

MEMORANDUM

TO: The Honorable Mayor and City Council

FROM: Al Schefske, Facilities Manager

DATE: March 16, 2020

SUBJECT: **Recommendation for Phase II - Architectural Services for the Police Department Locker Room Renovation**

Request

Approve the resolution for the award of Phase II - Architectural Services for the Police Department Locker Room Renovation.

Background

The police station was built in 1990. The restrooms and locker rooms are in constant use due to the nature of 24 x 7 x 365 police operations. The restroom sinks, mirrors and counters are worn, in disrepair and are due for replacement.

Additionally, the amount of equipment issued to officers today differs significantly from when the facility was built 30 years ago. Protective vests, weapons, helmets, bags and officer uniforms and outerwear require more room for storage. The equipment currently assigned to an officer cannot be stored in the officer's assigned locker and has resulted in clutter. Staff and consultants reviewed the option of replacing the existing 18-inch lockers with larger ones and reconfiguring the locker room. However, the architectural cost estimates were very significant and not feasible.

An alternative plan identified an existing area of the building where new lockers could be installed to house some of the officers' bulkier gear. These new lockers would be located near the employee entrance and provide for quicker deployment at shift change. It will also enhance the current locker room by removing the clutter and equipment overflow.

In 2019, FGM Architects (FGM) completed Phase I of the Police Department Locker Room Renovation by completing a study to establish a scope of the project by developing a concept plan and an implementation budget. FGM has met the City's expectations for Phase I. Staff is recommending continuing Phase II - Architectural Services for the Police Department Locker Room Remodel with FGM completing the drawings and plans.



WHEATON MAYOR PHILIP J. SUESS

CITY MANAGER MICHAEL DZUGAN

CITY COUNCIL: MICHAEL BARBIER | ERICA BRAY-PARKER | SUZANNE FITCH | LYNN ROBBINS | JOHN RUTLEDGE | CHRISTOPHER ZARUBA

Scope of Work

Renovation and minor re-modeling of the men's and women's locker rooms in the Police Station includes replacing counter tops, facility fixtures, mirrors, sinks, broken tiles, etc. New police gear storage lockers and rifle storage will be constructed near the employee entrance. The plan also includes minor remodeling and fixes necessary in the locker rooms.

Budget Impact

The 2020 Budget and Building Renewal Fund includes \$200,000 for the design and construction of this renovation project. The architectural design services considered (\$37,400) are included as part of the total budgeted amount.

Recommendation

Staff recommends the City Council adopt the resolution authorizing the execution of Agreement No. 116 with FGM Architects for a total amount not to exceed \$37,400 for Phase II – Architectural Services for the Police Department Locker Room Renovation.

The agreement with its exhibits, including the RFQ package and RFQ response, are on file in the City Clerk's office and available for review.

RESOLUTION R-2020-

A RESOLUTION AUTHORIZING THE EXECUTION OF AGREEMENT NO. 116 WITH FGM ARCHITECTS FOR PHASE II - ARCHITECTURAL SERVICES FOR THE POLICE DEPARTMENT LOCKER ROOM RENOVATION FOR A TOTAL AMOUNT NOT TO EXCEED \$37,400

WHEREAS, the corporate authorities of the City of Wheaton, DuPage County, Illinois find it reasonable and appropriate to enter into an agreement with FGM Architects, 1211 West 22nd Street, Suite 707, Oak Brook, Illinois, 60523, for Phase II - Architectural Services for the Police Department Locker Room Renovation; and

WHEREAS, the City prepared a Request for Quotation package (RFQ Number 20-29) that included Phase II - Architectural Services for the Police Department Locker Room Renovation; and

WHEREAS, it was determined by the City that the quotation from FGM Architects meets the City's needs; and

WHEREAS, the City budgeted funds in the Building Renewal Fund in the total amount of \$200,000 for construction and design services as part of Phase II - Police Department Locker Room Renovation, of which \$37,400 is designated for architectural and design services; and

WHEREAS, both parties agree to the terms and conditions set forth in the RFQ and the agreement contained in the City's RFQ package for Phase II - Architectural Services for the Police Department Locker Room Renovation.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Wheaton, Illinois, that:

The Mayor is hereby authorized to execute, and the City Clerk is hereby directed to attest to City of Wheaton Agreement No. 116, with FGM Architects, 1211 West 22nd Street, Suite 707, Oak Brook, Illinois, 60523 for Phase II - Architectural Services for the Police Department Locker Room Renovation for a total amount not to exceed \$37,400,; and that a copy of that certain City of Wheaton Agreement No. 116 is on file with the City Clerk's office as Exhibit A to this Resolution R-2020-___ and is hereby incorporated into this Resolution as if fully set forth herein.

ADOPTED the 16th day of March 2020.

Mayor

ATTEST:

City Clerk

Roll Call Vote

Ayes:
Nays:
Absent: