A to Purchase Order #2022080 and is hereby incorporated into this Resolution and made a part hereof as if fully set forth herein.

Section 3. City staff is authorized and directed to undertake any and all other tasks necessary, or in furtherance of, completion of the Purchase transaction.

**ADOPTED** this 7<sup>th</sup> day of September 2021.

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Mayor

ATTEST:

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City Clerk

Roll Call Vote:

Ayes:  
Nays:  
Absent: