

MEMORANDUM

TO: The Honorable Mayor and City Council

FROM: Sam Webb, Superintendent of Fleet Services

DATE: March 2, 2020

SUBJECT: **Recommendation to Purchase Replacement Vehicles (Units 1, 72, and 97) and Replacement Snowplows (Units 572 and 597)**

Request

Approve the resolution for the purchase of replacement vehicles for Units 1, 72, and 97 which are light trucks and Units 572 and 597 which are snowplows for those vehicles used by the Sewer and Forestry Divisions of the Public Works Department.

Background

Unit 1, 72, 97, 572, and 597 have accumulated sufficient age, usage, and wear to require replacement.

The current Unit 1 is a van used by the Sewer Division of Public Works and has been requested and approved to be replaced with a pickup truck with a snowplow in the current budget. This change will allow greater flexibility for day to day usage as well as during snow operations. Units 72 and 97 are pickup trucks with snowplows used by the Sewer and Forestry Supervisors respectively.

Replacement of Units 1, 72, 97, 572, and 597 was reviewed and recommended to be included in the CY2020 final budget by the Fleet Management Committee. The retired units will be auctioned at a later date.

Joint Purchase

The requested replacement equipment is available for purchase through the Suburban Purchasing Cooperative (SPC) agreement #178 with Currie Motors Fleet located in Frankfort, Illinois.

Budget Impact

The total budgeted amount for this purchase is \$109,675. Total cost of the vehicles with warning lights, tool storage, and 2-way radio installation is \$113,534, which is \$3,859 overbudget. Funds have been budgeted and reserves are adequate in account 60070647-70050 for CY2020 Vehicle Replacement Capital purchases.



Unit/Description	Cost per Item	Total Cost per Unit	Budget	Total Combined Budget	Amount (Over) under Budget
Unit 1- 2020 Ford F250	\$27,069	\$36,567	\$36,095	\$36,095	(\$472.00)
Upfitting Parts and Labor	\$3,520				
Snowplow (part of Unit 1 budget)	\$5,978				
Unit 72- 2020 Ford F250	\$29,942	\$38,131	\$30,636	\$36,790	(\$1,341)
Upfitting Parts and Labor	\$2,211				
Unit 572 Snowplow	\$5,978		\$6,154		
Unit 97- 2020 Ford F250	\$29,942	\$38,836	\$30,636	\$36,790	(\$2,046)
Upfitting Parts and Labor	\$2,916				
Unit 597 Snowplow	\$5,978		\$6,154		
Total	\$113,534	\$113,534	\$109,675	\$109,675	(\$3,859)

Recommendation

Staff recommends that the City Council adopt the resolution authorizing the purchase of three (3) Ford F250 trucks and two (2) snowplows to be purchased through SPC cooperative agreement #178 with Currie Motors Fleet for an amount not to exceed \$104,887. Upfitting parts and installation will be separately purchased through existing contracts where available or within current purchasing guidelines.

The specifications proposal, quotation, SPC cooperative agreement #178, and City’s Purchase Order are on file in the City Clerk’s office for review.

RESOLUTION R-2020-

A RESOLUTION AUTHORIZING THE PURCHASE OF THREE (3) REPLACEMENT VEHICLES AND TWO (2) SNOWPLOWS FROM CURRIE MOTORS FLEET THROUGH THE JOINT PURCHASING PROGRAM WITH THE SUBURBAN PURCHASING COOPERATIVE (SPC) FOR A TOTAL AMOUNT OF \$104,887

WHEREAS, pursuant to the Illinois Governmental Joint Purchasing Act (30 ILCS 525/1, et seq.), the City may purchase personal property, supplies, and services joining with other governmental units; and Illinois State Statutes authorize municipal governments to jointly purchase supplies; and

WHEREAS, the Suburban Purchasing Cooperative (SPC) has been publicly and competitively bid for vehicles and heavy equipment sales; and

WHEREAS, SPC awarded contract #178 to Currie Motors Fleet located in Frankfort, Illinois, for vehicles and heavy equipment sales and has made the contract available to other public entities; and

WHEREAS, the City budgeted funds in the Vehicle Replacement Capital Fund in the amount of \$109,675; and

WHEREAS, the corporate authorities of the City of Wheaton find it reasonable and appropriate to purchase three (3) replacement vehicles and two (2) snowplows for a total amount not to exceed \$104,887 through the SPC contract #178 for the Sewer and Forestry Divisions of the Public Works Department.

NOW THEREFORE, BE IT RESOLVED by the Mayor and the City Council of the City of Wheaton, Illinois, that:

The City's Purchase Order #20210__ for the purchase of three (3) replacement vehicles and two (2) snowplows through the SPC contract #178 with Currie Motors Fleet located in Frankfort, Illinois, for a total amount not to exceed \$104,887, for the Sewer and Forestry Divisions of the Public Works Department is hereby authorized (the "Purchase"); and a copy of the City's Purchase Order #20210__ is on file with the City Clerk's office as Exhibit A to this Resolution R-2020-__ and is hereby incorporated into this Resolution and made a part hereof as if fully set forth herein; and a copy of the SPC contract #178 is on file with the City Clerk's office as Exhibit A to Purchase Order #20210__, and is hereby incorporated into this Resolution and made a part hereof as if fully set forth herein.

ADOPTED this 2nd day of March 2020.

Mayor

ATTEST:

City Clerk

Roll Call Vote:

Ayes:
Nays:
Absent: