




WHEATON

POLICE DEPARTMENT

900 W LIBERTY DRIVE, WHEATON, IL, 60187
630.260.2161 | www.wheaton.il.us

MEMORANDUM

TO: Michael G. Dzugan, City Manager
FROM: William Murphy, Chief of Police 
DATE: May 26, 2020
SUBJECT: Recommendation - Disposal of Surplus Property

Please find an inventory of miscellaneous office furniture identified in Exhibit A. These items have been reviewed with Facilities Manager Al Schefske and it has been determined that their usage is obsolete. These items will be recycled or disposed of. Permission is requested for disposal of these items.

The attached resolution is respectfully submitted for review and approval by the Mayor and City Council.

Attachment



WHEATON MAYOR PHILIP J. SUESS

CITY MANAGER MICHAEL DZUGAN

CITY COUNCIL: MICHAEL BARBIER | ERICA BRAY-PARKER | SUZANNE FITCH | LYNN ROBBINS | JOHN RUTLEDGE | CHRISTOPHER ZARUBA

**RESOLUTION R- 2020 -
A RESOLUTION AUTHORIZING THE DISPOSAL
OF CERTAIN SURPLUS PROPERTY**

WHEREAS, Section 2-506 of the Wheaton City Code sets forth a procedure for disposal of property found to be surplus; and

WHEREAS, a request to dispose of property described in Exhibit "A" attached hereto and made a part hereof by reference, has been submitted; and

WHEREAS, the City Manager has approved said request and forwarded it to the City Council for authorization.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Wheaton, Illinois, that the City Manager is authorized to proceed with disposal of said surplus property in compliance with the provisions of Section 2-506 of Chapter 2 of the Wheaton City Code.

ADOPTED this 1st day of June, 2020.

Mayor

ATTEST:

City Clerk

Roll Call Vote:

Ayes:
Nays:
Absent:

EXHIBIT A

ITEM	AMOUNT
Orange Chairs	6
2' X 2' marble and chrome end tables	2
Blue green sofa	1
36" Wall cabinet	2
72" Metal/wood desk	1
2 Drawer file cabinet	6
4 Drawer file cabinet	1
Luggage	1
Sofa	1
Chair	1