

CONSENT AGENDA  
NEW BUSINESS #5

**MEMORANDUM**

TO: The Honorable Mayor and City Council  
FROM: Sharon Barrett-Hagen, City Clerk  
DATE: June 14, 2017  
SUBJECT: Request for Waiver of Bond/Raffle License Application/DuPage Convalescent Center Foundation

Attached is a raffle license application from the DuPage Convalescent Center Foundation which requests the waiver of the bond requirement. This application appears on the June 19, 2017 City Council agenda in accordance with Section 10-197 of the Wheaton City Code which provides for the waiving of the bond requirement by the City Council.

Attachment

Cc: Ms. Carol Soby

## Raffle License Application

In accordance with the Illinois Compiled Statutes (1992, 230 *ILCS* 15/1) and the provisions of the Wheaton City Code, raffle licenses shall be issued only to bona fide religious, charitable, labor, business, fraternal, educational or veterans organizations which operate without profit to their members, and which have been in existence continuously for a period of no less than five (5) years immediately before making application for a license and which had, during that entire five (5) year period, a bona fide membership engaged in carrying out its objectives.

All applicants for licenses must have their principal place of business within Milton Township unless otherwise allowed by the Wheaton City Council. Each license issued is valid for one (1) raffle only, with such raffle drawing taking place on a single day only as specified on this application; there shall be no roll-over/carry-over of a raffle prize(s)/merchandise. No more than two (2) raffle licenses shall be issued during any twelve (12) month period to any Applicant with the same name, or collectively to one or more organizations with different names sharing any common officer(s) or director(s).

No less than fifty-five percent (55%) of the raffle proceeds shall be delivered to the charitable beneficiary.

*(Please type or print)*

1. Organization DuPage Convalescent Center Foundation

Address 400 N. County Farm Road, Wheaton IL 60187

Phone (630) 665-6400

2. Type of Organization 501 (c)3

3. Date Organization was Formed 1/1/1994

4. Briefly explain what funds will be used for:

Quality of Life programs and services for Residents

5. Locations where raffle chances/tickets will be sold:

DuPage County Complex, Wheaton IL, multiple locations- DuPage, Will, and Cook Counties

6. Date(s) on which raffle chances/tickets will be sold

*(Maximum 90 days prior to raffle drawing event):*

From 6/19/2017 to 9/16/2017

7. Date, time and location for determination of winning chance/ticket

Date 9/16/2017 Time 3:30 PM

Location 400 N. County Farm Road Wheaton IL 60187

8. Total value of all prizes to be awarded \$ 2,500.00

9. Has applicant, or any officer/director/employee or person associated with the applying organization or corporation (including any person participating in the management or operation of the raffle), or person who has a proprietary, equitable, or credit interest in the raffle ever been convicted of a felony?  Yes  No If yes, please detail the circumstances below or attach a separate sheet:  


10. Has the applicant, or any officer/director/employee or person associated with the applying organization or corporation (including any person participating in the management or operation of the raffle), or person who has a proprietary, equitable or credit interest in the raffle ever been convicted of a violation of any ordinance or statute regulating gambling?  Yes  No If yes, please detail the circumstances below or attach a separate sheet:  


11. Raffle Manager or Supervisor Carol Soby, Jennifer Muckenhirk, Nicole Gutierrez

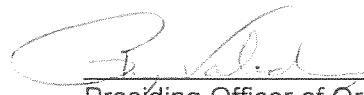
Address 400 N. County Farm Road Wheaton IL 60187

Daytime Phone (630) 665-6400

Fax (630) 784-4212

I, the undersigned, do hereby declare, under oath, that the organization applying for this license and named herein is a not-for-profit organization (as defined in 230 ILCS 15/2.(b) of the Illinois Compiled Statutes) which has been in existence for a minimum period of one (1) year. Attach a copy of State's Attorney General's Letter recognizing charitable status or attach a copy of Secretary of State's letter recognizing Incorporation as a Not-for-profit organization. I hereby state that I have read the provisions of the Wheaton City Code (Raffles)\* and that I will abide by the rules and procedures stated therein.

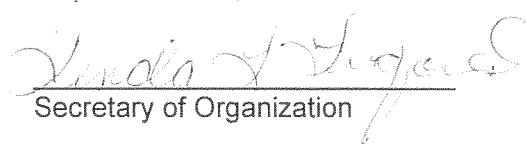
*\*Copy of section mailed upon request of applicant.*



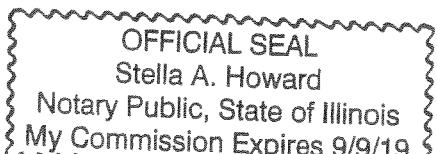
Presiding Officer of Organization

Subscribed and Sworn to before me  
this 12 day of May 2017.

  
\_\_\_\_\_  
Notary Public

  
\_\_\_\_\_  
Secretary of Organization

The raffle manager designated by the organization shall give a fidelity bond in the sum of an amount equal to the aggregate fair market value of all of the prizes in favor of the organization conditioned upon his/her honesty and the performance of his/her duties. The terms of the bond shall provide that notice shall be given in writing to the City not less than thirty (30) days prior to its cancellation. The City of Wheaton may waive this bond requirement by including a waiver provision in the license issued to an organization under the provisions of the Wheaton City Code, provided that a license containing such waiver provision shall be granted only by unanimous vote of the members of the licensed organization.

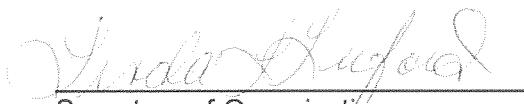


## BOND WAIVER REQUEST

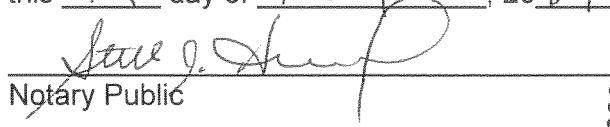
(Must be Completed through Signature Line and Notarized)

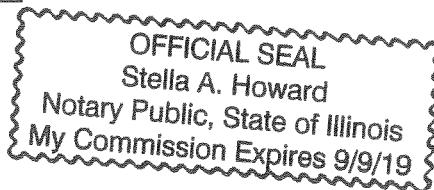
I, the undersigned, Secretary of Wheaton Convalescent Center Foundation  
certify that a vote was held on April 18, 2017

and by a unanimous decision, the members of the above-named organization granted a waiver  
of the fidelity bond requirements in accordance with Section 10-197 of the Wheaton City Code.

  
Secretary of Organization

Subscribed and Sworn to before me  
this 12 day of May, 2017.

  
Notary Public



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Office Use Only

\$25.00 Application Fee Received: 5/17/17

Approved By: \_\_\_\_\_  
(City Manager or Designee)

Date: \_\_\_\_\_