

## Business License Application Form

Please choose one:  New Business Application  Renewal Application

Business Legal Name: \_\_\_\_\_

Doing business as (DBA) or trade name: \_\_\_\_\_

Federal Employer Identification Number (FEIN) or Taxpayer Identification Number (TIN): \_\_\_\_\_

Illinois Business Tax (IBT) Number: \_\_\_\_\_ Date your business opened in Wheaton? \_\_\_\_\_

How many employees at your Wheaton location? \_\_\_\_\_

Type of Business Ownership:  Sole Proprietorship  Corporation  Partnership  Other \_\_\_\_\_

Identify Owners, Officers, or Partners:

Name: \_\_\_\_\_ Title: \_\_\_\_\_ Phone: \_\_\_\_\_

Briefly Describe Your Business Type or Activity: \_\_\_\_\_

### **Local Business Information:**

Business Location Address: \_\_\_\_\_

Business Contact Name: \_\_\_\_\_ Contact Name Title: \_\_\_\_\_

Contact Email Address: \_\_\_\_\_

Business Phone: \_\_\_\_\_

### **Billing Information (if different than Business Location Address):**

Billing Name: \_\_\_\_\_

Billing Address (City, State, ZIP): \_\_\_\_\_

Billing Contact Name: \_\_\_\_\_

Billing Email Address: \_\_\_\_\_

Billing Contact Phone: \_\_\_\_\_

Business License Mailed to:  Business Location Address  Billing Address  Other: \_\_\_\_\_

## License Fee Calculation

Description	Quantity	Fee Amount	Extended Amount
<b>Amusement and Entertainments:</b>			
Amusement attractions and/or rides not part of a carnival or fair		\$ 50.00	
Jukeboxes or other musical devices, per machine		\$ 25.00	
Coin-operated games, per machine		\$ 75.00	
<b>Food and Drink Dealers***:</b>			
Bakeries		\$ 25.00	
Catering services and establishments		\$ 25.00	
Confectionery stores		\$ 25.00	
Delicatessens		\$ 25.00	
Grocery stores		\$ 50.00	
Ice cream stores or parlors		\$ 25.00	
Meat dealers and meat markets		\$ 25.00	
Milk and milk products:			
a. Dealer		\$ 10.00	
b. For each vehicle used in delivery or sale		\$ 5.00	
Food dealers (operating from carts or non-motorized trailers):			
a. With commissary licensed in the City		\$ 25.00	
b. With commissary licensed outside the City		\$ 50.00	
Food vending machines, coin-operated, per machine		\$ 10.00	
Food dealers – Other/Miscellaneous		\$ 25.00	
Restaurants:			
a. Seating capacity of not more than 50 persons		\$ 25.00	
b. Seating capacity in excess of 50 persons		\$ 50.00	
Hotel, motel, inn		\$ 100.00	
Laundries, self-service, coin-operated		\$ 25.00	
Other:			
<b>TOTAL AMOUNT</b>			

\*\*\*Food and Drink Dealers must provide copy of certification from the DuPage County Health Department\*\*\*

Please make check payable to the "City of Wheaton". Send application and fee amount to:

City of Wheaton  
Finance Department  
P.O. Box 727  
Wheaton, IL 60187-0727

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Finance Department Use Only			
Date Received	Date Paid	License Number	Date License Mailed