



## COMMUNITY RELATIONS COMMISSION MEETING MINUTES

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WHEATON CITY HALL, 303 W WESLEY STREET, WHEATON, ILLINOIS 60187

Wednesday, April 3, 2019  
7:05

**I. Call to Order**

Gail Forrest 7:05 PM

**II. Welcome**

**III. Roll Call**

Tony Asta

Alex Mayster – absent

Gail Forrest

Kay Frederick - absent

Larniecia Smith

Erica Nelson

Shayne Moore

Julie Kulovits

Colleen Attwell

Erik Miller - absent

Marcella Incarnati – absent

Sandy McKeen

**IV. Approval of Minutes**

Approved

**V. Citizens to be Heard**

None

**VI. Continuing Business**

Good Citizen Award

Many nominations coming in

Responses due by April 8th ACTION: Ensure nomination link is working

Meeting to vote on winner is May 1st ACTION: Collect headshots of nominees, update Script for event and secure photographer for the ceremony

Gail proposed to include non-residents and change the category of “high school” students to “students”

Erica will reach out to Paula at DWA to thank Downtown Businesses for their sacrifice through construction pain at the Good Citizen Award Ceremony

#### Military Update

**ACTION:** will meet with Emily from Midwest Shelter before the next meeting to determine where needs are - Using the mission of our commission to highlight that there are these groups doing great work

Working with Emily to publicize mentor program for Midwest Shelter veterans - **ACTION:** Erica to invite Emily to June Meeting - how do we connect you to the community for volunteers

#### Social Media

Calendar pushed to Wheaton social media

#### Make a Difference Day

Push to Shop Downtown Wheaton idea discussed, idea to distribute 24 hour coupon to community

#### Festival of Cultures

Procuring stage, booth set up, vendors and other components for event **ACTION:** Update Project Plan on Google Drive to update the Commission on Progress

Location will be the French Market location

#### Sponsorship

Met with Gail to review Sponsorship **ACTION:** Meet with Tony to discuss sponsorship goals for Festival of Cultures

#### Erica Reappointment

Unanimously Approved

#### Finance Report

None Received

#### Eagle Scout Project

**ACTION:** Tony will follow up with Eagle Scout

### **VII. New Business**

There is an opening for Vickie Miller's position **ACTION:** Invite her to honor her service at upcoming event or meeting

Update the agenda **ACTION:** Add "Other Meetings Report" to Agenda after May meeting

### **VIII. Adjournment**

8:21 PM

Prepared by Sandy McKeen