

MEMORANDUM

TO: The Honorable Mayor and City Council
FROM: Al McMillen, Water Superintendent
DATE: January 5, 2026
SUBJECT: Recommendation for the award of Inspection and Repair Services for Well #12

Request

Approve the resolution for the award of Inspection and Repair Services for Well #12.

Background

Maintenance of standby wells provides a reliable emergency water supply. During routine monthly testing, City Water Well #12 shut down and is out of service. The well casing pipe, motor, and pump need to be pulled, inspected, and repaired.

Scope of Work

The scope of work is to pull the existing column pipe, pump, and motor, perform a complete inspection, repair or replace faulty components, and reinstall and test the pump and motor.

Procurement Results

The City received a total of three (3) bids; however, only 2 were deemed responsive.

Vendor	Labor	Replacement Parts	Total Bid Amount
Municipal Well and Pump	\$31,581.60	\$16,868.00	\$48,449.60
Water Well Solutions Illinois, LLC	\$50,929.00	\$42,713.00	\$93,642.00

Procurement Review

Procurement staff reviewed all bids for conformity with the City's terms and conditions, bid bond and insurance requirements. Municipal Well and Pump is compliant with the bid requirements.

Budget Impact

\$48,449.60 will be charged to the Water Capital Fund for Inspection and Repair Services for Well #12.

Recommendation

Staff recommends that the City Council adopt the resolution authorizing the execution of Agreement No. 587 with Municipal Well and Pump for Inspection and Repair Services for Well #12 for a total amount not to exceed \$48,449.60.

The Agreement with its exhibits, bid package and responses are on file in the City Clerk's office and available for review.

RESOLUTION R-2026-

**A RESOLUTION AUTHORIZING THE EXECUTION OF AGREEMENT NO. 587
WITH MUNICIPAL WELL AND PUMP FOR INSPECTION AND REPAIR SERVICES FOR WELL #12 FOR A
TOTAL AMOUNT NOT TO EXCEED \$48,449.60**

WHEREAS, the City of Wheaton, Illinois, ("City") is an Illinois home rule municipality pursuant to the provisions of Article VII, Section 6, of the Illinois Constitution of 1970; and as such the City may exercise any power and perform any function pertaining to its government and affairs; and

WHEREAS, the City prepared an Invitation to Bid package (ITB Number 25-197) for Inspection and Repair Services for Well #12; and

WHEREAS, staff determined that the bid submitted by Municipal Well and Pump best meets the City's needs; and

WHEREAS, \$48,449.60 will be charged to the Water Capital Fund for Inspection and Repair Services for Well #12; and

WHEREAS, both parties agree to the terms and conditions set forth in the Invitation to Bid and the agreement contained in the City's ITB package for Inspection and Repair Services for Well #12; and

WHEREAS, the corporate authorities of the City of Wheaton, DuPage County, Illinois find it reasonable and appropriate to enter into an agreement with Municipal Well and Pump located at 1212 Storbeck Drive, Waupun, Wisconsin 53963 for Inspection and Repair Services for Well #12 for a total amount not to exceed \$48,449.60.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Wheaton, Illinois, that the Mayor is hereby authorized to execute, and the City Clerk is hereby directed to attest to City of Wheaton Agreement No. 587 with Municipal Well and Pump for Inspection and Repair Services for Well #12; and that a copy of that certain City of Wheaton Agreement No. 587 is on file with the City Clerk's office and is incorporated herein as if fully set forth as Exhibit A.

ADOPTED this 5th day of January 2026.

Mayor

ATTEST:

City Clerk

Roll Call Vote:

Ayes:

Nays:

Absent: