

**MEMORANDUM**

**TO:** The Honorable Mayor and City Council

**FROM:** Sean Walsh, Sewers Superintendent

**DATE:** January 16, 2023

**SUBJECT:** Recommendation for the purchase of one (1) Walk-Behind Concrete Saw

**Request**

Approve the resolution for the purchase of one (1) Walk-Behind Concrete Saw.

**Background**

The Sewer Division excavates throughout the year to repair and replace the City of Wheaton's sewer infrastructure. In order to restore and maintain the City's streets, sidewalks, and curbs; the Sewer Division must make accurate and precise cuts for proper excavation and restoration. Many of the City's streets, where the sewers are located, have a concrete base with an asphalt top. In order to make an effective cut, the Sewer Division must use an industrial concrete flat saw. The flat saw used by the Sewer Division was purchased 33 years ago. It is at the end of its life cycle and needs to be replaced.

**Bid Results**

Bids were received from the following vendors:

Vendor	Price
Sunbelt Rentals	\$21,044.00
Zoro Tools	\$24,025.46
Grainger	\$25,085.28

**Procurement Review**

Procurement staff reviewed the bid from Sunbelt Rentals for conformity with the City's terms and conditions. Sunbelt Rentals is compliant with the bid requirements.

**Budget Impact**

A total of \$25,000 is budgeted in the CY2023 Sanitary Sewer Fund (51070420 / 60100) for heavy duty equipment. This purchase is \$3,956 under budget.

**Recommendation**

Staff recommends that the City Council adopt the resolution authorizing the purchase of one (1) Walk-Behind Concrete Saw from Sunbelt Rentals for a total amount not to exceed \$21,044.

The bid package, bid responses, and City's Purchase Order are on file in the City Clerk's office for review.



**RESOLUTION R-2023-**

**A RESOLUTION AUTHORIZING THE PURCHASE OF ONE (1) WALK-BEHIND CONCRETE SAW FROM  
SUNBELT RENTALS FOR A TOTAL AMOUNT NOT TO EXCEED \$21,044**

**WHEREAS**, the City of Wheaton, Illinois, ("City") is an Illinois home rule municipality pursuant to the provisions of Article VII, Section 6, of the Illinois Constitution of 1970; and as such the City may exercise any power and perform any function pertaining to its government and affairs; and

**WHEREAS**, the City prepared a bid package (Bid Number 23-15) for the purchase of one (1) Walk-Behind Concrete Saw; and

**WHEREAS**, the City solicited bids in a public bidding process and Sunbelt Rentals was determined to be the lowest, responsive, responsible bidder with a bid amount of \$21,044; and

**WHEREAS**, the City budgeted \$25,000 in the Sanitary Sewer Fund for heavy duty equipment; and

**WHEREAS**, the corporate authorities of the City of Wheaton find it reasonable and appropriate to purchase one (1) Walk-Behind Concrete Saw for a total amount not to exceed \$21,044.

**NOW THEREFORE, BE IT RESOLVED** by the Mayor and the City Council of the City of Wheaton, Illinois, that:

Section 1. The foregoing recitals are incorporated into and made a part of this Resolution as findings of the Mayor and the City Council.

Section 2. The City's Purchase Order #2024005 for the purchase one (1) Walk-Behind Concrete Saw from Sunbelt Rentals for a total amount not to exceed \$21,044, is hereby, authorized (the "Purchase"). A copy of the City's Purchase Order #2024005 is on file with the City Clerk's office, and is incorporated herein as if fully set forth as Exhibit A.

Section 3. City staff is authorized and directed to undertake any and all other tasks necessary, or in the furtherance of, completion of the Purchase transaction.

ADOPTED this 17<sup>th</sup> day of January 2023.

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Mayor

ATTEST:

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City Clerk

Roll Call Vote:

Ayes:

Nays:

Absent: