

MEMORANDUM

TO: The Honorable Mayor and City Council

FROM: James P. Kozik, AICP Director of Planning and Economic Development

DATE: July 22, 2021

SUBJECT: Application for Outdoor Special Event Liquor License/Downtown Wheaton Association/Summer Wine Walk

Request

Approval of an application for an Outdoor Special Event Liquor License in connection with the Downtown Wheaton Association's (DWA) Summer Wine Walk to be held on August 14, 2021, from 2pm to 8pm.

Background Information

This DWA fundraising event is planned as a ticketed wine tasting event. The DWA will sell tasting tickets in advance to the public on-line. All ticket holders will check in at a designated location to be carded and receive a wristband (must be 21 years or older); receive their tasting tickets, souvenir wine glass, and a walking map of all the tasting locations.

The tasting locations will be inside participating restaurants and selected retailers. The DWA will be purchasing the wine and distributing it to the tasting locations. Each location will have one to two wines offered for tastings. Each location will have a Basset trained person (21 years or older) as the server. A special wine stopper that only allows for 1-ounce pours will be in each opened bottle. The server will be responsible for marking off each tasting on the participant's tasting ticket.

All tastings must be consumed inside the business premises. Signs will be posted inside the doorways noting that all tastings must be finished inside- no alcohol is allowed outside.

Recommendation

On July 21, 2021, the Liquor Commission met to review the DWA's application and unanimously voted to recommend approval of an Outdoor Special Event Liquor License for the DWA's Summer Wine Walk.

Attachments

c: Elle Withall



Online Form Submittal: Outdoor Special Event Liquor License Application

noreply@civicplus.com <noreply@civicplus.com>

Wed 4/14/2021 4:05 PM

To: Morgan Bainbridge <morgan@downtownwheaton.com>

Outdoor Special Event Liquor License Application

(Beer & Wine Only/Maximum 5 Consecutive Days)

Name of Event: Summer Wine Walk
Date(s) of Event: August 14, 2021
Today's Date: April 13, 2021
Hours of Event: 2pm - 8pm
Location of Event: Downtown Wheaton businesses

Pursuant to provisions of Chapter 6, Sections 6-81 and 6-83.5, of the Wheaton City Code, 1996 as amended, regulating the sale of Alcoholic Liquors in the City of Wheaton, County of DuPage, State of Illinois, and all amendments thereto now in force and effect, the undersigned hereby makes application for an Outdoor Special Event Liquor License.

A cashier's check representing a non-refundable application fee of fifty dollars (\$50.00) is enclosed.

1. Applicant's Name: Downtown Wheaton Association
Mailing Address: PO Box 317, Wheaton, IL 60187
Telephone Number: 630-682-0633
Email Address: elle@downtownwheaton.com

2. President/Chairman's Name: Tonya Parravano
Mailing Address: 131 W. Wesley St Wheaton, Illinois 60187
Telephone Number: 630) 456-4689
Email Address: tonya@andrewsgarden.com

Secretary's Name: Kyle Brady
Mailing Address: 102 W. Front St Wheaton, IL 60187
Telephone Number: 630-668-7867
Email Address: Kyle@runningcompany.com

3. Date Wheaton-based: February 18, 1993

non-profit organization was organized:

4. Statement of the objects for which the Wheaton-based non-profit organization was organized: PROMOTE AND FURTHER THE VIABILITY OF THE DOWNTOWN BUSINESS COMMUNITY IN WHEATON, ILLINOIS.

5. Names, address and telephone numbers of all officers and directors: (up to a maximum of 8)

Name, Address & Telephone Number: Elle Withall, Executive Director, PO Box 317, Wheaton, IL 60187, 630-682-0633

Yes

Name, Address & Telephone Number: Kate Martin, Vice President, 204 W Liberty Dr, Wheaton, IL 60187, 630) 665-5200

Yes

Name, Address & Telephone Number: Ronald Diener, Treasurer, PO Box 317, Wheaton, IL 60187, 630-682-0633

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6. Names, dates of birth, addresses and telephone numbers of all persons (up to a maximum of 10 persons) who are members of the Wheaton-based non-profit organization and who will transfer, exchange or barter alcoholic beverages for the non-profit organization at its outdoor special event following the granting of the license:

Name, Address, Telephone Number & D.O.B. Ronald Diener, PO Box 317, Wheaton, IL 60187, 630-682-0633, DOB: 10/03/1949

Field not completed.

7. A site plan (attach or upload a copy using the "Upload Site Plan" field below) and description of the location of the outdoor special event along with a diagram or drawing illustrating the premises where the alcoholic beverages will be transferred, exchanged, or bartered: Participating downtown Wheaton businesses will be tasting locations. A site plan will be provided once participating businesses are identified. Wine will be served at participating businesses only. Event participants will be required to consume their wine at each business before leaving.

Upload Site Plan: *Field not completed.*

Upload Diagram or Drawing: *Field not completed.*

8. Have applications for similar licenses been made? If so, state disposition of such applications. Yes, applications were granted for the Summer and Winter Wine Walks in previous years.

9. By attachment of his/her signature to this application, the president or head of the board of directors of the Wheaton-based non-profit organization affirms that none of the individuals identified in Question 6 hereof has ever been convicted of a felony or a Class A misdemeanor and are not disqualified to receive a license by reason of any matter of thing contained in the laws of the State of Illinois or any provision of the Wheaton City Code.

10. Has a previous license been issued by any state or subdivision thereof, or by the federal government, to Wheaton-based non-profit organization and if so, where and when. If any license has been revoked, state the reason(s) therefore: Yes, Wheaton Wine Walk, August 2019, 2018 ...; Winter Wine Walk January 2020, 2019, 2018

11. By attachment of his/her signature to this application, the president or head of the board of directors of the Wheaton-based non-profit organization affirms that the applicant and all individuals identified in Question 6 hereof have not in the past and will not in the future violate any of the laws of the State of Illinois or the United States, or any ordinance of the City controlling the retail sale of alcoholic liquor in the conduct of the exchange, transfer, or barter of the alcoholic liquor pursuant to the Outdoor Special Event Liquor License.

12. State whether the president or head of the board of directors of the Wheaton-based non-profit organization is a public official, and if so, the particulars thereof. No

13. By attachment of his/her signature to this application, the president or head of the board of directors of the Wheaton-based non-profit organization affirms that no individual person in the non-profit organization will stand to gain any pecuniary benefit from the transfer, exchange, or barter of alcoholic beverages transferred, exchanged, or bartered pursuant to the Outdoor Special Event Liquor License.

14. By attachment of his/her signature to this application, the president or head of the board of directors of the Wheaton-based non-profit organization affirms that none of the individuals required to be identified in the application have sold, delivered or given away alcoholic liquor in violation of any state law, or city ordinance, to a person under the minimum age required to purchase or possess liquor.

Tonya Parravano

Kyle Brady

Verify Signatures

I understand that checking this box constitutes the legal signatures confirming the statements above.

Reminders

–Application for an Outdoor Special Event Liquor License shall be made at least 90 days prior to the scheduled event.

–Applicant shall obtain a City of Wheaton Special Event Permit prior to the City Council approving an Outdoor Special Event Liquor License and issuance thereof by the local liquor commissioner.

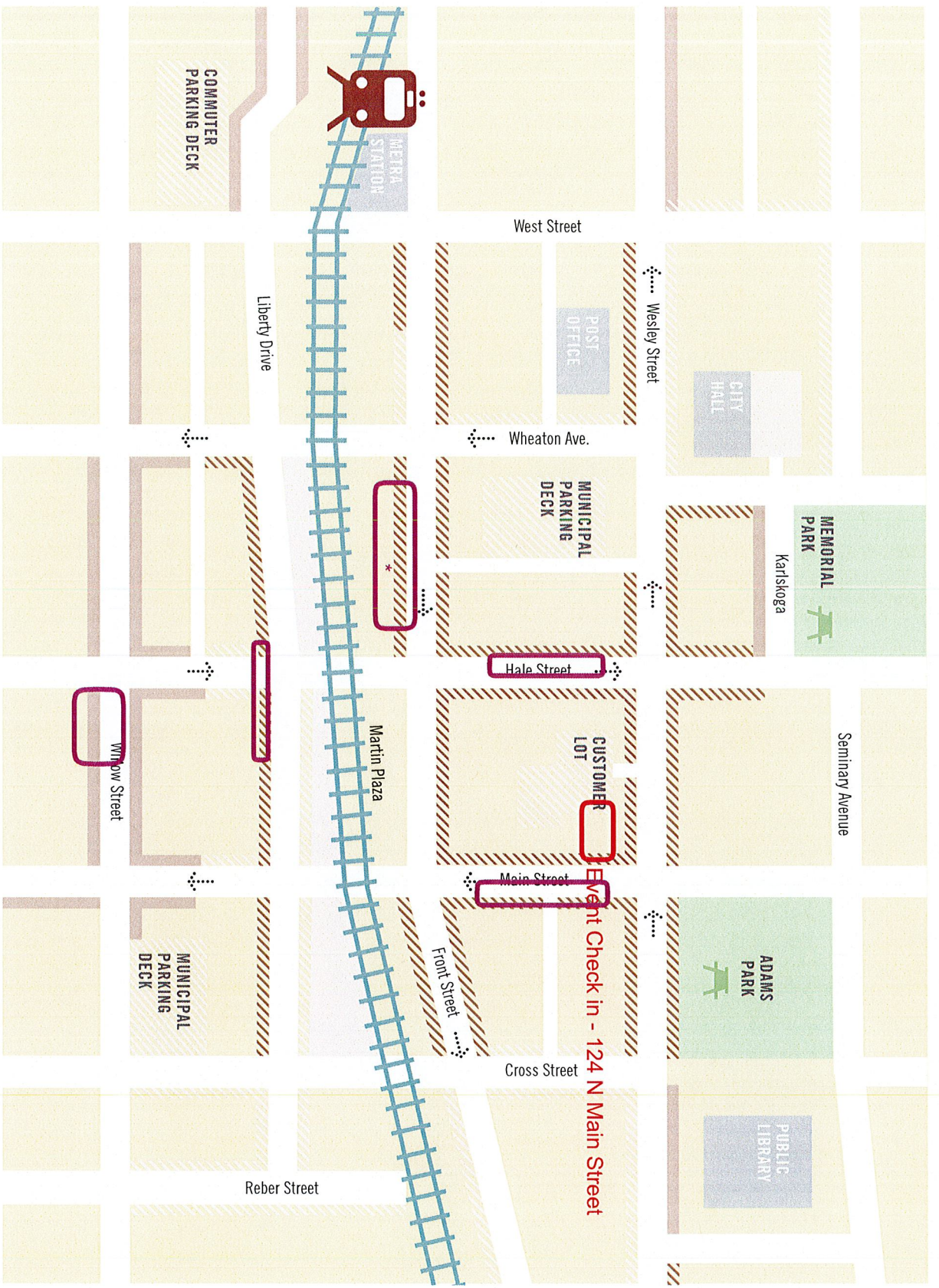
–All persons who transfer, exchange, or barter alcoholic beverages for an Outdoor Special Event Liquor License shall attend and complete the Wheaton Police Department's alcohol sales training program. The applicant is responsible for ascertaining from the Police Department the dates that have been scheduled to conduct such training.

*–Applicant shall contract with the City Police Department for City services by having at **least two off-duty officers present** at the outdoor special event at all times during the hours of operation.*

–Applicant shall submit a certificate of dram shop insurance (liquor liability) as required by Section 6-93 of the City Code. The certificate of insurance shall name the City as an additional insured and shall cover the entire time for which the outdoor special event license is issued. The insurance shall include, at a minimum, an amount not less than \$2,000,000 for bodily injury and \$2,000,000 for property damage.

–Outdoor Special Event License fee: \$200 per day.

–Outdoor Special Event Hours of Operation: Monday-Saturday/11:00 a.m.-11:00 p.m.; Sunday/ 12:00 Noon-9:00 p.m.



- Parking**
- Customer Unlimited FREE
 - Timed FREE & Parking Decks
 - Metered
 - Weekend Only
 - Food
 - Services
 - Shops

* Tasting locations are businesses throughout downtown Wheaton. Specific locations are TBD. Tasting will occur inside businesses.