

MEMORANDUM

TO: The Honorable Mayor and City Council
FROM: Al McMillen, Water Superintendent
DATE: September 7, 2021
SUBJECT: **Recommendation for 2021 Water Division Materials**

Request

Approve the resolution for the purchase of Water Division Materials.

Background

One of the functions of the Water Division is to manage, repair, replace, inspect, and improve the City’s water mains, services, fire hydrants, valves, water meters, pumping equipment, and storage tanks. Repair parts and materials are needed for routine maintenance, scheduled replacement, and emergency repairs in order to maintain quality infrastructure.

Scope of Work:

The scope of work includes the procurement of parts and equipment for water mains, pipe fittings, services, fire hydrants, valves, and water meters. Quantities of each item listed in the bid are estimates and are subject to change.

Bid Results

Awards are made to the responsive and responsible bidder submitting the lowest unit price for each line item.

Bids were received from the following vendors:

Vendor	Total
Core & Main	\$75,685.40
Mid American Water	\$69,218.70
Ziebell Water Service Products	\$26,501.20
Water Products Co.	\$1,987.00
Total Estimated Purchases	\$173,392.30

The above purchase amounts are based on estimated quantities used for bidding purposes. Actual quantities purchased may vary.



Procurement Review

Procurement staff reviewed all bids for conformity with the City's terms and conditions, bid bond and insurance requirements. All vendors were compliant with the bid requirements.

Budget Impact

A total of \$146,485.00 is budgeted in the Water Fund for CY2021. The Water Fund has the reserves available to accommodate the potential additional costs.

Recommendation

Staff recommends that the City Council adopt the resolution authorizing the execution of purchase orders, to each vendor listed above, for water division materials for a total amount not to exceed \$173,392.30.

The specifications proposal, quotation, and City's Purchase Order are on file in the City Clerk's office for review.

RESOLUTION R-2021-

A RESOLUTION AUTHORIZING THE PURCHASE OF WATER DIVISION MATERIALS FROM MULTIPLE VENDORS FOR A TOTAL AMOUNT NOT TO EXCEED \$173,392.30

WHEREAS, the City prepared a Bid package (Bid Number 21-110) that included Water Division Materials; and

WHEREAS, the City solicited bids in a public bidding process and bids were publicly opened on August 20, 2021, at 11:00 AM. Bids were evaluated and the lowest price per line item was awarded to each responsive and responsible bidder; and

WHEREAS, the City budgeted funds in the CY2021 Water Fund for a total amount of \$146,485 for Water Division Materials and reserves are available to accommodate potential additional costs; and

WHEREAS, all parties agree to the terms and conditions set forth in the bid proposal for Water Division Materials; and

WHEREAS, the corporate authorities of the City of Wheaton, DuPage County, Illinois find it reasonable and appropriate to enter into a purchase agreement with multiple vendors for the purchase of Water Division Materials.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Wheaton, Illinois, that:

Section 1. The City's Purchase Orders #2022081, #2022082, #2022083, and #2022084 for the purchase of Water Division Materials from multiple vendors, for a total amount not to exceed \$173,392.30, for the Water Division of the Public Works Department are hereby authorized (the "Purchase"). Copies of the City's Purchase Orders #2022081, #2022082, #2022083, and #2022084 are on file with the City Clerk's office as Exhibit A to this Resolution R-2021-___ and are hereby incorporated into this Resolution and made a part hereof as if fully set forth herein.

Section 2. City staff is authorized and directed to undertake any and all other tasks necessary, or in furtherance of, completion of the Purchase transaction.

ADOPTED this 7th day of September 2021.

Mayor

ATTEST:

City Clerk

Roll Call Vote:

Ayes:

Nays:

Absent: