



ENGINEERING DEPARTMENT
 303 W WESLEY STREET, WHEATON, IL, 60187
 630.260.2065 | www.wheaton.il.us

MEMORANDUM

TO: The Honorable Mayor and City Council
FROM: Sonia Zala, Project Engineer
DATE: January 17, 2023
SUBJECT: Recommendation for Professional Engineering Services for the Spring Sidewalk Program

Request

Approve the resolution for the award of Professional Engineering Services for the 2023 Spring Sidewalk Program.

Background

The City continues to design sidewalks as part of the City Council's comprehensive plan for completing the sidewalk network within the City. The City Council increased funding to accelerate the new sidewalk program with a desire to complete installation of new sidewalks in the Fall of 2024. At that time, every street in the City will have a sidewalk on at least one side of the roadway. To aid in the acceleration of the program, the survey and design of the Spring 2023 Sidewalk Program will be completed by a professional engineering consultant.

Scope of Work

13,510 linear feet (2.56 miles) of sidewalk will be surveyed and designed for the 2023 Spring New Sidewalk Program. Construction of the project is intended to be awarded in early June 2023, with work to begin in mid-June. The sidewalks which will be surveyed and designed for construction are listed below.

	Street	From	To
1	Lynwood Lane	Greenwood Drive	Delles Road
2	Delles Road	Lynwood Lane	Arbor Avenue
3	Cadillac Drive	Santa Rosa Avenue	Webster Avenue
4	Webster Ave	Cadillac Drive	Forest Avenue
5	Campbell Avenue	Illinois Street	Indiana Street
6	Campbell Avenue	Evergreen	Cul-de-sac
7	Gamon Road	Elm Street	Existing sidewalk north of Tennyson Drive
8	Summit Street	Wendover Lane	Existing sidewalk north of Hawthorne Blvd.
9	Thomas Road	Summit Street	Stoddard Avenue
10	Ranch Road	Driving Park Road	President Street
11	Howard Court	Ranch Road	Cul-de-sac
12	Cherry Court	Ranch Road	Cul-de-sac
13	Webster Court	Ranch Road	Cul-de-sac
14	Sunset Road	Aurora Way	Gables Boulevard
15	Cherry Street	Bridle Lane	Cul-de-sac
16	Woodlawn Street	Existing sidewalk at 1517 Woodlawn Street	Existing sidewalk at 1537 Woodlawn Street



WHEATON MAYOR PHILIP J. SUESS

CITY MANAGER MICHAEL DZUGAN

CITY COUNCIL: MICHAEL BARBIER | ERICA BRAY-PARKER | SCOTT BROWN | SUZANNE FITCH | LYNN ROBBINS | SCOTT WELLER

Procurement Results

Responses were received from the following vendors:

- GSG Consultants, Inc.
- Larson Engineering, Inc.
- Primera Engineers, Ltd.
- Strand Associates, Inc.
- Thomas Engineering Group, LLC

All proposals were reviewed by Engineering staff.

GSG Consultants, Inc. proposes to perform this work for \$108,790.00 with an estimated 328 hours of work. This was the lowest proposal out of the 5 received. The second lowest proposal is from Primera Engineers, Ltd for \$108,960.00 with an estimated 684 hours of work. The cost difference between the proposals of GSG Consultants and Primera Engineers is \$170.00, with the proposal from Primera Engineers including more than twice the number of hours of work. A review of past engineering service proposals for the design of similar quantity of sidewalks averages 700 hours of work for survey, design, and plan preparation. The hours estimated by Primera Engineers is in line with past projects for a minor cost differential of \$170.00 more than the lowest proposal.

Primera Engineers, Ltd. was determined by Staff to be the most advantageous consultant for this work with an amount of \$108,960.00. Additionally, City staff has worked with Primera Engineers, Ltd on other engineering projects and the City has a satisfactory relationship for engineering services with Primera Engineers, Ltd. Primera Engineers, Ltd. is fully qualified to perform this type of work.

The City also received 'No Bid' responses from V3 Companies and Engineering Source Associates, Inc. due to their current workload.

Procurement Review

Procurement staff reviewed the proposal from Primera Engineers, Ltd. for conformity with the City's terms and conditions and insurance requirements Primera Engineers, Ltd. is compliant with the proposal requirements.

Budget Impact

This project is budgeted in the Capital Projects Fund.

Recommendation

Staff recommends that the City Council adopt the resolution authorizing the execution of Agreement No. 351 with Primera Engineers, Ltd. for a total amount not to exceed \$108,960 for Professional Engineering Services for the Spring Sidewalk Program.

The Agreement with its exhibits, bid package and responses are on file in the City Clerk's office and available for review.

RESOLUTION R-2023-

**A RESOLUTION AUTHORIZING THE EXECUTION OF AGREEMENT NO. 351 WITH
PRIMERA ENGINEERS, LTD. FOR PROFESSIONAL ENGINEERING SERVICES FOR THE SPRING SIDEWALK
PROGRAM FOR A TOTAL AMOUNT NOT TO EXCEED \$108,960.00**

WHEREAS, the City of Wheaton, Illinois, ("City") is an Illinois Home Rule Municipality pursuant to the provisions of Article VII, Section 6, of the Illinois Constitution of 1970; and as such the City may exercise any power and perform any function pertaining to its government and affairs; and

WHEREAS, the City solicited a Request for Proposal package (RFP Number 23-01) for Professional Engineering Services for the Spring Sidewalk Program and received and reviewed five (5) proposals; and

WHEREAS, the City received a proposal from Primera Engineers, Ltd., with whom the City has a satisfactory relationship for engineering services, and staff determined that the proposal received from Primera Engineers, Ltd. in the amount of \$108,960.00 is most advantageous to the City; and

WHEREAS, the City budgeted a total of \$150,000.00 in the Capital Projects Fund; and

WHEREAS, both parties agree to the terms and conditions set forth in the RFP and the agreement contained in the City's proposal package for Professional Engineering Services for the Spring Sidewalk Program; and

WHEREAS, the corporate authorities of the City of Wheaton, DuPage County, Illinois find it reasonable and appropriate to enter into an agreement with Primera Engineers, Ltd. located in Lisle, Illinois, for Professional Engineering Services for the Spring Sidewalk Program.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Wheaton, Illinois, that:

The Mayor is hereby authorized to execute, and the City Clerk is hereby directed to attest to City of Wheaton Agreement No. 351 with Primera Engineers, Ltd. for Professional Engineering Services for the Spring Sidewalk Program ; and that a copy of that certain City of Wheaton Agreement No. 351 is on file with the City Clerk's and is incorporated herein as if fully set forth as Exhibit A.

ADOPTED this 17th day of January 2023.

Mayor

ATTEST:

City Clerk

Roll Call Vote:

Ayes:

Nays:

Absent: