

## MEMORANDUM

**TO:** The Honorable Mayor and City Council  
**FROM:** Sarang A. Lagvankar, Interim Director of Engineering  
**DATE:** March 16, 2020  
**SUBJECT:** **Recommendation for Engineering Services for Sidewalk Design**

### Request

Approve the resolution for the award of Engineering Services for Sidewalk Design.

### Background

City Council approved installation of sidewalk near elementary and middle schools as part of the Council's Comprehensive Plan Sidewalk Policy passed in 2018. City staff developed a list of streets with input from school principals and ranked the need for sidewalk based on several factors. Staff is working on completing the third phase of streets identified on the list. Engineering Department was originally in charge of design and plan preparation. Recent changes to engineering staff necessitated hiring a consultant to perform survey and design of proposed sidewalks in order to begin construction this summer.

### Scope of Work

The scope of work includes performing a topographic and planimetric survey, preparation of plans and project specifications, and estimate of cost. The proposed locations of sidewalk installation include the following streets (See Exhibit A):

- Liberty Street from Fischer Street to President Street
- Williston Street from Illinois Street to Willow Avenue
- James Court from Elm Street to N. of Arbor
- Irving Avenue from Prairie Avenue to Wakeman Avenue
- Center Avenue from Marcey Avenue to Westhaven Drive
- Paula Avenue from Westhaven Drive to Marcey Avenue
- Marcey Avenue from Mayo Avenue to Paula Avenue



**Proposal Results**

Proposals were received from the following vendors:

<b>Vendor</b>	<b>Total Cost</b>
Webster, McGrath & Ahlberg, Ltd.	\$28,900.00
Thomas Engineering Group, LLC.	\$33,628.34

City staff has worked with Webster, McGrath & Ahlberg, Ltd., and Thomas Engineering Group, LLC., on other engineering projects. Both firms are fully qualified to perform this type of work. Webster, McGrath & Ahlberg, Ltd., has a lower cost and is recommended for award.

**Procurement Review**

Procurement staff reviewed the proposal from Webster, McGrath & Ahlberg, Ltd., for conformity with the City's terms and conditions and insurance requirements. Webster, McGrath & Ahlberg, Ltd., is compliant with the proposal requirements.

**Budget Impact**

The project will be charged to the Capital Projects Fund.

**Recommendation**

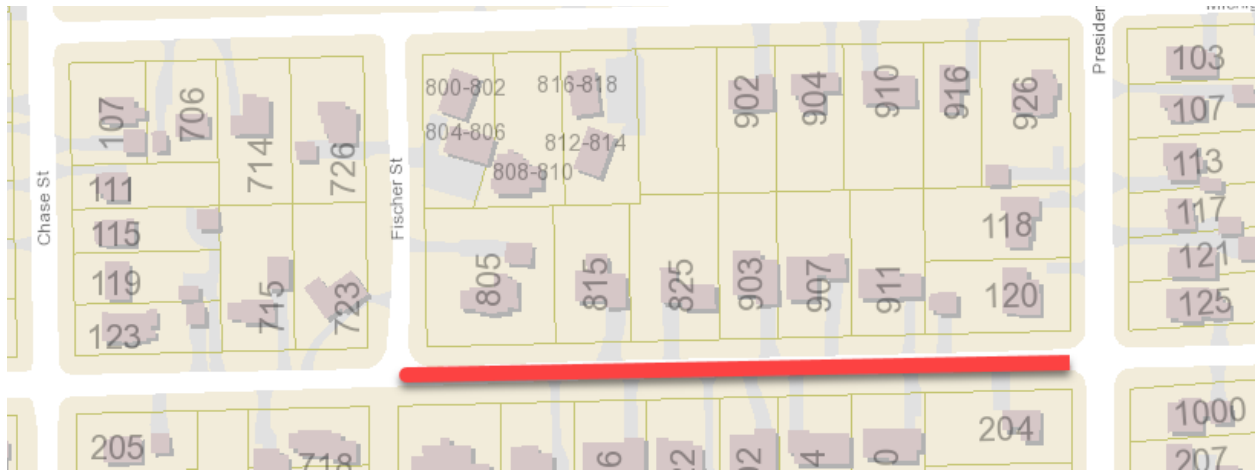
Staff recommends that the City Council adopt the resolution authorizing the execution of Agreement No. 118 with Webster, McGrath & Ahlberg, Ltd., for Engineering Services for Sidewalk Design for total amount not to exceed \$28,900.00.

The Agreement, with its exhibits, RFP package and RFP responses are on file in the City Clerk's office and available for review.

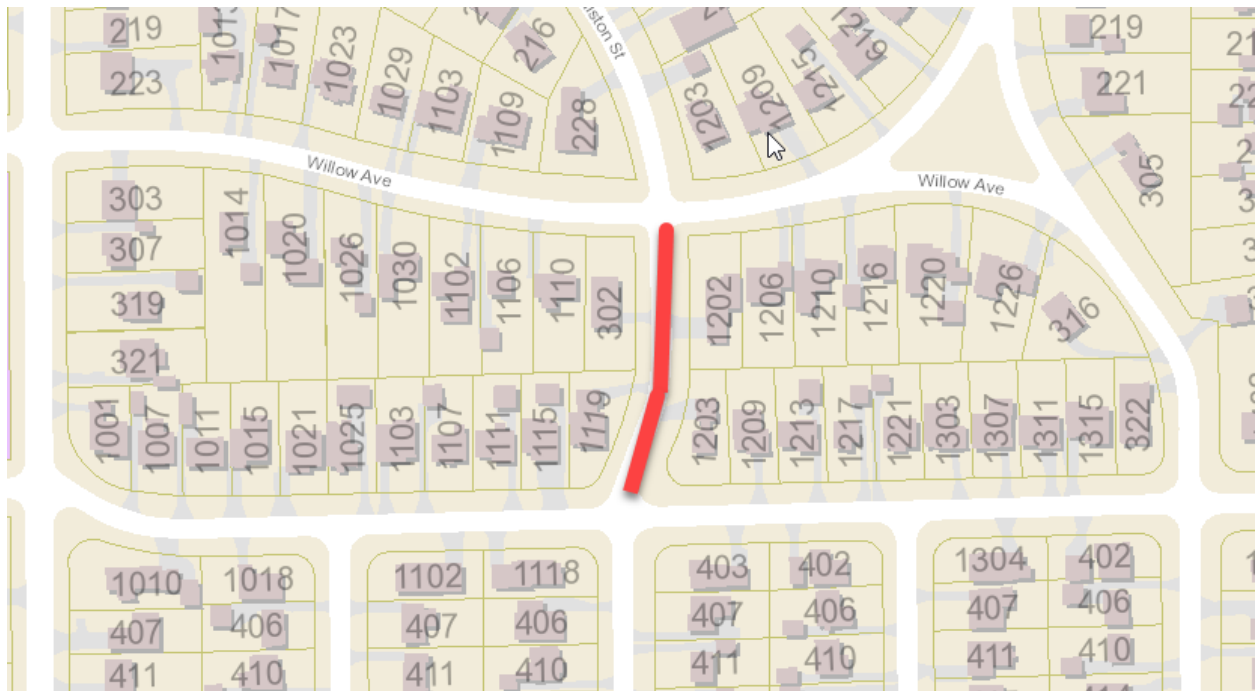
EXHIBIT A

New Sidewalks for 2020

**Liberty Street**

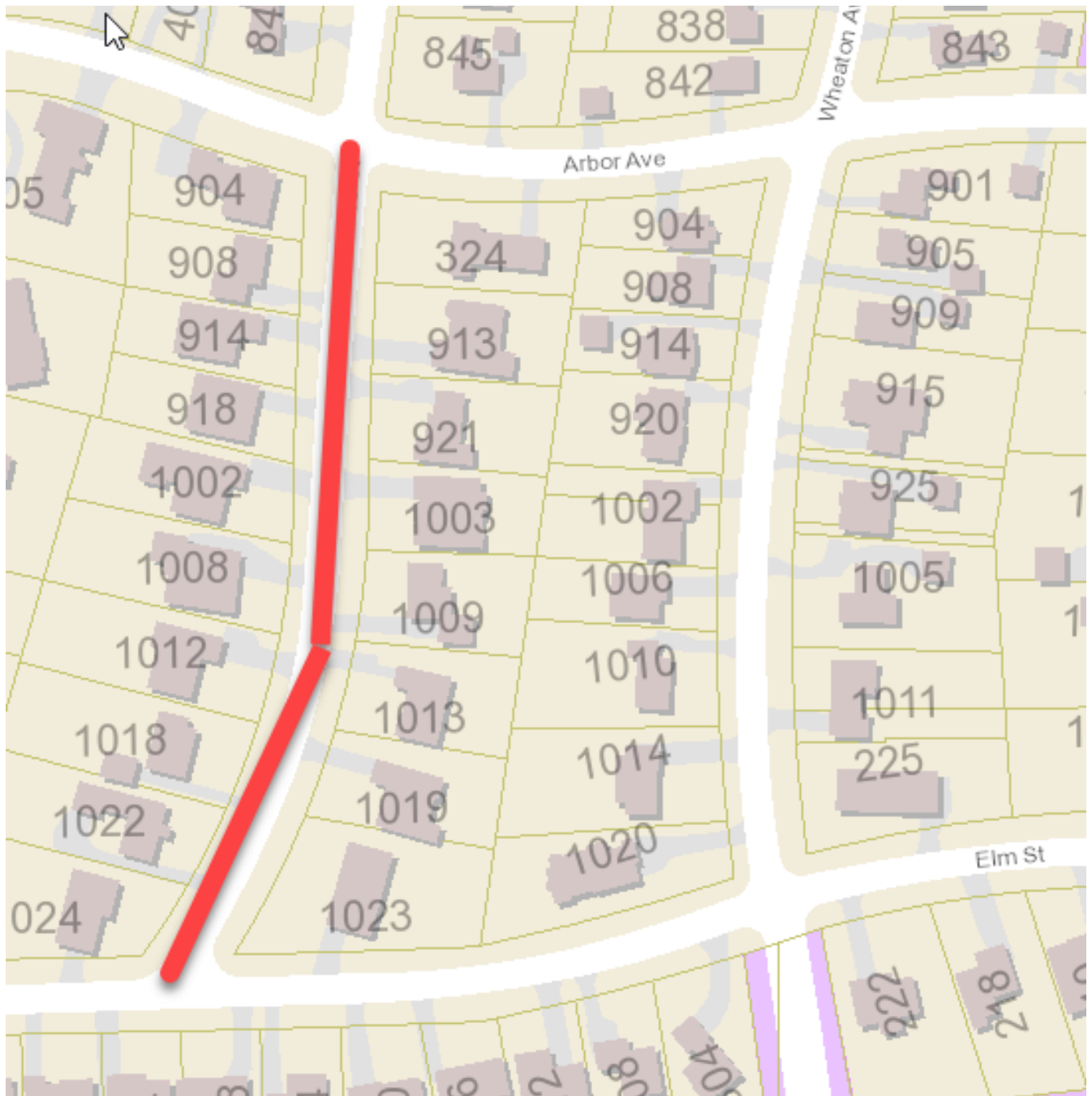


**Williston Street**



New Sidewalks for 2020

**James Court**



New Sidewalks for 2020

**Irving Avenue**





**RESOLUTION R-2020-**

**A RESOLUTION AUTHORIZING THE EXECUTION OF AGREEMENT NO. 118  
WITH WEBSTER, MCGRATH & AHLBERG, LTD., FOR ENGINEERING  
SERVICES FOR NEW SIDEWALKS FOR A TOTAL AMOUNT NOT TO EXCEED \$28,900**

**WHEREAS**, the corporate authorities of the City of Wheaton, DuPage County, Illinois find it reasonable and appropriate to enter into an agreement with Webster, McGrath & Ahlberg, Ltd., 207 S. Naperville Road, Wheaton, Illinois, 60187, for Engineering Services for New Sidewalks; and

**WHEREAS**, the City conducted a Request for Proposal (RFP Number 20-24) process and received and reviewed two submittals for engineering services for new sidewalks; and

**WHEREAS**, Webster, McGrath & Ahlberg, Ltd., submitted a proposal to provide engineering services for new sidewalks in the amount of \$28,900; and

**WHEREAS**, the City has a satisfactory pre-existing relationship with Webster, McGrath & Ahlberg, Ltd., and its proposal meets the City's needs; and

**WHEREAS**, the City budgeted funds in the Capital Projects Fund for Engineering Services for New Sidewalks; and

**WHEREAS**, both parties agree to the terms and conditions set forth in the RFP and the agreement contained in the City's RFP package for Engineering Services for New Sidewalks.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and City Council of the City of Wheaton, Illinois, that:

The Mayor is hereby authorized to execute, and the City Clerk is hereby directed to attest to City of Wheaton Agreement No. 118, with Webster, McGrath & Ahlberg, Ltd., 207 S. Naperville Road, Wheaton, Illinois, 60187 for Engineering Services for New Sidewalks in an amount not to exceed \$28,900; and that a copy of that certain City of Wheaton Agreement No. 118 is on file with the City Clerk's office as Exhibit A to this Resolution R-2020-\_\_ and is hereby incorporated into this Resolution as if fully set forth herein.

ADOPTED the 16<sup>th</sup> day of March 2020.

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Mayor

ATTEST:

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City Clerk

Roll Call Vote

Ayes:  
Nays:  
Absent: