

February 12, 2026

7:00 p.m. In-Person & Virtual

Wheaton City Hall Council Chambers

The meeting will also be live streamed and recorded. Join from PC, Mac, iPad, or Android:

Register in advance for this webinar:

https://us02web.zoom.us/webinar/register/WN_QZRNkTDbSDK4Vj0gLtBK6w

After registering, you will receive a confirmation email containing information about joining the webinar.

Webinar ID: 886 0499 7523

Passcode: 355097

You will be automatically muted. If you would like to speak, click on the "Raise Hand" button to let the meeting administrator know you would like to speak. When it is your turn to speak, you will receive a notification that the meeting administrator is asking you to press "unmute." Please announce your name and address before commenting and ensure you are in a quiet place.

Public comments can be made by:

- In-person at 7:00 p.m. on Thursday, February 12, 2026, during the Public Comment portion of the meeting.
- Virtually at 7:00 p.m. on Thursday, February 12, 2026, during the Public Comment portion of the meeting.
- Email the Local Liquor Commission at jkozik@wheaton.il.us before 12:00 p.m. on Thursday, February 12, 2026.

1. Call To Order And Roll Call
2. Public Comment
3. Approval Of Minutes
 - 3.1. January 8, 2026

Documents:

[JANUARY 8, 2026.PDF](#)

4. Old Business

5. New Business

5.I. Application For A Class A Liquor License Sepcon LLC D/B/A La Plaza Taqueria 421
Town Square

Documents:

[DOC020626-002.PDF](#)

5.I.i. Amendment To Section 6-86.5 Training Required

Documents:

[TRAINING RECORDKEEPING.PDF](#)

5.I.ii. Amendment To Section 6-127 (A) Employment Of Underage Persons

Documents:

[UNDERAGE.PDF](#)

6. Adjournment



WHEATON LOCAL LIQUOR COMMISSION MEETING MINUTES

WHEATON CITY HALL, 303 W WESLEY STREET, WHEATON, ILLINOIS 60187

January 8, 2026

I. CALL TO ORDER AND ROLL CALL VOTE

Chair Pearse called the January 8, 2026 meeting of the Local Liquor Commission to order at 7:00 P.M. in the City Council Chambers of the Wheaton City Hall, 303 West Wesley Street and via Zoom.

Upon roll call, the following were present: Chair Pearse, Commissioner Brown, Commissioner Laird, Commissioner Taylor and Commissioner Whitmer. Absent: None. City Staff Present: James P. Kozik, Director of Planning and Economic Development.

II. PUBLIC COMMENT

There was no public comment.

III. APPROVAL OF MINUTES – December 11, 2025

Commissioner Taylor moved and Commissioner Laird seconded a motion to approve the minutes of the December 11, 2025 Local Liquor Commission meeting as submitted. On a voice vote, all voted aye.

IV. NEW BUSINESS

Election of Chairperson – 2026

Mr. Kozik stated that Section 2-258 of the City Code requires that each board, commission or committee shall elect a chairperson and such other officers as it may deem appropriate on an annual basis and that such election shall take place at the first regularly scheduled meeting of each board, commission or committee following January 1 of each calendar year.

Commissioner Taylor moved and Commissioner Laird seconded a motion to nominate Commissioner Pearse to serve as Chair for 2026. On a voice vote, all vote aye.

2026 License Renewals - Section 6-90 of the Wheaton City Code - Royale Liquors LLC d/b/a Pete's Fresh Market

Mr. Kozik stated that Section 6-90 of the Wheaton City Code requires that licensees found guilty of a violation in the previous year, must attend a liquor license renewal meeting before the Local Liquor Commission prior to a license renewal.

Chair Pearse stated that in June of last year, the Liquor Control Commission conducted hearings in aggravation and mitigation with respect to the charges against Royale Liquors LLC d/b/a Pete's Fresh Market whereby liquor was sold to a person under the age of 21.

Mr. Armando Alcázar, representing Royale Liquors LLC d/b/a Pete's Fresh Market, described the steps they have taken since their violation to ensure that future violations do not occur.

Mr. Alcázar stated that Pete's continues to card everyone wishing to purchase alcohol and that Pete's is working on POS equipment upgrades which will require the scanning of ID's before a sales transaction can be completed.

Hearing no further questions or comments, Commissioner Laird then moved and Commissioner Whitmer seconded a motion to recommend that the license for 2026 be renewed for Royale Liquors LLC d/b/a Pete's Fresh Market. On a roll call vote, all voted aye.

Application for a Class M Liquor License - Stonehouse Market, LLC d/b/a Stonehouse on Hale - 126 N. Hale Street

Mr. Kozik stated that Stonehouse Market, LLC has submitted an application for a Class M Liquor License so they may offer wine for sale by the bottle to complement their houseware / entertaining / etc. offerings that they sell in their new store at 126 N. Hale Street (their second location). Mr. Kozik stated that the applicant also has a Class M License for their store at 111 Town Square.

Ms. Fran Rouse, who was present electronically, stated that alcohol sales are not a big part of her business and all of her employees are BASSET trained and their in-store POS equipment requires age verification.

Hearing no questions or comments, Commissioner Brown then moved and Commissioner Laird seconded a motion to recommend approval of a Class M Liquor License to Stonehouse Market, LLC d/b/a Stonehouse on Hale, 126 N. Hale Street. On a roll call vote, all voted aye.

V. ADJOURNMENT

The meeting was adjourned at 7:11 P.M.

Respectfully submitted,

Eileen Pearse
Chair - Wheaton Local Liquor Commission

MEMORANDUM

TO: Chair Pearse and Members of the Wheaton Local Liquor Commission

FROM: James P. Kozik, AICP Director of Planning and Economic Development

DATE: February 12, 2026

SUBJECT: Application for a Class A Liquor License – Sepcon LLC d/b/a La Plaza Taqueria – 421 Town Square

Proposal

Sepcon LLC d/b/a La Plaza Taqueria, has submitted an application for a Class A Liquor License (full liquor) for their proposed +/- 50 seat, full service Mexican restaurant to be located in the former Nothing Bundt Cakes space at 421 Town Square. A floorplan of the proposed restaurant is included with this memorandum.

Recommendation

The Local Liquor Commission will conduct a public hearing on February 12, 2026 to review the attached application and ask any questions of the applicant.

Staff has no outstanding issues or concerns with regards to this application and foresees no problems with recommending approval of the proposed license to the applicant.

If the Local Liquor Commission recommends approval at the February 12th meeting, the application will be placed on the March 2nd City Council agenda.

Attachment

c: Isaac Sepulveda

RETAIL LIQUOR LICENSE APPLICATION

Pursuant to provisions of Chapter 6, Sections 6-81 and 82 of the Wheaton City Code, 1996, as amended, regulating the sale of Alcoholic Liquor in the City of Wheaton, County of DuPage, Illinois, and all amendments thereto now in force and effect, the undersigned hereby makes application for a Retail Liquor License.

1. Date: 1-7-26 License Class: A

Applicant Name (Legal Entity that will hold license): ~~sepcon@att.net~~ sepcon LLC

Mailing Address: 421 Town Square Unit-115-421 Wheaton Il, 60187

Business Name d/b/a: La Plaza Taqueria

Business Address: 421 Town Square Unit 115-421 Wheaton Il, 60187

Local Contact: Isaac Sepulveda

Contact Phone: Email: sepcon@att.net

Tax Identification Number: 39-4186865

A. The filing date, location, and name for the "Assumed Name" of the business with the County Clerk:

N/A no assumed name filed with DuPage County Clerk

; or

B. If an Illinois corporation/LLC, the date for said incorporation/organization:

September 5 2025

; or

C. If a foreign corporation, the date of qualification under the Illinois Business Corporation Act:

N/A

; or

D. The object for which the corporation/LLC is organized:

Full services Mexican Restaurant with serving bar

2. Check the appropriate category:

- i. ☐ I am the sole proprietor of this business.
- ii. ☐ This business is a partnership and a general partner will attach his signature.
- iii. ☐ This business is a Corporation/Club and the President and the Secretary will attach its signatures. (Attach copy of Article of Incorporation)
- iv. ☒ This business is a Limited Liability Company and the Managers will attach its signatures. (Attach copy of Articles of Organization)

3. The character of the current business of the applicant is:

A. Indicate the length of time applicant has been in current business: New business 2026

and at the current address: 421 Town Square Unit 115-421 Wheaton Il, 60187

B. The amount of goods, wares, and merchandise on hand in current business at the time of application for liquor license (attach Balance Sheet):

C. Provide description of premises to be operated:

Full Services Mexican restaurant with serving bar

D. Provide zoning classification of premises: zone C,4

E. Total square footage of the facility: 2409 sq ft

F. Total square footage of the area to be used for the sale of liquor/lounge area, if any:

N/A

G. Total seating capacity: 55 Lounge seating capacity, if any: _____

4. Do you have a similar application for a liquor license for any other location? Yes ☒ No ☐

If yes, provide location and status of other liquor license application(s):

5. Has a previous liquor license been issued to the applicant? Yes ☒ No ☐

A. If yes, by what authority: Illinois Liquor Control

B. By which state: Illinois

C. Date of issuance: April 2025

6. Has any previous liquor license issued to the applicant been revoked?

Yes ☐ No ☒

If yes, provide particulars:

7. What is the applicant's Retailer's Occupation Tax (ROT) registration no.?

39-4186865

8. Is the applicant presently delinquent in the payment of the Retailer's Occupation Tax (sales tax)?

Yes ☐ No ☒

If yes, give reasons for delinquency:

9. Does the applicant or any individual identified in this application possess a current federal wagering and gaming device stamp?

Yes ☐ No ☒

If yes, provide the reasons therefor:

10. Is the applicant, any individual identified in the application, or any other person, directly or indirectly interested in the place of business, a public official?

Yes ☐ No ☒

If yes, provide particulars:

11. The full name, date of birth (DOB), place of birth (POB), citizenship, naturalization date and place (if applicable), address, phone number and driver's license number of all officers, directors, managers, members, and shareholders with an aggregate of more than twenty percent (20%) of the capital stocks of the corporation or interest in a limited liability company or any persons receiving a direct or indirect benefit from the profits of the sale of alcoholic liquor in Wheaton.

Sepulveda Isaac
Last Name First M.I.

D.O.B.: O.B.: _____

U.S. Citizen: Yes ☒ No ☐

Naturalization date (if applicable): _____

Place: _____

Home Address: _____

City/State/Zip: _____

Personal Phone: _____

D.L. No.: _____

Sepulveda Maria
Last Name First M.I.

D.O.B.: O.B.: _____

U.S. Citizen: Yes ☒ No ☐

Naturalization date (if applicable): _____

Place: _____

Home Address: _____

City/State/Zip: _____

Personal Phone: _____

D.L. No.: _____

Last Name First M.I.

D.O.B.: _____ P.O.B.: _____

U.S. Citizen: Yes ☐ No ☐

Naturalization date (if applicable): _____

Place: _____

Home Address: _____

City/State/Zip: _____

Personal Phone: _____

D.L. No.: _____

Last Name First M.I.

D.O.B.: _____ P.O.B.: _____

U.S. Citizen: Yes ☐ No ☐

Naturalization date (if applicable): _____

Place: _____

Home Address: _____

City/State/Zip: _____

Personal Phone: _____

D.L. No.: _____

12. Are premises leased? Yes ☒ No ☐

A. If yes, attach a copy of the lease.

B. Does the lease encompass the term of the license sought? Yes ☒ No ☐

C. Name and address of owner(s) of premises:

Name: TSW 2015 LLC C/O The Huntensky

Name: _____

Address: 100 Constitution Plaza, 7th floor

Address: _____

Hartford, CT 06103-1703

Name: _____

Name: _____

Address: _____

Address: _____

13. If the premises are held in trust, provide names and addresses of all the owners of beneficial interest of such trust: (attach additional sheet if necessary)

Name: N/A

Name: N/A

Address: N/A

Address: N/A

Name: N/A

Name: N/A

Address: N/A

Address: N/A

14. Identify the person who will manage this business: (Managers Must be at least 21 years of age.)

New Managers must provide to the City, within 30 days of start date, documentation of having completed an Alcohol Training Course.

Name: _____

Home Address: _____

Phone No.: _____ D.O.B.: _____

Email Address: £ _____

15. New applicants shall not be licensed until such new applicants, managers, and assistant managers, if any, have been fingerprinted and photographed by the city police department. Any investigation of the potential applicants and managers, if any, shall be conducted by the city police department which shall report its findings to the local liquor commissioner. A copy of the fingerprints and photographs shall be retained in the files of the chief of police. Arrange for fingerprinting at the city police department by calling 630-260-4867. A one hundred-dollar (\$100) fee, payable to the City of Wheaton, is due at the time of fingerprinting for state and federal charges associated with processing the fingerprints.

16. The applicant, or the person signing on behalf of the applicant, affirms that if this applicant is granted a liquor license, and thereafter the applicant acquires, hires, or appoints a new manager, not listed as a manager in this retail liquor license application, that within thirty (30) days of the date the new manager commences his duties, the applicant shall notify the City Clerk and request a "New Manager Application Form;" said form shall be completed and returned to the City Clerk for further processing and approval by the appropriate authorities.

17. Applicant has provided, in conjunction with the submittal of this application, the following:

- A. A cashier's check representing a non-refundable application fee of Five Hundred Dollars (\$500.00).
 - B. A copy of a manual outlining the training procedures the applicant will set forth for its employees in the proper handling and sale of alcoholic liquor.
 - C. A copy of the floor plan for the subject premises, designating the square footage of the facility and the area where liquor will be sold. Restaurants should indicate seating capacity and lounge area, if any.
 - D. If the application includes a courtyard area, please provide a copy of the site plan, including a detail of the wall construction.
 - E. A copy of the Certificate of Good Standing from the Secretary of State's Office (Corporation or LLC).
18. A court reporter may be required to attend the public hearing on a liquor application, and, in this event, the applicant agrees to pay all costs associated with the court reporter and transcripts of the proceedings.
19. By attachment of its signature, the applicant affirms that no person identified in this application is a public official or a law enforcement officer.
20. By attachment of its signature, the applicant affirms that its and all individuals required to be identified in this application, have not in the past and will not in the future, violate any of the laws of the State of Illinois, or of the United States, or any ordinance of the City, controlling the retail sale of alcoholic liquor in the conduct of its place of business.
21. By attachment of its signature, the applicant affirms that its, and all individuals required to be identified in this application, have never sold, delivered, or given away alcoholic liquor in violation of any state law, or City ordinance, to a person under the minimum age required to purchase or possess liquor.
22. By attachment of its signature, the applicant, or the person signing on behalf of the applicant, and all individuals required to be identified in this application, affirm that they have never been convicted of a felony or a Class A misdemeanor and are not disqualified to receive a liquor license by reason of any matter or thing contained in the laws of the State of Illinois or the provisions of the Liquor Control Ordinance of the City of Wheaton.
23. The applicant and all individuals required to be identified in this application acknowledge that the granting of a liquor license is a matter of privilege and not a right; that citizens of the City of Wheaton have traditionally and customarily enjoyed and professed a high regard for decency and morality; and that certain displays and activities are prohibited with the sale of alcoholic liquor as set forth in the Liquor Control Ordinance of the City of Wheaton.
24. The applicant and all individuals required to be identified in this application acknowledge that they have read, understand, and will obey the provisions of the Liquor Control Ordinance of the City of Wheaton.

The applicant hereby certifies that the information provided in this application is true and correct to the best of its knowledge and belief. The applicant understands and agrees that any false information, misrepresentation, or omission of facts in this application and the application process may be justification for denial of a liquor license.

CORPORATION SIGNATURES:

President

Secretary

Corporate Seal _____

LIMITED LIABILITY COMPANY SIGNATURES:

[Signature]
[Signature]

INDIVIDUAL OR PARTNERSHIP SIGNATURES:

STATE OF Illinois

COUNTY OF DePage

Sworn to (or affirmed) and subscribed before me this

7th day of January, 20 20

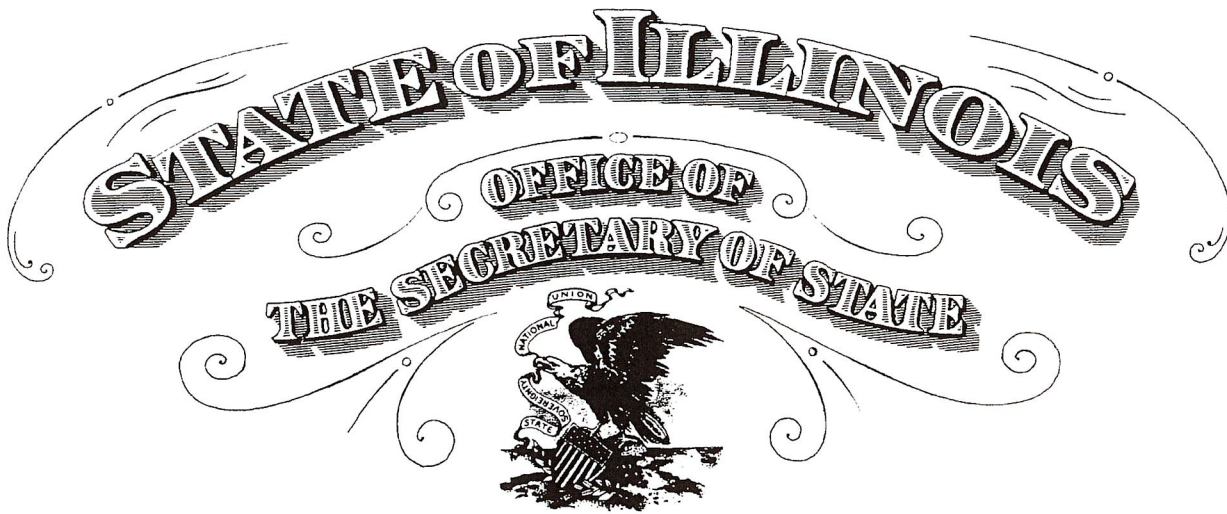
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Notary Public



(Notary Stamp/Seal)

File Number

1674766-1



To all to whom these Presents Shall Come, Greeting:

I, Alexi Giannoulas, Secretary of State of the State of Illinois, do hereby certify that I am the keeper of the records of the Department of Business Services. I certify that

SEPCON, LLC, HAVING ORGANIZED IN THE STATE OF ILLINOIS ON SEPTEMBER 05, 2025, APPEARS TO HAVE COMPLIED WITH ALL PROVISIONS OF THE LIMITED LIABILITY COMPANY ACT OF THIS STATE, AND AS OF THIS DATE IS IN GOOD STANDING AS A DOMESTIC LIMITED LIABILITY COMPANY IN THE STATE OF ILLINOIS.



In Testimony Whereof, I hereto set
my hand and cause to be affixed the Great Seal of
the State of Illinois, this 30TH
day of DECEMBER A.D. 2025 .

Authentication #: 2536402606 verifiable until 12/30/2026
Authenticate at: <https://www.ilsos.gov>

Alexi Giannoulas
SECRETARY OF STATE

Alcohol Service Training Manual

La Plaza Taqueria – Wheaton, Illinois

The purpose of this training manual is to ensure that all employees of La Plaza Taqueria understand and comply with Illinois State law and the City of Wheaton ordinances regarding the responsible handling and sale of alcoholic beverages.

Employee Training Requirements

All employees involved in the sale or service of alcoholic beverages must receive training prior to serving alcohol. Training includes review of this manual and completion of BASSET training as required by the State of Illinois.

Identification Procedures

Employees must check a valid government-issued photo ID for any customer who appears to be under the age of 35. Alcohol shall not be sold to anyone under the age of 21.

Intoxication Awareness and Refusal of Service

Employees are trained to recognize signs of intoxication including slurred speech, impaired coordination, or disruptive behavior. Alcohol service must be refused when appropriate and a manager must be notified immediately.

Manager Responsibility

The manager on duty is responsible for overseeing alcohol service, ensuring compliance with this policy, and maintaining a safe environment. Alcohol service is incidental to meal service and bar-style service is not permitted.

Manager Name:

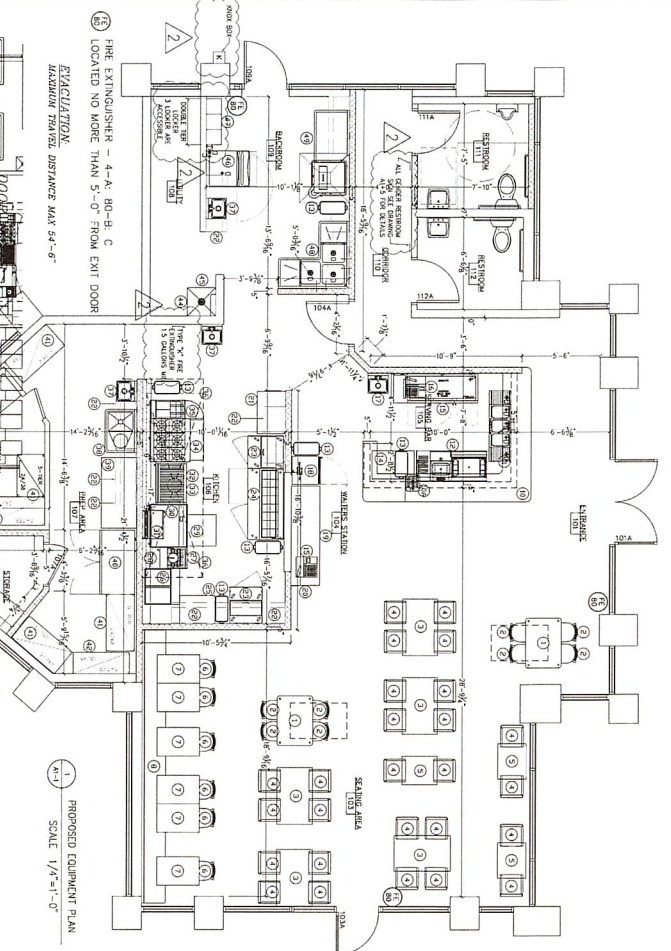
Joana Garfias

Manager Signature:

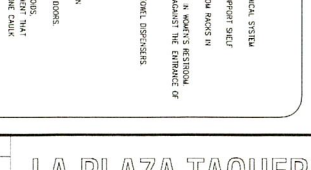
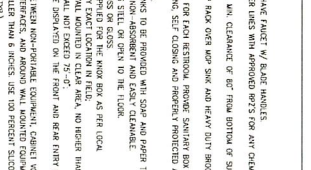
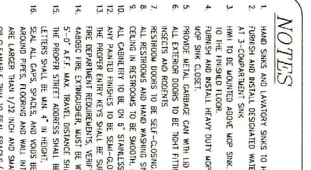
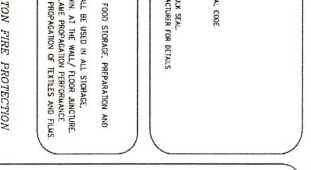
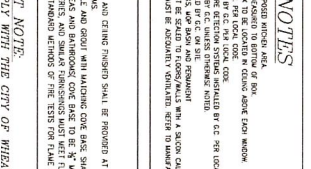
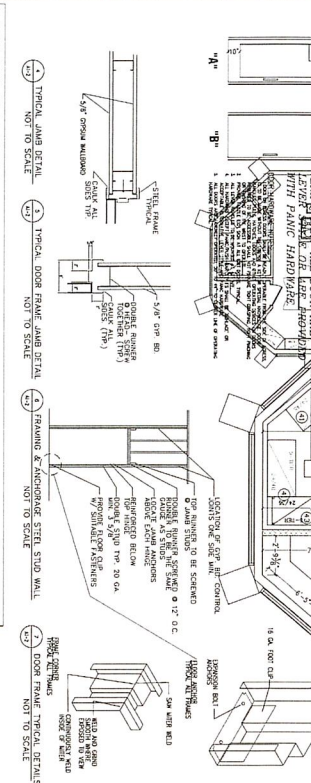
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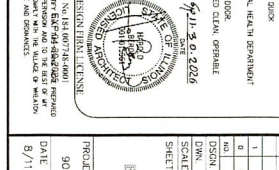
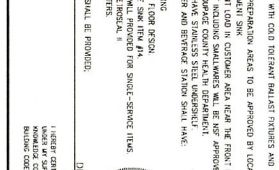
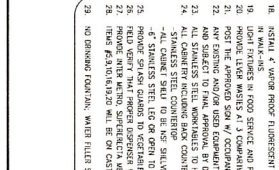
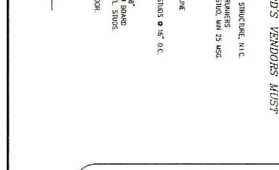
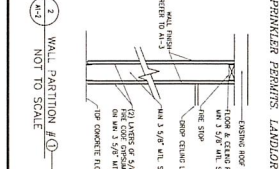
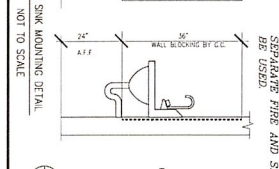
1-6-26



FURNITURE AND EQUIPMENT SCHEDULE									
ITEM	DESCRIPTION	QUANTITY	UNIT	MANUFACTURER	MODEL / FINISH	DATE	REMARKS	NOTES	STATUS
1	STAINLESS STEEL SINK	1	EA	FRIGIDAIRE	FRIGIDAIRE	10/1/2023			OK
2	STAINLESS STEEL SINK	1	EA	FRIGIDAIRE	FRIGIDAIRE	10/1/2023			OK
3	STAINLESS STEEL SINK	1	EA	FRIGIDAIRE	FRIGIDAIRE	10/1/2023			OK
4	STAINLESS STEEL SINK	1	EA	FRIGIDAIRE	FRIGIDAIRE	10/1/2023			OK
5	STAINLESS STEEL SINK	1	EA	FRIGIDAIRE	FRIGIDAIRE	10/1/2023			OK
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8	STAINLESS STEEL SINK	1	EA	FRIGIDAIRE	FRIGIDAIRE	10/1/2023			OK
9	STAINLESS STEEL SINK	1	EA	FRIGIDAIRE	FRIGIDAIRE	10/1/2023			OK
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23	STAINLESS STEEL SINK	1	EA	FRIGIDAIRE	FRIGIDAIRE	10/1/2023			OK
24	STAINLESS STEEL SINK	1	EA	FRIGIDAIRE	FRIGIDAIRE	10/1/2023			OK
25	STAINLESS STEEL SINK	1	EA	FRIGIDAIRE	FRIGIDAIRE	10/1/2023			OK
26	STAINLESS STEEL SINK	1	EA	FRIGIDAIRE	FRIGIDAIRE	10/1/2023			OK
27	STAINLESS STEEL SINK	1	EA	FRIGIDAIRE	FRIGIDAIRE	10/1/2023			OK
28	STAINLESS STEEL SINK	1	EA	FRIGIDAIRE	FRIGIDAIRE	10/1/2023			OK



DOOR AND FRAME SCHEDULE									
ITEM	TYPE	FINISH	GLASS	GLASS TYPE	GLASS SIZE	GLASS WEIGHT	GLASS TYPE	GLASS SIZE	GLASS WEIGHT
1	DOOR	DOOR	DOOR	DOOR	DOOR	DOOR	DOOR	DOOR	DOOR
2	DOOR	DOOR	DOOR	DOOR	DOOR	DOOR	DOOR	DOOR	DOOR
3	DOOR	DOOR	DOOR	DOOR	DOOR	DOOR	DOOR	DOOR	DOOR
4	DOOR	DOOR	DOOR	DOOR	DOOR	DOOR	DOOR	DOOR	DOOR
5	DOOR	DOOR	DOOR	DOOR	DOOR	DOOR	DOOR	DOOR	DOOR
6	DOOR	DOOR	DOOR	DOOR	DOOR	DOOR	DOOR	DOOR	DOOR
7	DOOR	DOOR	DOOR	DOOR	DOOR	DOOR	DOOR	DOOR	DOOR
8	DOOR	DOOR	DOOR	DOOR	DOOR	DOOR	DOOR	DOOR	DOOR
9	DOOR	DOOR	DOOR	DOOR	DOOR	DOOR	DOOR	DOOR	DOOR
10	DOOR	DOOR	DOOR	DOOR	DOOR	DOOR	DOOR	DOOR	DOOR
11	DOOR	DOOR	DOOR	DOOR	DOOR	DOOR	DOOR	DOOR	DOOR
12	DOOR	DOOR	DOOR	DOOR	DOOR	DOOR	DOOR	DOOR	DOOR
13	DOOR	DOOR	DOOR	DOOR	DOOR	DOOR	DOOR	DOOR	DOOR
14	DOOR	DOOR	DOOR	DOOR	DOOR	DOOR	DOOR	DOOR	DOOR
15	DOOR	DOOR	DOOR	DOOR	DOOR	DOOR	DOOR	DOOR	DOOR
16	DOOR	DOOR	DOOR	DOOR	DOOR	DOOR	DOOR	DOOR	DOOR
17	DOOR	DOOR	DOOR	DOOR	DOOR	DOOR	DOOR	DOOR	DOOR
18	DOOR	DOOR	DOOR	DOOR	DOOR	DOOR	DOOR	DOOR	DOOR
19	DOOR	DOOR	DOOR	DOOR	DOOR	DOOR	DOOR	DOOR	DOOR
20	DOOR	DOOR	DOOR	DOOR	DOOR	DOOR	DOOR	DOOR	DOOR
21	DOOR	DOOR	DOOR	DOOR	DOOR	DOOR	DOOR	DOOR	DOOR
22	DOOR	DOOR	DOOR	DOOR	DOOR	DOOR	DOOR	DOOR	DOOR
23	DOOR	DOOR	DOOR	DOOR	DOOR	DOOR	DOOR	DOOR	DOOR
24	DOOR	DOOR	DOOR	DOOR	DOOR	DOOR	DOOR	DOOR	DOOR
25	DOOR	DOOR	DOOR	DOOR	DOOR	DOOR	DOOR	DOOR	DOOR
26	DOOR	DOOR	DOOR	DOOR	DOOR	DOOR	DOOR	DOOR	DOOR
27	DOOR	DOOR	DOOR	DOOR	DOOR	DOOR	DOOR	DOOR	DOOR
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MEMORANDUM

TO: Chair Pearse and Members of the Wheaton Local Liquor Commission
FROM: James P. Kozik, AICP Director of Planning and Economic Development
DATE: February 12, 2026
SUBJECT: **Amendment to Section 6-86.5 - Training Required**

Request

Consideration of an amendment to Section 6-86.5 of the Wheaton City Code pertaining to record keeping for required alcohol training.

Background

Section 6-86.5 of the Wheaton City Code (and the State) requires that all licensees, except Class F, shall be required to have all employees who serve, sell or distribute alcohol, the liquor manager, and those checking identification for alcohol service successfully complete a Beverage Alcohol Sellers/Servers Education And Training (BASSET) program within 30 days of receiving a city liquor license, and for a new liquor manager within 30 days of the approval of such a new manager.

In addition, the licensee shall submit proof of completion of a **BASSET program** to the city for said individuals required to complete the training. **BASSET certification** must be renewed every three years. Any employee who has not successfully completed the **BASSET program** shall not serve, sell or distribute alcohol.

Tracking BASSET certificates in accordance with Sec. 6-86.5 continues to grow as an administrative burden since the number of liquor licenses has increased over the years. Also, enforcement of this section is difficult, and delays license renewals each year. Staff has attempted to utilize the City's Information Technology systems to perform this record keeping, but it did little to reduce the administrative burden and was difficult for licensees to manage.

Proposal

In order to relieve the administrative burden of requiring licenses from submitting proof of completion of BASSET certification or enrollment to the City for recordkeeping purposes, staff is suggesting that such records be kept in each licensed premises for said individuals and shall be presented upon the request of any law enforcement officer. Below in red is the proposed amendment with the deleted text shown as being stricken out.

"Sec. 6-86.5. - Training required.

All licensees, except Class F, shall be required to have all employees who serve, sell or distribute alcohol, the liquor manager, and those checking identification for alcohol service successfully complete a Beverage Alcohol Sellers/Servers Education And Training (BASSET) program within 30 days of receiving a city liquor license, and for a new liquor manager within 30 days of the approval of such new managers. ~~In addition, the licensee shall submit proof of completion of a BASSET program to the city for said individuals required to complete the training.~~ Evidence

of BASSET certification or enrollment shall be kept in each licensed premises for said individuals and shall be presented upon the request of any law enforcement officer. In addition, the licensee shall submit proof of completion of a Basset program to the city for all managers. All BASSET training shall be in conformance with 235 ILCS 5/6-27, as amended. BASSET certification must be renewed every three years. Any employee who has not successfully completed the BASSET program shall not serve, sell or distribute alcohol.”

Recommendation

Staff would recommend approval of the proposed amendment. If the Local Liquor Commission recommends approval of the proposed amendment at their February 12th meeting, this item will be placed on the March 2nd City Council agenda.

MEMORANDUM

TO: Chair Pearse and Members of the Wheaton Local Liquor Commission
FROM: James P. Kozik, AICP Director of Planning and Economic Development
DATE: February 12, 2026
SUBJECT: **Amendment to Section 6-127 (a) - Employment of Underage Persons**

Request

Consideration of an amendment to Section 6-127 (a) of the Wheaton City Code pertaining to employment of underage persons.

Background

Section 6-127(a) of the Wheaton City Code states that it shall be unlawful for any licensee, under this chapter, or any officer, associate, member, representative, agent, or employee of such licensee, to engage, employ or permit any person under the age of 21 years to attend bar or to draw, pour, or mix any alcoholic liquor in any licensed premises. That section, however, permits the employment of persons who are at least 18 years of age as waiters or waitresses in restaurants or hotels for the purpose of taking orders, serving food and alcoholic liquor in the licensed retail premises.

Wheaton now has license classifications where there is consumption on the premises that are not restaurants or hotels who seek to hire servers that are 18 -20 years of age.

Proposal

In order to accommodate these situations, staff is suggesting the following amendment. The proposed text is shown in **red** with the deleted text shown as being stricken out.

“Sec. 6-127 - Employment of underage persons.

- (a) It shall be unlawful for any licensee, under this chapter, or any officer, associate, member, representative, agent, or employee of such licensee, to engage, employ or permit any person under the age of 21 years to attend bar or to draw, pour, or mix any alcoholic liquor in any licensed premises; provided that the provisions of this section shall not be construed to prevent the employment of persons who are at least 18 years of age **as servers in any license classification that allows on-premises consumption for the purpose of taking orders, serving food and alcoholic liquor in the licensed retail premises.** ~~waiters or waitresses in restaurants or hotels for the purpose of taking orders, serving food and alcoholic liquor in the licensed retail premises.”~~

Recommendation

Staff would recommend approval of the proposed amendment. If the Local Liquor Commission recommends approval of the proposed amendment at their February 12th meeting, this item will be placed on the March 2nd City Council agenda.