

**MEMORANDUM**

**To:** Chair Pearse and Members of the Liquor Commission  
**From:** James P. Kozik AICP, Director of Planning & Economic Development  
**Date:** July 13, 2023  
**Subject:** Application for an Outdoor Special Event Liquor License – DuPage County Fair Association / Exchange Club of Naperville – September 15<sup>th</sup> thru September 17<sup>th</sup> (Ribfest) - DuPage County Fairgrounds

**Proposal**

The DuPage County Fair Association and the Exchange Club of Naperville have submitted an Outdoor Special Event Liquor License application in connection with Ribfest, an event to be held at the County Fairgrounds on September 15<sup>th</sup> thru September 17<sup>th</sup>. The proposed hours of the event are Friday and Saturday from noon to 10:00pm and Sunday from noon to 9:00pm.

**Background Information**

The Fair Association describes Ribfest as a fundraising event for organizations working to eliminate child abuse and domestic violence. Ribfest showcases various vendors selling ribs, a carnival and evening, ticketed concerts. There will be two locations on grounds early in the day selling beer, wine and seltzer type drinks, and three more will open at 4:00pm to service the concert venue.

**Liquor Sales Procedures**

Wheaton Police will be present at all alcohol point-of-sale locations and BASSET/Wheaton Police-trained volunteers will performing ID checks and “banding” of attendees at point-of-sale locations for those wishing to purchase alcohol. All servers at the event will also receive alcohol training pursuant to the Liquor Ordinance requirements.

**Recommendation**

At the July 13<sup>th</sup> Liquor Commission meeting, the Commission will need to review the applications and ask any questions of the applicant.

Staff has no outstanding issues or concerns with regard to this application and foresees no problems with recommending approval of the Outdoor Special Event Liquor Licenses to the DuPage County Fair Association in connection with Ribfest.

If the Local Liquor Commission recommends approval of the Outdoor Special Event Liquor License, this matter will be placed on the August 7<sup>th</sup> City Council Agenda.

Attachments

c: Jim McGuire